

Checklist for Ordination Exploration Process

1. Application includes (all forms are found on the Diocesan website):

- One Recent Photo
- Authorization & Release Form
- Application Form
- Resume
- Spiritual Autobiography Questions for Reflection
- Evidence of Baptism and Confirmation or Reception
- College Transcripts
- Behavioral Screening Questionnaire
- Required Medical Examination
- Life History Questionnaire
- Letter of recommendation from the Home Parish Rector
- Report from the Home Parish Discernment Committee

All items must be submitted at the same time via email to: etracy@diosova.org
Incomplete applications will not be accepted.

2. After meeting with the three clergy and receiving approval to move forward the following forms are required to be submitted prior to the scheduling of an interview with the Commission on Ministry:

- Application for Postulancy
- Nomination Letter for Postulancy and Endorsement by Clergy Leader and Vestry

3. Ordination Exploration Process fees:

- \$100 Application Fee due by December 31st
- \$450 Process Fee due at time of background check and psychological assessment
- \$450 Process Fee due by the time of interview with the Commission on Ministry

Please mail fees to: Episcopal Diocese of Southern Virginia
11827 Canon Blvd., Suite 101
Newport News, VA 23606-3071

All fees are non-refundable.
Arrangements may be made to pay the fees in installments.