

# **Episcopal Diocese of Southern Virginia**

## **Important Dates for Parish Administration**

- March 1 Parochial Report to be filed online.  
Journal Information Form & Salary Survey due to Diocesan Office
- September 1 Audit Due to Diocesan Office
- October Pledge Letters sent to Parishes
- November Open Enrollment for health insurance (dates vary year to year, info will be sent to you)
- December 1 Parish Pledge form due to Diocesan Office
- December 5 Imputed Income figures available by calling Diocesan Office
- December Parochial Report mailed to parishes. Journal Information Form and Salary Survey emailed to parishes