

**Purpose:**

To play the organ and piano, direct adult, youth and handbell choirs, and coordinate the music program of St. Thomas Episcopal Church in Chesapeake Virginia. [stthomaschesapeake.org](http://stthomaschesapeake.org)

**Essential Functions and Responsibilities:**

- Select hymns, anthems, and service music appropriate to the church season.
- Conduct choir rehearsals; teach music concepts.
- Direct choirs at worship services and other events.
- Practice organ music and hymns.
- Perform at all services or arrange for substitute musicians, as needed.
- Introduce and teach new music to the congregation.
- Maintain and periodically expand the music library.

**Other Duties and Responsibilities:**

- Participate regularly in worship / liturgy planning meetings with the Rector.
- Arrange for maintenance of musical instruments used in the worship services and rehearsals.
- Arrange for choir and/or musicians as needed for funerals or weddings.
- Responsible for the annual music budget.
- Adhere to music copyright and online performance licensing regulations.

**Supervisory Responsibilities:**

- Supervise the choirs and any other musicians to meet the musical needs of the parish
- Oversee contractors needed for the care, tuning, and maintenance of musical instruments

**Knowledge and Skills:**

- Professionally qualified to lead and direct adult, youth and handbell choirs and to play the organ and piano.
- Familiar with Anglican liturgical style, contemporary and traditional hymns, and seasonal service music.

**Extent of Public Contact:** Frequent contact with church staff members, parishioners, vendors, and others. Participation in diocesan musical activities, conferences, workshops, and seminars for continuing education, professional growth and the benefit of the congregation.

**Physical Demands:**

- This position requires climbing stairs to reach the choir loft and the choir rehearsal room.
- This position requires some moderate lifting of instrument cases.

**Working Conditions and Environment:** Must be available for two Sunday morning services weekly, evening choir rehearsals, Ash Wednesday, Holy Week, Easter, Thanksgiving, and Christmas services.

**Benefits:**

- Salary \$26,000 per year or commensurate with experience
- Paid vacation time, scheduled at the discretion of the Rector
- 401K / Diocesan pension program
- Continuing education allowance
- Use of parish facilities for teaching and performance, based on availability
- Annual performance review