

*Our Mission is to enable persons to encounter the living God as disclosed through Jesus Christ,  
to serve and celebrate God in an ever-changing society.*

BROADWAY CHRISTIAN CHURCH

BOARD MEETING

February 27, 2018

**Present: 18 board members, 4 staff**

**Opening Prayer** offered by John Poehlmann

**Information Items**

- A. **Security Task Force Committee Update- Don Day**  
The committee met Feb. 25 to review possible threats such as storms, fire, etc. Instructions will be developed and placed in each room. Two committee members have attended workshops and the committee with be working to develop action plans for other events, such as an active shooter.
- B. **Freshen The Sanctuary Committee Update- Lynelle Phillips** reported the committee had met twice with the main focus being sound, including improvement for hearing impaired and effect of the carpet on music. Discussion was had regarding reconfiguration of both the chancel choir and ensemble spaces to accommodate the larger size of the groups.

**Ministry Area Reports**

C. **Fellowship** – Marilyn McCreary, Nancy Miller

D. **Worship** – Kristen Meade, Leanna Garrison - THE WORSHIP MINISTRY TEAM MET ON JANUARY 29<sup>TH</sup> TO DISCUSS THE LENTEN/HOLY WEEK/EASTER SEASON. KEY DATES TO REMEMBER INCLUDE: FEBRUARY 14<sup>TH</sup>: ASH WEDNESDAY SERVICE AT 5:30; VESPERS EACH WEDNESDAY AT 5:30 WITH A MEAL FOLLOWING AT 6:00. MARCH 25<sup>TH</sup>: PALM SUNDAY, MARCH 29<sup>TH</sup>: MAUNDY THURSDAY SERVICE AT OLIVET CHRISTIAN CHURCH AT 7:30 P.M. MARCH 30<sup>TH</sup>: GOOD FRIDAY SERVICE AT BROADWAY WITH OLIVET CHRISTIAN CHURCH WITH A FISH FRY AT 6:00 IN THE CLC FOLLOWED BY THE SERVICE AT 7:30. APRIL 1<sup>ST</sup>: EASTER SUNDAY WITH SERVICES AT 8:00, 9:00 AND 11: 15 A.M. EASTER BREAKFAST SERVICE THROUGHOUT THE MORNING, GRACE COX-JOHNSON HAS REIMAGINED THE LENTEN AND EASTER BANNERS FROM LAST YEAR WITH MORE MOSAIC MEDIUM. SHE REMADE THEM AT NO CHARGE TO US. SHE WILL BE MAKING PENTECOST BANNERS, WHICH WILL COMPLETE OUR SET OF BANNERS TO COVER THE LITURGICAL YEAR. THE COST TO HAVE THESE MADE WAS PREVIOUSLY APPROVED BY THE PERMANENT FUNDS COMMITTEE. A SUGGESTION WAS MADE TO HAVE A BRIEF GUIDE FOR EACH SEASON OF THE LITURGICAL YEAR THAT WOULD EXPLAIN EACH SEASON, ITS SYMBOLS AND MEANINGS. TIM AND LEANNA GARRISON HAVE DRAFTED A GUIDE, WHICH IS BEING REVIEWED BY THE TEAM CURRENTLY. LENTEN DEVOTIONAL BOOKS WRITTEN BY THE BETHANY FELLOWS, INCLUDING ONE BY NICK, WERE PURCHASED AND WILL BE AVAILABLE FOR ANYONE WHO MIGHT WANT ONE TO USE DURING THE LENTEN SEASON. **UPCOMING** - KEY DATES AFTER LENTEN/EASTER SEASON: STEWARDSHIP LAUNCH: APRIL 8<sup>TH</sup> SENIOR RECOGNITION SUNDAY: APRIL 29<sup>TH</sup> CONSECRATION OF STEWARDSHIP: MAY 6<sup>TH</sup> BLESSINGS OF INFANTS: MAY 13<sup>TH</sup> BAPTISM: MAY 20<sup>TH</sup>. **JOINT SERVICE & ANNUAL MEETING W/MEAL: JUNE 10<sup>TH</sup>** (SERVICE TO BE IN THE SANCTUARY AND EVERYONE WILL PROCESS TO THE CLC FOR THE MEAL AND MEETING. **\_NEXT WORSHIP TEAM MEETING IS SCHEDULED FOR APRIL 30<sup>TH</sup> AT 6:00 P.M. IN THE LARGE CONFERENCE ROOM TO DISCUSS THE SUMMER SEASON.**

E. **Elders** – Cinda Eichler, Aaron Sapp- RECOMMENDATIONS FOR NEXT YEAR'S ELDER VICE-CHAIR WERE RECEIVED FROM CURRENT ELDERS AND SUBMITTED TO THE NOMINATING COMMITTEE FOR CONSIDERATION. **FUTURE-ELDER CHAIR, CINDA EICHLER HAS REGISTERED TO ATTEND THE CHRISTIAN CHURCH OF MID-AMERICA'S REGIONAL ASSEMBLY ON APRIL 20-21, 2018 AT HANNIBAL, MO.**

F. **Deacons** – Seth Colaner, Todd Rauch - WE'RE DISCUSSING REDUCING THE 9AM DEACON ROSTER FROM 6 TO 4 DUE TO DECLINING DEACON AVAILABILITY AND REDUCED NEED FOR SO MANY DEACONS SERVING THE NUMBER OF CONGREGANTS AT 9AM. BECAUSE OF DECLINING AVAILABILITY, AND ALSO BECAUSE SOME PEOPLE WHO ARE WILLING TO SERVE AREN'T ABLE TO COMMIT TO MULTI-YEAR TERMS AND MONTHLY ASSIGNMENTS, WE'RE DISCUSSING SPLITTING THE RESPONSIBILITIES FOR LENOIR AND HOME COMMUNION FROM THE WEEKLY ROSTERS OF DEACONS AND ALLOWING OTHERS TO TAKE ON THOSE RESPONSIBILITIES. WE'RE DISCUSSING REMOVING THE ONE-YEAR MEMBERSHIP REQUIREMENT FOR DEACON SERVICE. THERE ARE MANY WHO COULD FILL THE ROLLS BUT HAVEN'T YET BEEN MEMBER FOR ONE YEAR. (THE ONE-YEAR REQUIREMENT IS ACTUALLY NOT IN THE BYLAWS)

G. **Service (MOM)**– Don Day, Barbara McLay- RECONCILIATION BOOK STUDIES ARE UNDERWAY (13 CHURCHES INVOLVED) PLANNING EL SALVADOR MISSION TRIP, ROOM AT THE INN UNDERWAY, SANCTUARY FUND RAISER AT ROCKBRIDGE CHRISTIAN AT LEAST \$2615 raised. MOM'S CATERING CONTINUES. **FUTURE- HABITAT GARAGE SALE APRIL 7, MISSION TRIP LAST WEEK OF JUNE, COMMUNITY GARDEN EXPANSION SOON**

H. **Resources** – Financial - Debbie Fisher- On Feb. 10<sup>th</sup>, Kirby Gould, Regional VP of Christian Church Foundation let 2 seminars on Permanent Funds, Wills and Estate Planning and how to remember the Church in your will or estate plan. Despite the icy weather, there were 3 attendees for the morning session (in addition to 4 committee members) and 6 attendees for the evening session (in addition to 2 committee members). She also spoke at the Parents of Teens and Young Adults Sunday School class with 4 more in attendance. Thank you to Ingrid and staff for their assistance, support and attendance. Next request for Permanent Funds by April 30.

I. **Resources** – Property – Mike Crews- CHRIS IHLER AND JEREMY NOLEN WITH ENERGY LINK, ATTENDED OUR JANUARY 8<sup>TH</sup> MEETING TO SHARE A PROPOSAL OF THE ENERGY SAVING BENEFITS THEIR COMPANY CAN PROVIDE FOR NON-PROFITS AND CHURCHES. THE COMMITTEE HAS DECIDED TO TABLE THE DISCUSSION AT THIS TIME. THE

COMMITTEE APPROVED MOVING FORWARD WITH INSTALLATION OF SHOWERS IN THE CLC RESTROOMS. A NEW SKYLIGHT HAS BEEN INSTALLED IN THE SANCTUARY. THIS SHOULD ELIMINATE ANY FUTURE WATER ENTRY ISSUES AT THIS LOCATION.

MARQUEE SIGN UPDATE: CONTRACTOR IS WAITING ON THE LAST OF MATERIALS AND SOME WARMER WEATHER. A MOTION ACTIVATED SENSOR WAS INSTALLED IN THE EDUCATION WING, TO ACTIVATE THE LIGHTS WHEN SOMEONE ENTERS THE HALLWAY.

**NEXT PROPERTY MEETING** IS SCHEDULED FOR MONDAY MARCH 12TH AT 6:00.

**J. Children and Youth** – Rebecca Atkins- AVERAGE ATTENDANCE FOR PATHWAYS IS BETWEEN 28-34. HAVING GREAT SUCCESS WITH NEW DEEP BLUE UNITS THAT WERE PURCHASED THIS YEAR. TEACHERS FIND THEM EASY TO UNDERSTAND AND ALL ACTIVITIES INCLUDED ARE RELEVANT AND ENGAGING. WORSHIP AND WONDER HAS HAD A REGULAR ATTENDANCE BETWEEN 7&10. CLAIRE WILLARD HAS TAKEN OVER AS OUR VOLUNTEER COORDINATOR AND IS DOING A GREAT JOB.

JYF (JUNIOR YOUTH FELLOWSHIP) FOR 4<sup>TH</sup> & 5<sup>TH</sup> GRADERS MET IN JANUARY FOR A BIBLE REFRESHER THAT ENDED UP WITH SOME ARTISTIC TIME AT THE MUD ROOM, 10 ATTENDED. ALSO HAD A MEETING IN FEBRUARY THAT FOCUSED ON LENT AND THE REASON WHY. A FUN GAME ABOUT CHANCE AND TEMPTATION WAS PLAYED AND GOOD TIMES WERE HAD BY ALL, SIX ATTENDED.

THIRD GRADE BIBLE WORKSHOP WAS HELD JANUARY 20 WITH 4 THIRD GRADERS ATTENDING. JANUARY 21 WAS BIBLE PRESENTATION WITH 5 THIRD GRADERS RECEIVING BIBLES.

BAPTISM KICKOFF WAS HELD ON FEBRUARY 18. THIS YEAR WE HAVE 7 FIFTH GRADERS THAT WILL BE ATTENDING PASTORS CLASSES AND BUILDING NEW RELATIONSHIPS WITH THE CHURCH MENTORS.

AGC (ALL GOD'S CHILDREN) CONTINUES TO HOST MONTHLY POTLUCKS. FELLOWSHIP AND SUPPORT WAS SHARED AT BOTH THE JANUARY AND FEBRUARY GATHERS. AGC ALSO PROVIDED SUPPORT FOR "A NIGHT TO SHINE" PROM THAT WAS HELD AT COMPASS CHURCH. SEVERAL AGC PARTICIPANTS ATTENDED IN THEIR FORMAL WEAR AND HAD A GREAT TIME DANCING THE NIGHT AWAY.

FUTURE PLANS VBS PLANNING HAS BEGUN. THIS YEAR WE WILL BE PLANNING AN ORIGINAL CURRICULUM AROUND HABITAT FOR HUMANITY. OFFICIAL KICK OFF PLANNING MEETING WILL BE HELD APRIL 2 AT 7:30PM. IF YOU OR SOMEONE ELSE IN THE CHURCH IS HANDY WITH CARPENTRY, ELECTRIC WORK, OR ANYTHING DEALING WITH CONSTRUCTION, PLEASE LET AIMEE MCBRIDE KNOW.

THE SECOND ANNUAL EASTER EGG HUNT WILL TAKE PLACE EASTER SUNDAY, LOOK FOR DETAILS TO BE RELEASED SOON.

AGC IS LOOKING TO LINE UP SUMMER VOLUNTEER SUPPORT FOR AFTER THE CURRENT STUDENT VOLUNTEERS GO ON HIATUS. DUTIES WOULD BEGIN IN MID-MAY. PLEASE CONTACT LAURA HUNTLEY IF INTERESTED.

**K. Children and Youth** – Eric Lybeck-Brown We have successfully transitioned with our Small Group emphasis. We have launched 8 different small groups, with more to come online when the weather improves. These group focuses include: Story of the Bible, Discussion, Drumming, Art, Centering, Set design, Worship. WNL continues on the 1<sup>st</sup> Wednesday of the Month. Februarys focused on Radical Hospitality and how we can work to make space for those not yet a part of our community. We'll meet 3 more times (Mar 7, Apr 4, and May 2) this semester as a large group. Girls Retreat (Feb 2-3) was a success! With Boy's retreat (Feb 16-17) happening as we turn in this report. Next year we're exploring avenues to allow students more choices in their retreat formats. Youth & Puppet Sunday preparations are underway. It will be Sunday March 18<sup>th</sup>. We look forward to how all 3 worship services that morning will be fully planned, rehearsed and executed by our Youth. Our story will be the book of Esther. **Future Plans** Nick will be on his Sabbatical Month in May. Senior Recognition Sunday will be April 29<sup>th</sup> after church. Our co-chairs are Michelle Marshall and Sarah Grueber. We will be recognizing Veronica Fritz, Brett Wilson, Christian Zaner, Lindsey Naugle, Paige Flottman, Evan Crouse, Jackson Wesley, Nick Perso, Drew Garrett, Britton Stamps, Mikel Keel, Kristin Cho, Jack Winn, and Matt Ballard. NEOLA camp dates and registration is available. We anticipate another excellent year of Outdoor ministry with and alongside the region. Nick will be co-directing 8<sup>th</sup> grade camp

**L. Discipleship** – Resa Kerns, Patsy Dalton-As for service related to people's general wellbeing, out activities go in spurts, followed by as quiet time. It is recommended you read the article in Broadway Life reporting activities and latest appeals. Unfortunately, the chair of the flower ministry has bowed out so now we really need to find a replacement. If anyone knows of someone willing to head this vital ministry please contact Linda or Patsy. The position only requires some scheduling every two months and deliveries one Sunday every other month. The social for all 10 chairs, plus Linda and Patsy of CareLink Ministries has been rescheduled. Time is needed to get to know each other and brainstorm improvements to our ministries. **Future plans** are to have work sessions with each of the 10 CareLink ministries this spring. After being in action for almost two years, it is time to tweak our services and keep improving our responses to our church family's ongoing needs.

**M. Personnel-** Leslie Clay- Personnel committee met and is working on recommendations for staff salaries for 2018-19.

**Membership Report** -Ingrid Luckenbill reported total of 732 active/inactive with 609 active.

**Financial Report-** Ingrid Luckenbill reported as of the end of January 2018 budget spending was on track, 1<sup>st</sup> and 2<sup>nd</sup> qtr. MOM disbursements have been made, pledged giving was on target, unpledged giving and loose offerings were down but over were in the black \$20,000. Nancy Welty completed a financial audit and will prepare a report of findings.

**Executive Committee Report**

1/9/18

- Emails had been sent to several committees giving them the charge of their committee and sources within BCC for assistance
  - Freshen Our Sanctuary
  - Nominating Committee (also looked at the timeline needed)
  - Security Review Task Force
- “Sanctuary” discussions were pre-empted by the “Critical Conversations” of the Reconciliation Grant
- Finance (Martha Head)
  - ½ way through the year
  - Pledged giving has not caught up but in the black
  - Ingrid: Dec 2017 giving was the highest monthly amount ever received
- Elders (Cinda Eichler)
  - Aaron Sapp recommended that Elders be able to pick their Chair
  - Elders will recommend a nominee to the NomCom
  - Tim: Lenten Prayer Guide
- Deacons
  - Suggestion was made that 9:00 team go from 6 to 4
- Property (Mike Crews)
  - Foundation and some of the stonework on the sign is complete waiting for trenching
  - Committee approved a bid to convert a stall in the Men’s room of the CLC to a shower
  - Energy Link completed their energy audit
    - Stagger HVAC unit operation
    - Add Solar Panels
    - \$250,000 cost with 30 year savings of \$580,000
- Tim reported Feb 14 Valentine and Ash Wednesday and April 1 Easter

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2/13/18

- Committee Updates
  - Security Review for Chaotic Situations
  - Freshen Our Sanctuary Committee
  - SERVE
    - \$500 to sponsor a speaker from Ecuador involved in mission work
    - \$200 to help sponsor “Sanctuary” event Feb 10 at RBCC
    - Considering involvement and Support of an interfaith Build w Habitat
    - Requested name change
  - Finance Committee
    - Working on changes for signer of checks; FDIC rates; reviewed budget Jan>Dec
  - Nominating Committee
    - Action: 9:00 Deacon teams go from 6 to 4 with larger complements when needed
    - Action: Eliminate requirement of membership of 1 year for Deacons; revise Deacon Job Description
- Budget for FY19
  - Ministry Teams were sent forms for their budget requests for the coming year
    - Preliminary compilation on March 30
    - Stewardship Committee appointees needed:
      - Brent Ghan, David McGee co-chairs; Darren Day, Carl Fisher, Wanda Gebhardt, Cindy Wilson, Rick Wesley
      - Stewardship Campaign begins April 8
    - Preliminary budget April 24
    - Final Budget May 22
- Property
  - Skylight in the Sanctuary is in
  - Bathroom remodeling to begin later this spring
  - Received a bid on the “Loft Door”

Information Ingrid included in the Executive Committee Agenda for Feb 13<sup>th</sup> Per Tim: We need to have the ministry teams and personnel Com start working on their 2018/19 budget requests. Probably provide a worksheet for them that includes an attachment of this year’s budget as a point of reference.

From the Security Review for Chaotic Situations: Dave Sleper and I have scheduled a meeting of our group for 12:30, February 25. This will be right after the last service that day. We will get pizza for us to eat while we work. Dave and I will work on a template for a plan between now and then. Jeff, we will also leave some material in your box at church. Don Day

From the *Freshen Our Sanctuary Committee*: I just talked to Adrian at Audio Acoustics. He will be in town late next week and he and I are going to get together. He has the software and equipment to do an acoustical analysis of the sanctuary, which he said he would do at no cost. I will ask him about lighting and video cameras as well. Tom Brintnall Attendance: Taby, Jan, Tom, Lynelle, Scott and John

Jan provided copies of the excerpted from the Front Porch Committee Report with the brief description of the Freshen our Sanctuary priority.

Tasks Tom mentioned Adrian from Audio Acoustics and would reach out to him (he owes Tom a lunch) and will get recommendations on various items regarding flooring, lighting, etc.

Taby will discuss the current condition of the chairs with Jay to gauge if they are still structurally sound, rough quantity of repairs and types of repairs he has had to make.

Taby will also reach out to Amy and Kellen about the adequacy of the Children's area of the sanctuary.

Scott will contact Terry Overfelt, Nollie and Deb Carr to discuss the adequacy of their respective raised areas for comments, suggestions, etc. Next meeting is scheduled for Monday, February 12th.

Serve Ministry Team

- Allocated \$500 to sponsor speaker per Tim and housing and chauffeur
  - Allocated \$200 to help sponsor *Sanctuary* event at RBCC Feb 10
  - Considering involvement and support of an Interfaith Build with Habitat for Humanity
  - Requesting change of name from SERVE to Mission and Outreach Ministry/Ministries
- Finance Committee meeting February 12 6:00 pm

### Action Items

- Approval of Bus Drivers – A motion was made by Nancy Miller, seconded by Kristen Meade to approve Chuck Davis, John Godfrey to drive the bus. Motion passed
- Approval of Name Change from Serve back to MOM (Mission and Outreach Ministry)  
A motion was made by Leslie Clay, seconded by Mike Crews, motion was approved
- Approval of New Slate of Officers for Coming Church Year  
A motion was made by Leslie Clay, seconded by Nancy Miller to approve the following slate of nominees for 2018-2019- Motion passed

Chair*	Susie Mathern
Vice-Chair*	Steve Westgate
Treasurer*	Martha Head (currently serving)
Secretary*	Jim Granneman (one additional term)
Financial Secretary	Nancy Welty (currently serving)
Elder Chair*	Aaron Sapp* (term ending 6/30/19-currently serving)
Elder Vice-Chair	Brent Ghan (term extension to 6/30/20)
Deacon Chair*	Seth Colaner (term ending 6/30/19-currently serving)
Deacon Vice-Chair	James Zaner (term ending 6/30/20)
Personnel Chair	John Poehlmann

#### Ministry Area Chairs and Vice-Chairs

Worship:	Leanna Garrison, Chair
MOM:	Don Day, Chair, Janice Henson, Vice-Chair
Children/Youth:	Rebecca Atkins (Children), Chair Eric Lybeck-Brown (Youth), Vice-Chair
Discipleship:	Linda Poehlmann, (CareLink), Chair, Michelle Marshall, Vice-Chair
Fellowship:	Marilyn McCreary, Chair, Dixie Fisher, Vice-Chair
Resource:	Debbie Fisher (Financial), Chair* Mike Crews (Property), Vice-Chair

#### Service Representatives

8:00 Service	Marv Pederson, Currently serving, Carol Sulltrop (term ends 6/30/21)
9:00 Service	Roger Fisher, Currently Serving, Jan Farr, Currently serving
11:15 Service	Rebecca Gingerich, Currently serving, Ryan Kenney (term ends 6/30/21)

\* Executive Committee member

**New Business-** Don Day reported on the success of the ongoing reconciliation grant studies on racial relations having 13 churches involved that includes 3 groups from Broadway.

Tim said there will be a representative from Green Heart, an international exchange program here on April 15 to request host families for 15 Japanese students.

Regional Assembly will be held Apr 20-21 in Hannibal MO with attendees from Broadway. Tim will be participating via Skype from Mexico.

Lynelle Phillips advised of a new Adopt a Home program from Woodhaven that is looking for sponsors and recommended MOM and other groups/classes consider sponsoring a home.

**Minister's Remarks** Terry reported on Nick's behalf, that VBS would be in conjunction with Habitat, where participants would be able to experience the build process. Move up Sunday for all other than kindergarteners will be June 10, kindergarteners will be August 18.

Terry reported the youth retreats focused on being good neighbors. There were 15 participants in the girl's retreat who focused on being kind with a saying that "kind people are my kinda people".

The men were inspired by Rev. Larry Brown, discussing the life and time of Dietrich Bonhoeffer.

The Boy's retreat focused on hand over hand bonding, learning to trust one another through climbing experiences. 72 Women registered to celebrate the Fat Soul Theology coined by Patricia Adams Farmer, who led them through her experiences in fullness of spirit, the earth and hope in all times. A collection was taken raising \$596 to benefit St. Raymond's House.

New reversible Lent/Easter banners are in place

Property installed shelves in the drama/puppet room for storage

There will be #metoo circles of trust formed, contact one of the ministers for information

Tim reported on the Staff retreat that was held, Deb Carr has returned to the organ and has been surrounded by the congregation during her time of loss. Pastor's class of baptismal candidates will have their confessions on Palm Sunday. We will once again partner with Olivet Christian, with Maundy Thursday being held at Olivet at 7:30 and the Good Friday fish fry and Tenebrae service beginning at 6:00

Aaron Sapp said he had done a training session for the youth on praying with a group and was pleased to see the level of engagement shown.

**Closing Comments and Prayer** by Tim Carson

Submitted by Jim Granneman-Secretary