

*Our Mission is to enable persons to encounter the living God as disclosed through Jesus Christ,  
to serve and celebrate God in an ever-changing society.*

BROADWAY CHRISTIAN CHURCH  
BOARD MEETING  
August 28, 2018

**In attendance:** 24 Board members, 5 staff, 9 guests

**Opening Prayer-** offered by Chair John Poehlmann

**Information Items**

- A. Freshening Up The Sanctuary** – Tom Brintnall reported an acoustical analysis was done. It was determined that music sound quality would be improved by not having carpet. A vinyl wood-like product is being considered as a new floor covering. Additional chancel lighting, upgraded cameras, improved hearing assist options and automatic window shades are being considered, along with cleaning and repairing the seating, fresh paint and improved choir spaces for both chancel choir and ensemble.
- B. 60<sup>th</sup> Anniversary Update** – Linda Poehlmann reported the committee last met Aug. 22. Bill Ryan Sr. to preach Oct. 7 followed by lunch. Sunday School classes have been assigned areas throughout the church to be cleaned during the month of September in preparation for Heritage Month. Nancy Miller is working to complete a time line of the last 10 years with vignettes to be displayed throughout the church. A copy of the first bulletin was found and will be reproduced for the Oct. 7 service. Dixie Fisher reported the sale of Broadway cookbooks with plans for recipes from it being used for the luncheon, with featured dishes from Charter Member recipes. Debbie Graham said Broadway sportswear would be available to purchase with order forms to be placed in church mailboxes.
- C. What is Expected of The Board-** John Poehlmann presented a Board orientation with a review of the follow items;
- Code of Ethics of Board Members
  - Conducted by Parliamentary Procedure
  - Mission Statement
  - Discernment – Handling Issues
  - Advocacy, listening and feedback
  - Where do you find...? (Broadway Life, Website, Realm, Broadway Weekly)
  - 20/20 Vision

**Ministry Area Reports**

**A. Children and Youth** - Average Attendance for Summer Pathways was 12 students. We visited a range of topics including watching the movie “Wonder.” I was pleased with the student perspective on the characters in the movie. Pathways for the school year officially kicked off and we look forward to welcoming over 35 students back into the fold. We are still seeking several volunteers who serve once every 5-7 week and/or 2 year volunteers as well. If you have any recommendations, please let Aimee know. Worship and Wonder has had an average attendance of 3-5 this summer. We anticipate higher attendance during the school year of at least 6-8 or more as toddlers age in to our program.

JYF (Junior Youth Fellowship) for 4<sup>th</sup> & 5<sup>th</sup> Graders Met on August 19, to make ice cream for the ice cream social and “help” with the youth car wash. We will resume meeting once a month.

Kinderpath and Kindergarten Bible presentation was held August 18 & 19. 3 participants attended Kinderpath and a total of 8 Bibles were gifted to our incoming Kindergartners.

Vacation Bible School was held July 23-26. We hosted 75 children with the support of over 40 volunteers. Students had the opportunity to learn about coming together as a community and the importance of building a strong faith foundation. Upper Elementary student spent their week in service. Their experience’s included helping at a Habitat job site, building 3 little libraries, and making meals to donate to the Ronald McDonald House and Rainbow House. Our total offering to Benefit Show me Habitat for Humanity was over \$1700.00. Using our original curriculum allowed us to easily mold the program to what our needs and interests were, and we look forward to developing more original curriculum in the future. The after-Care program had 8 participants and was led by Lexi Wolkow. Feedback from parents was overwhelmingly positive and they had hope we would offer this again.

**Future Plans-** Trunk or Treat will be held October 28, Christmas Advent Party and Children’s Sunday will be celebrated December 9, We will be seeking people with musical talent to assist with Kid’s choir and the Christmas Pageant. Please let Aimee Know if you have any recommendations.

**B. Youth-** New Sunday School classes have begun

**C. Deacons** – Deacons - We are pleased to announce that the Deacon positions for the 11:15 service have been filled. There are 4 teams of 6 Deacons each and rotate on a monthly basis. These Deacons also serve at the home communion and Lenoir services. There are several first year deacons, returning deacons, and those that have served in the past that are serving again. We have several teen aged disciples who are also serving. First year deacons are doing a fantastic job learning their roles and helping out. We anticipate another great year of deacon service at the 11:15 worship.

**Future Plans** - Continue to recruit new deacons as needed, and continue a 'top down' system from deacon head, to vice head, to team leaders then individual deacons. Possible training to planned for serving during time of sanctuary reconfiguration.

**D. Discipleship-** CareLink is pleased to announce Mary Cunningham as Chair of the Calls of Concern Ministry. Mary's career has been in working with caregivers and those in need so she is the ideal Chair person. She is expanding the care team now. It is the hope, this expansion will allow the team to serve more of the church family, keeping in mind, "sometimes we provide the care and sometimes we receive it." As always CareLink's services never slow down, so this summer we have been busy providing care, cards, visits, casseroles, prayer shawls and other services. We communicate daily with the ministers and staff. See the CareLink page in Broadway Life for updates on the number and kind of services that have been provided.

**Future Plans-** The annual Carelink volunteer BBQ will be held Aug. 31 at the Poehlmann's home. This is an opportunity for over 120 volunteers to participate in CareLink, as even CareLink needs to stop and party sometime. We continue to work on improving and expanding our ministries, let us know if you are aware of people who need care or of people who would like to volunteer. Ethel Okker will be stepping down from her current committee position.

**E. Elders** – A training session was held Aug. 22 to equip the Elders for leadership during the current transitional period. Aaron Sapp, Elder chair facilitated listening sessions for the congregation Aug. 19 & 27.

**F. Fellowship-** Ice Cream social was held Sunday, August 19. Youth held their annual car wash prior to the social. Youth Mission Trip and the Adult mission trips were featured with a slide presentation.

**G. MOM** - Completed round 1 of Sunday discussions on immigration issues, allocated funds for end of the year and for the next year, allocated funds for a Fall civil rights pilgrimage, submitted a reconciliation grant to support the civil rights pilgrimage. World Refugee Day was held at Broadway on July 7. Planning was done for our role in the Partners in education with the center for early learning. A breakfast was provided for teachers on August 8. A sign was purchased for our community garden. MOM's catering provided a meal for the Parkinson's support group on August 2. Room at the inn planning is ongoing.

**Future Plans-** Immigration issues discussions on Wednesday evenings are on hold for now. Crop walk is Sept. 23. Habitat interfaith build, will try for next spring. We may have opportunities to help with some habitat homes this fall and winter. Community garden expansion is being planned and will start this fall. a sign for the garden will be installed soon.

MOM's catering; the Sept. 12 dinner preceding the Roots & Blues concert was cancelled with the concert moved to Sept. 18, but no meal will be served. 60+ lunch on Sept. 24. Civil Rights pilgrimage Nov. 9-13. Noisy offerings will be on Sept. 30-will go to Partners in Ed. project, March 31, 2019 to Daydream Foundation and June 30, 2019 to community garden.

**H. Resources- Financial** - Welcome new Trustees Rebecca Gingerich, Phil Fichter and Guy Adams.

**I. Resources – Property** - CLC shower construction complete, the portion of roof above Music center was fixed, building clean up in prep for October anniversary celebration organized by Linda Poehlmann, loft door added to automated system, building front, sides, memorial garden, under large awning was power washed.

**Future Plans-** Property will be replacing the overgrown evergreen bushes on either side of the parking lot entrance

**J. Worship** - First meeting of the worship team was held, Monday, July 30

Team members confirmed

Since most concerns/suggestions are expressed to the ministers, they can contact worship team member to have them addressed.

**Future Plans-** Liturgical seasons / traditions will continue with addition of BCC 60<sup>th</sup> anniversary during October. Plan to publish worship Team intentions in newsletter and add a Worship Arts Link to website

**Membership Report-** Ingrid Luckenbill advised for month of August, 1 new member and a loss of 2 for a total membership of 714 and active membership of 596.

#### **Financial Report -Martha Head**

- Year-End Report 2017-2018 was closed out even following the Close the Gap campaign
- Updated 2018/2019 Budget- after a 10% reduction in budget, July 2018 ended + \$11,823  
MOM disbursements will now be paid bi-monthly instead of quarterly to stay more current with the budget

#### **Executive Committee Report** provided by Chair John Poehlmann

May 8

- Burundi group sought worship space on Sunday
- Updates on 60<sup>th</sup> Anniversary; Stewardship drive; Finance, Elders, Deacons, Property
- Susie Mathern's departure to KC
- Security discussion and feedback on our nursery

June 5

- Security Task Force Update-Don Day advised of: 1. Red Cross brochures; 2) Directions in each room for various emergencies; 3. Posters and E/D training for active shooters; 4) Speakers to blanket communication; 5) AED in CLC
- 60<sup>th</sup> Anniversary Update
- Annual Meeting
- Summer worship series – Mike Graves
- Stewardship update: 220 pledges had been received down from 260. It was also noted a significant loss in pledges due to loss of members through death or moving.
- Elder & Deacon vacancies
- Finance: May ended in \$12K shortage with \$61K in pledges yet to be turned in
- Property Update: Clear a trail in the woods; repair walkway in Memorial Garden

July 10

- Kathy Carson asked permission to host a table in the narthex featuring different ministries to inform members of
- Alternative way of buying natural gas
- Change the process of selecting elders and deacons at 8:00 to be done in time for board and congregational approval
- Elder & Deacon updates
- Year - end closing and decision to appeal via Close the Gap appeal on July 15
  - 10% reduction on budgets
  - No reduction on salaries

August 14

- Voter Registration at Broadway – The Committee approved a proposal from the Bible Study & Discipleship Sunday School Class to offer voter registration at Church
- Updates: 60<sup>th</sup> Anniversary; Deacon changes; Fiscal reviews of year end & current year; Elders, Property
- Board Agenda items
- Marketing/Inviting the public to BCC
- Tim Carson’s resignation and how to move forward: Communicate the situation; Letter to Congregation; email to the Board, Personnel, Pastoral Relations Committee

#### Action Items

- A motion was made by Steve Westgate, seconded by Marilyn McCreary to approve Doug Garrison and Scott Fritz as bus drivers; motion was approved.
- A motion was made by Leslie Clay, seconded by Aaron Sapp to approve Kristen Meade as 9:00 Deacon, Tom Kopmann and David Eagle as 11:15 Deacons and Chris Shipman as Prep Deacon; motion was approved.
- A motion was made by Mike Crews, seconded by Marilyn McCreary to approve Jeff Overfelt as an 11:15 Elder; motion was approved.
- A motion to accept Aaron Sapp, Steve Westgate, Karen Rawlings, Gina Muzzy, Dani Jennings, Aaron Tatum and Leila Willmore for Interim Pastor Search Committee was made by Seth Colaner, seconded by Mike Crews. Following discussion, an amendment presented by Dixie Fisher to include a representative from 9:00 service. The amended motion was accepted by Seth Colaner and approved by Board vote
- Upon recommendation from Executive Committee, Aaron Sapp made a motion, that as a gesture of Grace, the church pays the cost of COBRA insurance for Kathy Carson until May 2019 when she is eligible for Medicare. The motion was seconded by Marilyn McCreary and approved by Board vote.

**New Business** - Regional Minister Paul Koch said he was impressed with the strength, love, resiliency and the trust in our leadership felt by the congregation, as well as the love offered to the Carson’s in providing an act of grace for them. He has reached out to possible candidates to serve as Interim and will begin meeting with our search committee in September to start the process.

Eric Lybeck-Brown said his 11 year old daughter was concerned over the extra duties of Nick and Terry wanting to know if there would be additional compensation. Leslie Clay advised the personnel committee would be discussing that in September.

Dixie Fisher advised of the death of Pat Buchanan on Aug. 27 with arrangements still being made.

LeAnn Sapp shared personal feelings of anger related to Tim’s situation and thanked Leadership for their swift action.

**Minister’s Remarks** – Terry Overfelt pointed out, although unintentional, the Fresh Start sermon series had been very applicable to current circumstances. The previously planned upcoming series Fear and how the Bible rebukes fear will also be very beneficial during this time. Following that, in November we will enter into the season of Gratitude.

Nick Larson said he was very honored by the respect shown to him by allowing him to have a voice during these times. He thanked everyone for their dedication for the continued work and spreading of the “Broadway Spirit” and said he was looking forward to hearing the stories of our 60 years of a special purpose.

**Meeting was closed with a circle of prayer**

**Minutes submitted by Jim Granneman- Secretary**