

Minutes of Eliot Chapel Board of Trustees Monthly Meeting - 12 May 2020.

Present: David, Cathy, Toni, Brian, Nancy, Jordi, Ken, Rev Barbara, Steve,

Meeting started at 6:38pm.

Chalice lighting.

Reading: Brian

Check-ins

No visitors (Toni accepted)

Reviewed agenda (David noted the March minutes have since been posted and are now on the website)

Consent Agenda

-Minutes (David to change page 2, change date from April 3 to May 3)

-Resolution

-No new members

-4.9

No objections, consent agenda adopted.

Treasurer's Report

Ken led the board through the report.

Jordi had a question about the PPP loan terms. Rev. Barbara explained the details of the program. Ken and David added some comments about the program as well.

Discussion of Continuing Resolution on Budget

Brian treated the proposed resolution as up for a vote and the Board discussed. There were none opposed. The resolution was adopted.

Old Business

Lead minister evaluation update. Brian noted generally the board was very pleased with the LM's performance during this period. Brian asked Paula to help add that paragraph to the evaluation.

Brian noted the new board chair email is working (it now forwards to Brian's Gmail account but that will change with the new chair)

Annual Meeting

Debby has all items for email going out tomorrow. Everyone will have been invited by Friday.

Still some things to work out on the script.

Jordi wanted to know if we would be playing the video in the meeting. Rev. Barbara clarified what the problem was. Cathy noted it was a fast video that skips because of the speed of the connection. Ken said he was able to edit it and make it work better (no sound, slower) and said if we wanted to do it, it should work. It would just need some live testing. Rev. Barbara noted it could precede her presentation rather than occur in the middle of the presentation. Brian noted logistically we just need to know who will have responsibility for running the presentation. Rev. Barbara said she would communicate that in the next couple of days, but would probably ask Ken to do it.

LM incidental report

Rev. Barbara further clarified the stewardship efforts and the calls involved. She anticipates asking the Board to help with the calls to just check up on all members. There will not be an ask involved. Cathy asked how many we have heard from. Rev. Barbara said 2/3rds have pledged. Nine (9) said they will not pledge this year. Rev. Barbara noted there are \$35,000 in increases and \$27,000 in decreases so far. Around 132 pledging households have not yet pledged this year. Cathy asked for comparison to last year at the same point. Rev. Barbara said she would look at that and noted we may not have those numbers under the circumstances.

No Executive Session

New Business

Covid-19 update. No questions.

4.6 interpretation (new) – moved from consent agenda

4.6.1.A – Cathy said she had a number of issues with it. She criticized having a monthly budget based on 1/12th rather than historical spending patterns (seasonal). Cathy asked if it had been discussed. Rev. Barbara said yes. She said she's not sure how it will be presented going forward (within budget or separate report). Rev. Barbara asked how the interpretation could make this clearer. Jordi clarified how the 1/12th column would just need to be changed to reflect historical patterns. He said the interpretation was clear to him. Cathy asked for more clarity in whether the past is viewed annually or monthly (and monthly is the major thing we

are interested in). Cathy also questioned whether spreadsheets are “visual” and suggested mentioning at least that the columns we compare would be listed side-by-side.

Ken asked Brian or Jordi to explain the 30-days in our policy. Jordi noted that Rev. Barbara’s interpretation was correct (in synch with the board’s intent). Rev. Barbara noted she will then re-write her interpretation now that she understands the intent better. Brian said it will be on the agenda for the next meeting.

No other new business

Meeting summary.

June meeting assignments.

Carry overs. 4.6 and ???

Will need a new board secretary for year 2020-2021

We were going to have a BBQ as a Board but could not under current circumstances.

The retreat needs to be addressed still (can we have it?). Brian noted that we will have a retreat even if it has to be virtual. Steve asked if we have a deposit deadline for cancelling our reservation at Todd Hall. Brian said he will look into the contract. Nancy notes that the copy of the contract we have access to doesn’t show the deposit was paid. Brian noted it was. Camille told him so.

David reviewed tasks.

Cathy – Transparency report. Satisfactory on everything. A few issues. Got into the weeds a bit but they are in the category of issues the board should concern themselves with.

Jordi noted he will be starting the annual meeting in Camille’s Zoom account. The settings are different than the chapel’s standard settings so he will change them. Everyone on the board with a speaking role will be a co-host. Co-hosts can share their screen (but it prevents you from raising your hand). So co-hosts need to just unmute themselves and ask the chair to be recognized. Brian noted we can also contact him on his cell phone (text him).

Discussed last-minute details about using Zoom.

Meeting adjourned at around 9:00pm.