

Eliot Board of Trustees Meeting Minutes

February 21, 2023

Held in person in Adam's Hall

Board members present: Claire Wyneken (2023), Toni Saunders (2023), Chuck Schuder (2024), Sara Fleming (2024), Kalen Ponche (2024) Steve Swift (2024) Carole Glauser (2025); Sue Bell (2025)

Not Present: Dr. Rev. Doug Wadkins

Ministers, Volunteers & Guests: Gene Hutchins,, Carl Serbell
Gather (5 min)

- Chalice lighting & Opening Reading **Carole**
- Welcome Board and Visitors and Introductory comments Claire

Check-ins of highs and lows

Visitor Comments (2 minutes per visitor)

Meeting Preparation (5 min)

- Finalize agenda
- Transparency Ombudsperson's Report
- Confirm meeting assignments:
 - Timekeeper - **Chuck**
 - [Process & Transparency](#) Observer - **Sara**

Consent Agenda (5 min)

- Approve January 2022 Meeting Minutes
- Accept Ombudsman's Report
- Affirmation of New Eliot members (Bylaws, Article III, Part A): Tanya Hull, Julie Wilmoth, and Brook Kerbell (and Magnolia)
- Accept Policy Monitoring Reports: (See [Policy Compliance Record](#))
 - Policy 2.2.4 Investment Performance Monitoring (Subset of Board Job Description):https://docs.google.com/document/d/1BEVpcGp9MC2bjqyzDkJ2mmjkpoF_UjQcHlxi5ULyDuE/edit?usp=sharing (Sue and Sara)

- [Policy 3.2 Lead Minister Accountability rev.pdf - Google Drive](#) (Kalen and Toni)
Chuck moved and Sara seconded to approve the consent agenda, it was unanimously approved.

Governance and Retreat Planning -

Budget development: A small group board members will work to create three budgets after input from the larger board.

Governance: The board will have discussion about board leadership, governance and communications about making the ends visible, understanding governance models.

The board will work to finalize details on the annual meeting planning and assignments

Body Break (10)

Treasurer's Report [Sue] (15 minutes)

December income is OK because it included our Chalice keepers ask and madrigal income (\$7,400).

Overall, the budget is in better shape than anticipated because the budget factored in major increases in expenses that have not materialized. We may end up being at a deficit of closer to \$100,000 rather than the \$250,000 that was anticipated.

Sunday attendance was, on average, 103 people per week in December. The online average viewing on Youtube was around 134 people a week.

New Business (10 min): None identified at this time

Unfinished Business (10 min)

- Report on Search Committee survey (5 min), subcommittee is activated
 - The board sub-committee has been reaching out to people about possibly joining the search committee. The board will finalize the members of the search team in March.
- Linkage Game night **February 25th** with Fun Team
- Giving gatherings - please join where you can
- Other support for Canvas

8:35 Meeting Summary:

Process & Transparency Report
No problems

Decisions/Actions Taken/Follow Up

- Adopted Consent Agenda
- Claire will find a location for the board meeting.

Assignments for March 21, 2023 Meeting

Policy Monitoring Scheduled for December Meeting
(See [Policy Compliance Rec](#))

8:35 Adjourn

Reminder Dates

Next Board Meeting: March 21, 2023 at Adams Hall