

## Steps to Calling an Interim Minister

<b>Step 1: Form an Interim Search Committee</b> Recommended to be 3-5 congregants, primarily board members	February - March 2022
<b>Step 2: Interim Search Committee prepares Interim Search Documents Packet</b>	March - April 2022
<b>Step 3: Interim Search Committee publishes "Congregational Interim Record" to UUA Site</b>	April 7 <sup>th</sup> , 2022
<b>Step 4: The names of Interim Ministers interested in Eliot Chapel are released</b>	May 2 <sup>nd</sup> , 2022
<b>Step 5: Interim Search Committee indicates preference of interested ministers</b>	May 16 <sup>th</sup> , 2022
<b>Step 6: Search Committee extends offer to Interim Minister</b>	May 18 <sup>th</sup> , 2022
<b>Step 7: Interim Minister begins ministry with Eliot Chapel</b>	August 1 <sup>st</sup> , 2022

**The Interim Minister will serve for 1-2 years**