

# RULES OF HIGHLAND PARK AFTER-SCHOOL PROGRAM

*Please go over the rules with your child before his/her first day in the program.*

If a child has to be spoken to concerning unacceptable behavior, the following procedures will be enforced:

First time: WARNING

Second time: QUIET TIME—sitting down for fifteen minutes and not talking

Third time: TALK TO PARENTS and dismissal could occur

1. Parents/guardian must come in to get their child. Students will not be allowed to go out by themselves. We do this to make sure the students have left with their parent or guardian.
2. No more than two people in the bathroom at a time.
3. No sitting on tables.
4. No running in the building.
5. Use inside voices when in the building.
6. PLEASE DO NOT tell your child it is okay to hit another child if the other child hits first. Students are to tell the person in charge and we will handle the problem. If a student strikes another child, parents will be called and your child could be dismissed from the Highland Park After-School program.
7. Foul language will not be tolerated. Parents will be called and dismissal could occur.

## PLAYGROUND RULES

1. Do not climb over the fence for any reason.
2. Students are to go up the ladder and down the slide.
3. Do not throw pinecones, sticks, sand, or any other objects found outside.
4. Students must ask permission to leave the fence for any reason.