

St Martin's in the Fields

Vestry Meeting Minutes

May 15, 2018

Call to Order - Rev. Mitch Smith called the meeting to order at 6:00pm. He opened the meeting with a prayer.

Devotion – The devotion was given by Alice McCrory

Drop-In Nursery Report – Kathy Lentz gave the Drop-In Nursery report. She reported that they have registered 12 new children since April 17, 2018. The Drop-In held a day of prayer in conjunction with the National Day of Prayer on Thursday, May 3, 2018. All staff and children met in the Garden Room where they gave thanks and heard from some of the precious children. Kathy reported that all of the summer special programs have been scheduled. She also reported that on Monday, May 21, 2018 all families will be welcomed with muffins, coffee, and juice to kick off the summer.

Approval of March Minutes – Alice McCrory made a motion to approve the April minutes. Julie Lumpkin seconded the motion and it was approved by the Vestry.

Invite

Finance Committee - Alice McCrory reported that St. Martin's is in good shape financially. She noted that we are \$67, 500 under budget. Two motions were made regarding finances. They are as follows. Due to an error in March Vestry meeting, the Community House repairs were paid from the Extraordinary Needs Fund, leaving a negative balance in this fund. The motion should have read that the funds would be transferred from the Designated Transitional Fund to the Extraordinary Needs Fund, and then paid from the Extraordinary Needs Fund. A motion was made by Alice McCrory in Vestry to transfer the funds, \$23,323.00, from the Designated Transitional Fund to the Extraordinary Needs Fund to zero out this negative balance and correct this error. Motion was seconded by Jack Myers and Bill Case, and was unanimously approved by Vestry.

During the transition of the creation of the Outreach budget accounts, a bill was paid from the Crayton Backpack Ministry designated fund that caused a negative balance to occur. A motion was made by Julie Lumpkin to the Vestry that a transfer of \$474.64 be made from the Backpack Outreach budget account to the Crayton Backpack Ministry designated fund to zero out this balance. Motion was seconded by Emmett Kirwan and was unanimously approved by Vestry.

Stewardship Committee – This committee will be formed in the next month or so. This committee will work hard for about 8 weeks. Stewardship launch date is October 1, 2018. There will be a Vestry forum on October 21, 2018 and the Ingathering will be Nov. 4, 2018.

Mission and Outreach Committee – Confirmation will take place on Sunday, May 20, 2018 with Bishop Waldo. There will be a breakfast with the Bishop beginning at 9:00 am. The Bishop

will make a presentation at 9:30 am. The service will be at 10:30 am. Following the service there will be a pizza lunch in the breezeway between the Church Office and Parish Hall. After lunch everyone will move into the Parish Hall for the Rise Against Hunger meal packing event.

A question was asked about where the funds from the Advent Festival will go. Mitch stated that the funds will go to Outreach.

New Business – Alice McCrory presented the new VIC card with updated procedures. She will email a copy to the vestry. If there are questions or concerns send them to Alice McCrory or Bill Case.

Welcome

Membership and Ministry Committee -

We have had 11 visitors since April 17, 2018. We have 2 new members since April 17, 2018. There have been no transfers out since April 17, 2018. See report in the Vestry packet.

Building and Grounds Committee/Jr. Warden's report

- The termite treatment/bond has been renewed with Modern Exterminating. The contract includes pest control, termite treatments and termite bond. They will come the third Monday of every month.
-
- The Crayton Backpack Ministry has been completely set up in the pantry opposite the kitchen in the Commons. The Hospitality Ministry items will be relocated to the 2nd storage closet in St. Luke's Studio.
- Guidelines for using the kitchen in the Parish Hall and the kitchen in the Commons are being developed by those who use the kitchens. This is to provide guidance and instruction, as well as to alleviate relocated or missing items.
- There was a concern raised about the fence on the Covenant side of the property raised by a neighbor. Jack Myers has taken care of the issue.
- See report in Vestry packet.

Youth Minister

Youth Ministry

- We had a great Youth Sunday! The youth did a great job!
- Confirmation is May 20, 2018. We have 11 confirmands.
- Mitch praised Courtney and said that she is doing little things right.

Connect

5 Year Plan – We are close to having the committee together. Hopefully we will start rolling next month.

Nominating Committee – The nominating committee is collecting data from all committees at St. Martin's. The committee is scheduling ministry fairs for the 2 Sundays prior to the start of Sunday school in the fall. They are looking for suggestions for new committees. There is a movement to restart the casserole committee. Family Promise needs more members on their core committee. The nominating committee is taking on somethings for Pastoral Care.

Senior Warden's Report –

Bill Case stated that there will be Vestry Forums on July 15th and October 14th. He would like to speak about the budget, as well as a second topic. If you have suggestions please let him know.

He said that Easter went well. He would like to continue to have multiple VICs on Easter Sunday.

Clergy Reports

Susan –

Susan reported that the St. Martin's Marathon group met on May 2, 2018. Courtney set up a Group Me page for the group. The St. Jude's Marathon is Dec. 1, 2018. There are about 8 of us participating. We hope to raise 5 to 6 thousand dollars.

Susan stated that she will be attending the General Convention in Austin, Texas from July 3 – 14, 2018. She will serve as a clergy deputy for the Diocese at the convention. Her interest is Care of Creation.

Susan reported that the nominating committee is developing a Pastoral Care board for her.

Mitch -

Mitch discussed summer plans for St. Martin's. Pelican Snoballs will be here after the 10:30 service on June 17th, July 15th, and Aug. 19th. The Youth Mission trip will be from July 24 – 28, 2018. The youth will do a presentation on the trip on Aug. 5, 2018. Vacation Bible School will be held June 25 – 29, 2018.

Mitch announced that Clayton King has been hired as the new Parish Administrator. He will begin working on May 29, 2018.

Mitch closed the meeting with the Lord's Prayer. The meeting was adjourned at 7:30 pm.

Respectfully submitted by Eleanor Hodges

Present: Bob Bell, Bill Case, Eleanor Hodges, Cissy Grabowski, Emmett Kirwan, Jim Lamb,
Julie Lumpkin, Alice McCrory, Jack Myers, Allison Rashly

Absent: Nick Montanez