

St. Martin's-in-the-Fields

Vestry Meeting Minutes

August 21, 2018

Welcome and Call to Order- Rev. Mitch Smith called the meeting to order at 6:00 and open with prayer. Terri Bailey gave the devotion. Mitch also gave a devotion.

Junior Warden: Julie Lumpkin gave her report first, because she had to leave early. She gave highlights from the 8/7/18 Building and Grounds committee meeting. The committee has set October 27, 2018 from 9:00 am to 12 Noon for our Fall Work Day. Ted Zanders will coordinate the team that day. She noted that updates from the 5-Year Preventive Maintenance Plan show that there are several large maintenance costs arising in the future. They include the organ console maintenance and refurbishing, along with refurbishing the organ and pipes. Also, several big pieces of the church's equipment are past their life span. These include the chiller, boiler, and air handler. For more information see notes included in the Vestry packet.

Julie presented a motion to approve the contract with Modern Exterminating for a termite bond for the St. Martin's campus. The bond will include a one time cost of \$5300.00 to be drawn from the Designated Transitional Fund and transferred to the Extraordinary Needs funds to cover the cost, and further to include the annual renewal fee of \$885.00 in each budget beginning in 2019 and continuing (accounting for adjustments from Modern Exterminating after 3 years). This will include the Sanctuary, Parish Office, Parish Hall, and the Commons. The Community House is under a separate agreement with Modern Exterminating. Jack Myers seconded the motion and it was approved by the Vestry by acclamation.

Drop-In Nursery: Kathy Lentz gave the DIN report. She reported that 12 new children have registered since we last met. Our average attendance has been 70 children with us each day of the week. We have been busy implementing new programs with the new Pro-Care software designed for childcare centers. We now have Tuition Express that allows families to pay online or at a sign in station in the Commons. Also, employees are now signing in and out on the computer. We are grateful to Jordan Horan, Chair of our Drop-In Advisory Board, for all of the hours she has dedicated and volunteered for inputting all of the Data to make these programs run as smoothly as they are. The children have enjoyed our special summer programs. Some of the recent ones have been Allison Rashley dressed as a Banana, reading stories, followed by a Banana Split Party. Drs. Ellis and Jenkins Dental Practice had a representative from their office visit the children and talk to them about Dental Hygiene. The visit included "Dancing Teeth" which the children loved! Officer Tumlin of the Forest Acres Police visited with the 3, 4, and 5 year olds and spoke to them about "Yell and Tell" and "Gun Safety". Harvest Hope visited on August 2nd. They spoke with the children about how important it is to share our food with others. Our own

Antonio dressed as “Cool Can Sam”. The children loved this! Kathy called a family that had visited the church and invited them to visit the Drop-In. They did and we are happy that they are bringing their young George to us. The Drop-In Nursery gave a \$100.00 memorial for Jack Fleischer. His sister, Isabella, works as a caregiver for us during the summers. Kathy concluded her report by reading a letter from a mother who brought her children to the Drop-In Nursery. Her husband is in the military and have moved away. The letter expressed how much the Drop-In meant to them when they arrived at Fort Jackson in 2013.

Approval of June/July Minutes – Alice McCrory made a motion to approve the June and July minutes as is. Jack Myers seconded the motion and they were approved by the Vestry by acclamation.

Invite

Mitch noted that the Drop-In payroll is now computerized. Robyn Holt is doing the Drop-In payroll. She will get a pay increase beginning next month due to this added responsibility.

Treasurer Report

- Mitch introduced Alice McCrory as the next treasurer for St. Martin’s. She will replace Warren Darby. Warren will continue until the end of the year to help Alice make the transition.
- There was no finance meeting this month.
- Alice reported that finances are good. There is \$122,624.56 in the budget surplus.
- Also, Alice reported that the Foundation is now on Quick Books.

Stewardship Committee/Capital Campaign

- Mitch asked the Vestry to be willing to pledge, help with pledge cards, thank you notes, etc.
- Cissy Grabowski volunteered to help with stewardship campaign
- Pledge cards will be in bulletin on Jazz Mass Sunday.

Mission and Outreach Committee

Mitch reported that the #54 campaign is ramping down and it has raised St. Martin’s social media presence. Also, he stated that St. Martin’s Facebook page needs to be used for more than just announcements.

New Business

Alice McCrory reported that she is forming a Technology Task Force for St. Martin’s. She has gathered a group of tech savy people from the parish for the Task Force. The first meeting will be in September. Clayton King and Allison Askins will be on the Task Force. This group will look at ways to improve social media. Alice is looking for someone to head the Task Force. She

is also looking for someone that knows how to design web sites to improve St. Martin's web site.

Terri Bailey gave an update on the Enneagram Conference. She stated that 53 people have signed up for the conference and about half are from St. Martin's. Terri invited the Vestry to sign up for the conference.

Welcome

Membership and Ministry Committee

- We have had 10 people sign the register or pew card since July 10th. New members since July 10th include 2 families and 3 couples. One couple are listed as associate members, as they are not quite ready to transfer their membership. See report in the Vestry packet.
- Mitch stated that we need to reclaim the time after church to introduce ourselves to new members or visitors. We need to make sure to have our welcoming game on!

Youth Minister's report

- The Youth Minister's report was briefly reviewed.
- Children's Ministry:
 - Our new Sunday Nursery Workers will begin working on August 26th.
 - Courtney has sent invites to all children up to 3rd grade for the Godly Play Open House. The Open House will be on August 26th at 9:00 am in St. Anne's (during the ministry fair).
 - A new program , Hearts Alive, has been ordered for our Sunday Children's Chapel curriculum.
 - All programing for this school year begins on September 9th.
- Youth Ministry:
 - The EYC kids had a great time making cupcakes for the police officers and firefighters for our #54 event.
 - On Sunday, August 26th from 5 – 7 pm, we will have an incoming 6th grade retreat for the new youth members. Dinner will be provided. Invites have been sent to all incoming 6th graders.
 - EYC will resume on September 9th and Loft will resume September 12th.

Connect

Nominating Committee

- Bill Case reported that the 1st Ministry Fair went really well. Bob Bell and Antonio set up the Parish Hall for the Ministry Fair. Bill said they felt like they missed some people after the 10:30

service. They are going to ask the working the tables to stay for 30 minutes after the 10:30 service.

Senior Warden's Report

- Bill Case reported that he is meeting with a committee for the Clark Foundation. The discussions of the committee has led them to believe that St. Martin's should have a lawyer. This is due to the fact that we are going from a 1 million dollar endowment to an endowment of 2 million dollars or more. They will be looking into acquiring the services of a lawyer.

Clergy Report

- Mitch noted that staff mapped out the calendar for the year during their meeting today.
- He pointed out that St. Martin's Day falls on Sunday, November 11th. This is usually the when the Annual Meeting is held. Mitch would like to move the Annual Meeting to the next Sunday in order to celebrate St. Martin's on St. Martin's Day.

The meeting adjourned at 7:45 pm and we closed with the Lord's Prayer.

Respectfully submitted by Eleanor Hodges

2017/18 Vestry

Present: Terri Bailey, Bob Bell, Bill Case, Cissy Grabowski, Eleanor Hodges, Emmett Kirwan, Jim Lamb, Julie Lumpkin, Alice McCrory, Jack Myers, Allison Rashley

Absent: Nick Montanez