

St. Martin's-in-the-Fields

Vestry Meeting Minutes

November 20, 2018

Welcome and Call to Order- Rev. Mitch Smith called the meeting to order at 5:59 pm and opened with prayer. Alice McCrory gave the devotion.

Drop-In Nursery – Kathy Lentz gave the DIN report. Kathy stated that she is thankful to be a part of this wonderful, wonderful ministry. She reported that since she last met with the Vestry in September the Drop-In has registered 19 more children. The older children at the Drop-In had a wonderful visit from a Fire Station. The firefighters spent quality time with the children teaching them fire safety rules. Later in the week, the Drop-In delivered a surprise lunch from Firehouse Subs to the fire fighters. She noted that the Drop-In conducts a Fire Drill each month for the Staff and the children. Thirteen of the Drop-In employees renewed their CPR/First Aid training. The Drop-In Advisory Board meets every month to review the workings of the Drop-In, our financial report, and continue to plan ways of improving our services. She noted that new scooters and other riding toys have been purchased for the Parish Hall for the children to enjoy during their gym time. Also, we have bought new playful and educational toys for each age group to enjoy in the classrooms. The Drop-In donated a \$125.00 gift card to Hammond School Auction. She concluded by stating that the Drop-In has paid their part on the Workmen's Compensation Insurance Premium and the yearly Property Insurance Premium.

Approval of October Minutes – Julie Lumpkin made a motion to approve the October minutes with the correction of the last sentence in the minutes. Alice McCrory seconded the motion and they were approved by the Vestry by acclamation.

Invite

Finance Committee

- Alice McCrory gave the Finance Committee report.
- She reported that we had a clean audit. There was nothing negative. The only change was to move the Advent Festival monies to income. The Drop-In was audited for the first time in 2017. The audit was clean. The Foundation will be audited in 2018. Bill Case made a motion to approve the audit. Julie Lumpkin seconded the motion and it was approved by the Vestry by acclamation.
- Alice stated that we are seeing an increase in pledge income.
- She noted that the Advent Festival money has to be \$0 by December 31, 2018. Jack Myers made

a motion that \$ 4,000 from Advent Festival funds will go to Fresh Start. Allison Rashley seconded the motion and it was approved by the Vestry by acclamation.

- Julie Lumpkin made a motion to amend the 2 motions presented in the Finance Committee meeting regarding access to the Disaster Relief Designated Fund. The motion was seconded by Bill Case and approved by the Vestry by acclamation.

Stewardship Committee

Mitch reported that we currently have 200 pledges in the amount of \$904,738.74. He asked the Vestry to make calls to parishioners who pledged last year and have not pledged this year. He passed out names to the Vestry.

Mission and Outreach Committee

No report

New Business

Mitch stated that rekeying of all exterior locks will begin next week. A bolted safe will be put in the office. He noted that there will be strict guidelines for giving out keys and lock boxes will change. He also said that we will get suggestions from the company that does security for state buildings. We will do some of the things that the company suggests and some we will not be able to do.

Mitch reported that Chuck Petit has a proposal for the full cost of AEDs for the church. AEDs are needed, because of the frequent use of the Parish Hall. The School of Music uses the Parish Hall 5 nights a week. It is used for basketball 3 times a week and other programming 3 to 4 times a week. Mitch stated that we are trying our best to keep the physical safety of this place.

Mitch reported that the Parish Retreat at Kanuga has been cancelled. This was not an easy decision, because Kanuga weekend is a part of St. Martin's DNA. The cost this year would have been around \$16,000. We usually get the contract in May and did not get it until October this year. In the past we have put a deposit down, collected money, and paid it off in early February. This year they want all money 30 days before the weekend which is Christmas Eve. We can't ask people to pay for the weekend right at Christmas. We will try to work it out with Kanuga or look at other venues.

Welcome

Membership and Ministry Committee Report

We have had 5 new members since Oct. 16, 2018. There have been 4 visitors since Oct. 16, 2018. See notes.

Junior Warden/ Building and Grounds

- Julie stated that Fogle Electric has been hired to do electrical and lighting work. They have removed electrical outlets from Parish Hall kitchen floor and tied off exterior ground light by Memorial Garden. They are addressing exterior light system in breezeway from Commons to Parish Office. We are also requesting recommendations for exterior lighting from Fogle.
- We have purchased a replacement safe to be installed in a lower cabinet in the main office.
- We are researching a replacement stove for the Parish Hall Kitchen
- See notes attached.

Youth Minister

Courtney continues to do a great job! We have sent kids to Happening and Converge. Maggie Mallette who has been our youth intern has accepted the Family Minister position at St. John's Episcopal Church. She will continue interning with us until January. Christopher Smith will join our youth ministry team in January as our new Youth Intern.

Bojangles Breakfast has been a hit! Over the past month, the Sr. Highs have been meeting at Bojangles for breakfast on Friday mornings before school. If you ever want to join us for breakfast, we meet at 6:45 am.

Upcoming Dates for December:

2nd – Advent Festival (Youth are selling Advent wreaths and breakfast sandwiches from Bojangles)

8th-9th – Middle School Converge at Trinity Cathedral

9th – Cornerstone at Eastminister Presbyterian Church

15th – EYC Christmas Party at the home of Christy and Bill Case

Connect

Senior Warden

- Bill stated that the Annual Meeting went well. He thanked Mitch and the staff for their help with The Annual Meeting. He stated that the Annual Meeting looked great!
- He asked for extra VICs for the Christmas Services.
- He reminded the Vestry of the Christmas Party on Dec. 18, 2018 at his house. He asked the Vestry members to bring appetizers, deserts, and drinks.

Clergy Report

Susan

- Susan stated that Pastoral care demands continue.
- She asked the Vestry to pray for those participating in the St. Jude's Marathon.
- She noted that Holy Hikes began at Sesqui State Park on Nov. 11th. They will continue monthly.
- Susan stated that the resource she is using for Adult Formation during Advent is Living Well Through Advent.
- She reported that the Care and Wellness board will begin meeting next week.

Mitch

- Mitch stated that he doesn't want to put together a formal alcohol policy. He wants the Vestry to take the lead on responsible behavior. If you want to recycle, take the bottles, etc. home with you and not in the bin at the church.
- He concluded by saying that we have a lot to be thankful for, because we have done a lot this year.
- Mitch asked for a motion to adjourn the meeting. Eleanor Hodges made the motion to adjourn and Bill Case seconded the motion. All were in favor. The meeting was adjourned at 7:25 pm.

2017/18 Vestry

Present: Bob Bell, Bill Case, Cissy Grabowski, Eleanor Hodges, Jim Lamb, Julie Lumpkin, Alice McCrory, Jack Myers, Allison Rashley

Absent: Terri Bailey, Emmett Kirwan, Nick Montanez