

## **St Martin's in the Fields**

### **Vestry Meeting Minutes**

**March 20, 2018**

**Call to Order** - Rev. Mitch Smith called the meeting to order at 6:00pm. He opened the meeting with a prayer.

**Devotion** – The devotion was given by the Rev. Mitch Smith.

**Drop-In Nursery Report** – Kathy Lentz gave the Drop-In Nursery report. She reported that they have registered 18 new children since January 16, 2018. A Fire Drill was conducted on February 9, 2018. The Fire Drill went well. The Advisory Board suggests blocking an entrance for the next Fire Drill. Officer Lori Tumlin of the Forest Acres Police Department visits the Drop-In once a month. In February she taught the children the importance of knowing their address and phone number. In March she taught them the importance of knowing the number 911 for emergencies. Rachel Langley attended the Godly Play Workshop on February 26, 2018 at St. Martin's. The children had a chance to visit with Willie the therapy dog on March 8, 2018. On March 10, 2018 4 staffers took Safe Church training taught by Margaret Jennings Todd. Finally, the Advisory Board has voted to give our fulltime long standing faithful employees an hourly wage. We now have a pay scale in effect for certain years of service.

**Approval of January and February Minutes** – Julie Lumpkin made a motion to approve the January and February minutes with corrections to the February minutes indicating that funds for the Sound System will come from the Designated Sound System Fund not the Transitional Fund. Jack Myers seconded the motion and it was approved by the Vestry.

#### **Invite**

#### **Finance Committee**

Alice McCrory reported that we are in good shape financially. She noted that the balance sheet looks good. We are nearly \$4500.00 under budget. See report included in the Vestry Packet.

**Stewardship Committee:** The committee has not quite been formed. There will be pledge cards in the pews on Easter Sunday to allow for a chance for people to pledge or increase their pledge. Adult Formation on the 2 Sundays after Easter will be Budget formation. The classes will be a forum with the Vestry. The budget will be available for people to look at and hard copies will be available.

**Mission and Outreach Committee** – The Outreach Committee is excited to have designated funds and a line item in the Budget. They will sponsor Camp Air this summer at St. Martin's.

**New Business** – Money Transfers – Bill Case and Alice McCrory reported that there is \$200,000 in the Transitional Fund. They stated that money in the Transitional Fund must be moved within

a year. If it is not moved, it will go into the Foundation. Julie Lumpkin made a motion that the Vestry of St. Martin's move to approve reviewing the Transitional Fund in June and January of each year by the third Tuesday of these months. The motion was seconded by Alice McCrory and approved by the Vestry.

## **Welcome**

**Membership and Ministry Committee** – We have had 8 visitors since February 20, 2018. We have 2 new members since February 20, 2018. There have been no transfers out since Feb. 20, 2018. See report in the Vestry packet.

## **Building and Grounds Committee/Jr. Warden's report**

- Update on Community House – Crawlspace Medics has finished their work. The plumbing work has been finished. The new unit is there to be installed. All work will be completed by 3-23-18
- Update on Sound System – We are still waiting for the line to be installed from the Church office to the balcony. Alan has done some cleanup work to tuck away some wires. The sound system is on a timer.
- The Building and Grounds Committee agreed to give Grounds Guys an annual contract for grounds maintenance with the exception of pruning. Members of the committee will take care of pruning.
- See report in Vestry packet.

## **Youth Minister**

### Children's Ministry

- We will have an Easter Egg Hunt after the 10:30 am Easter service this year. We are asking for donations of candy that is individually wrapped and nut free.
- We need more volunteers to help with Nursery, Children's Chapel, and Godly Play.
- We had a great God Play Workshop at the end of February. We are using suggestions that we got at the workshop. We have rearranged St. Ann's classroom to support the Godly Play environment.
- The Drop-In is using St. Elizabeth's room for arts and crafts.
- Vacation Bible School will be June 25 – 29, 2018. The Drop-In will participate. The program will be June 25<sup>th</sup> – 28<sup>th</sup>. A closing party will be held on June 29<sup>th</sup>.
- We want to do something special for Sunday School teachers, Nursery volunteers, Children and Youth ministry volunteers.

### Youth Ministry

- Youth Sunday will be May 6, 2018. The youth will participate in the 10:30 am service. Lane Poteat will give the sermon at 8:00 am and 10:30 am.
- The youth will have a mission trip to New Orleans this summer. The trip will be July 24- 28, 2018.

## **Connect –**

New Vestry Member – Bill Case made a motion to approve Emmett Kirwan to fill Carol McGinnis Kay's term this year. Allison Rashley seconded the motion and it was approved by the Vestry.

## **Nominating Committee**

The Nominating Committee will meet for the first time this Thursday. They will develop a spread sheet of all the ministries at St. Martin's.

## **Senior Warden's Report –**

Bill Case said that he will redo the VIC duties list.

He thanked Mitch for all he has done in the last 30 days with all of the ups and downs with the Clergy.

## **Clergy Reports**

Mitch asked for extra Vestry help for Easter Sunday. Bill Case, Nick Montanez, and Allison Rashley agreed to help.

Mitch closed the meeting with prayer. The meeting was adjourned at 7:20 pm.

A group photo was taken just before the Vestry left.

Respectfully submitted by Eleanor Hodges

## **2017/18 Vestry**

Present: Bob Bell, Bill Case, Cissy Grabowski, Eleanor Hodges, Julie Lumpkin, Alice McCrory, Jack Myers, Nick Montanez, Allison Rashley

Absent: Terri Bailey, Jim Lamb