

Cumberland Mission Team

2019

16 June 2019 thru 21 June 2019

Information Packet

2 forms need to be returned

Cumberland Mission Team

Packing List

- Sheets & blankets are provided
- Towels are provided
- Pillow is provided (you can bring your own)
- Shampoo/soap/toothpaste
- Toothbrush/hairbrush
- T-shirts (7)
- Shorts (4)
- Jeans (2)
- Rain jacket
- Sneakers & boots
- Shower shoes
- Swim suit & sandals
- Bandana & hat
- Sunscreen
- Work gloves (optional-tool belt, hand tools)
- Money for supper-Sunday(16th) through Thursday(20st) and lunch on Sunday(16th) & Friday(21st)
- Safety Glasses/Eye Protection

Cumberland Mission Team

Contact Information

We will be staying at **DuBose Conference Center**

Stephanie Kelley, Guest Services Manager

931-924-2353

stephanie@duboseconferencecenter.org

www.duboseconferencecenter.org

Dixon Myers

Outreach Coordinator

931-598-1156

931-636-3874 (cell)

dmyers@sewanee.edu

Mickey Suarez

Job Site Coordinator

931-636-0843

suareztn@aol.com

Sewanee Police

931-598-1111

Note: Sewanee is in the Central time zone

Cumberland Mission Team

Daily Schedule 2019

Sunday June 16

Depart from the church after commissioning*
Eat on the road
Settle in at Dubose Conference Center
Late afternoon at job site
Supper at a local restaurant

Monday—Thursday June 17 - 20

7:00am breakfast at DuBose
8:00am work day begins
Noon—LUNCH
1:00pm work at site until 5:00pm
6:00pm-7:00pm debrief
7:00PM-9:00PM dinner
9:00pm evening devotion

Friday June 21

8:00am breakfast
9:00am depart for Spartanburg

*An advance team may depart on Sunday at 8AM

ADULT CONSENT AND RELEASE FROM LIABILITY

I, _____ hereby acknowledge that it is my desire to participate in a church sponsored activity, which may or may not be away from church premises as well as transportation to and from such activity.

I AM VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES, INCLUDING TRANSPORTATION TO AND FROM SUCH ACTIVITIES, WITH KNOWLEDGE OF THE DANGERS INVOLVED AND I HEREBY AGREE TO ACCEPT ANY AND ALL RISKS AND CONSEQUENCES OF INJURY AS A RESULT OF SUCH PARTICIPATION AND TRANSPORTATION.

As lawful consideration for participating in such activities, including transportation to and from such activities, possibly in private vehicles, driven by other adult volunteers, hereby release and discharge the Episcopal Church of the Advent, its officers, employees, agents and members of the Vestry from all actions, claims or demands I and my heirs, distributees, guardians, legal representatives or assigns now have or may have for any injury or damages resulting from the negligence or other acts, howsoever caused, by such church officers, employees, agents and Vestry members, before or during my participation in such church-sponsored activities on and/or away from the church premises, including transportation to and from such activities.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND AN ASSUMPTION OF RISKS AND I SIGN IT OF MY OWN FREE WILL.

The Consent and Release from Liability shall remain effective for the period of the Mission Trip, scheduled from Sunday, 16 June 2019 through Friday, 21 June 2019.

Executed this _____ day of _____, 20____,

at _____

Signature

Return this completed form to Larry Moore electronically, if possible.

**The Church of the Advent
Adult Registration and Medical Consent Form**

Name: _____ T-Shirt Size: _____

Cell #: _____ e-mail: _____

Address: _____ City/State: _____

Dates of Activity: June 16-21, 2019 Birthdate: _____ Sex: _____

EMERGENCY NOTIFICATION:

Name: _____

Home Phone: _____

Cell/Work Phones: _____

ALTERNATE CONTACT:

Name: _____

Home Phone: _____

Cell/Work Phones: _____

ALLERGIES

- _____ Drugs
- _____ Asthma
- _____ Hay Fever
- _____ Insect Stings
- _____ Penicillin
- _____ Poison Ivy
- _____ Other

HEALTH HISTORY

- _____ Diabetes
- _____ Cardiac
- _____ Chronic Asthma
- _____ Nervous Disorder
- _____ Epilepsy
- _____ Physical Handicap
- _____ Emotional Handicap

- _____ Mental Handicap
- _____ Seizure Disorder
- _____ Other

Date of last
Tetanus Shot

If you have checked any of the above, please give
details: _____

Activity
restriction: _____

Do you have any medical or health problems, or had any chronic or recurring illness or illnesses which would affect your participation in this activity? _____Yes _____No

If yes, please describe: _____

State the name, address medical specialty and phone number of your family physician and any other physician who should be consulted in the event of an emergency or medical problem:

State the name, address and phone number of your dentist who should be consulted in the event of any dental emergency or problem

Medical or hospitalization insurance:

Name of insurance company: _____

Name of policy holder: _____

Policy number & group number: _____

Please list medications you are currently taking and dosage:

This health history is correct, so far as I know. I hereby give my permission to the physician, nurse, or dentist selected by the Episcopal Church of the Advent to secure medical and dental aid as required for illness or injury under a physician's orders, including transportation to and from necessary facilities.

Signature _____

_____ Date

Use back of form for any additional information.

Return this completed form to Larry Moore electronically, if possible.

2019 Cumberland Mission Team

This mission team is for adults from college students to those who are retired. We will stay at DuBose Conference Center(Episcopal), Monteagle, TN. We will leave on Sunday, June 16, 2019 and return on Friday, June 21, 2019.

Rules are to be safe and responsible adults.

The cost is \$300 per person double room and \$400 per person single room (financial assistance may be available). All individuals are responsible for paying for supper at nice local restaurants Sunday through Thursday and lunch on Sunday and on Friday. The Church of the Advent will make a donation to Sewanee Outreach, provide housing at DuBose Conference Center, provide for breakfast and lunch on work days, and provide transportation.

The more church bus drivers we have, the better. Please go to the church office and sign up. You need a Driver's Application and a 3 Year DMV report. The church Transportation Policy is attached.

Each evening will include prayer and devotion as well as time for fun and relaxation.

The Project

Sewanee Outreach has been working on housing for needy families. The project we will work on may include the following framing, roofing, nailing siding, installing windows and doors, and painting. It is anticipated that a foundation will be ready for the Mission Team.

Suggestions of Restaurant for Supper

<u>DAY</u>	<u>RESTAURANT</u>	<u>LOCATION</u>	<u>PHONE NUMBER</u>	<u>PAID BY</u>
Sunday	Fiesta Grill	Cowan	931-962-9939	Individual
Monday	Shenanigans	Sewanee	931-598-5774	Mission
Tuesday	Dave's Modern Tavern	Monteagle	931-924-8363	Individual
Wednesday	Papa Ron's Italian	Monteagle	931-924-3355	Individual
Thursday	High Point	Monteagle	931-924-4600	Individual

Restaurants subject to change with team preference.

Other suggestions: Contact Wayne Zurenda

The Episcopal Church of the Advent

Transportation Policy

VEHICLE USE: Vehicles belonging to the Church of the Advent are for the sole use of groups active in the Church of the Advent, or individuals employed by the Church, and are to be used exclusively for Church business and activities.

DRIVERS: Drivers must be approved in advance and be registered with the Church's insurance company. Only qualified drivers will be permitted to operate vehicles belonging to the Church of the Advent.

Driver qualifications are as follows: Drivers MUST:

- Be experienced and safe drivers of at least **21** years of age.
- Possess a valid driver's license;
- Not have been convicted of moving violations, accumulating more than four points, in the past 12 months;
- Not have had their driver's license suspended in the last three years
- Provide a 3 year DMV report with the Driver's Application
- Before driving a church bus with passengers, have completed the Driver Orientation and Road Test.

Once qualified, drivers must, whenever operating a church vehicle:

- Be in good health; AND well rested;
- Agree to comply with ALL guidelines and responsibilities established for use of church vehicles;
- Obey all traffic laws and speed limits.

RESPONSIBLE PERSON: There will be one person designated as the **Responsible Person** for the vehicle for each usage. This may or may not be the driver.

This person will be responsible for:

- Making reservations with the Facilities Coordinator. Reservations will be accepted on a first-come, first-served basis.
- Notifying the Facilities Coordinator immediately when a reservation for a vehicle has been canceled;
- Assures that the Safe Church policy is followed, if children under the age of 18 are being transported
- Appointing the driver, AND assuring the driver meets the *driver qualifications*;
- Signing vehicle keys out and back in with the Financial Assistant between 8:30 a.m. to 4:30 p.m., Monday-Friday;
- Assuring that the number of passengers complies with each vehicle as noted below;
- Filling out the Vehicle Trip Ticket immediately prior to departure with the name of the driver, destination, names of all passengers; **checking the presence of all emergency equipment, signing as the Responsible Party; and turning in the paperwork to the church office.**
- Recording mileage at start and end of trip and turning it in to Financial Assistant when keys are returned;
- Be sure the vehicle is safe and properly working before each trip and must ensure all emergency equipment is in place.
- Enforcing discipline and abiding by transportation policy and guidelines.
- Reporting any accidents to proper authorities and completing accident or Incident Reports. Drivers are personally responsible for traffic or parking violations.
- Assuring that all highway safety rules and the Advent's Transportation Policy guidelines are

followed.

Cleaning and refueling the vehicle after each use unless prior arrangements have been made.
Returning the vehicle(s) to the designated parking area after use.

SAFETY RULES:

The Driver and ALL passengers must wear seat-belts. Children age four and under will be restrained properly for their size and age. If child safety seats are needed, they must be provided by the vehicle user.

Individuals must keep all parts of their body inside the vehicle while it is in motion.

NO HAULING of any type of equipment, perishable items or cargo except in the cargo vehicle.

The vehicles are to be used for passengers and luggage only. Trailers may only be attached to or pulled by the church cargo vehicle.

The use of cellular phones while operating a moving vehicle is prohibited.

Bus

The number of passengers allowed to ride in the church bus is 14 passengers plus a driver. A minimum of 4 passengers is required before a vehicle may be used.