

# Director of Youth Ministry

## Job Description

### Position Summary

This person will direct and lead youth programming for middle and high school age youth at First United Methodist Church of Winter Garden. The director will serve as a staff member nurturing the spiritual growth of youth and their family, in the love and grace of Jesus Christ. This person will interact with parents and other caregivers, so it is essential that this person develop strong relationships with the families. As a member of the program staff, this person will work as a team, cooperatively with paid and unpaid staff.

Full Time, 30-35 hours per week

### Duties and Responsibilities

1. Plan and lead weekly youth ministry, for spiritual growth.
2. Recruit, train and coordinate a group of people to invest in the lives of the youth.
3. Screen children's workers and leaders before placing them in ministry. Train volunteers in the Florida United Methodist Child and Youth Protection Policy
4. Work with the Business Manager to prepare an annual budget.
5. Plan and execute mission opportunities, local and beyond.
6. Plan fundraisers, in order to support the cost of mission trips and activities.
7. Create a yearly calendar of ministry events and activities, in connection with staff and youth leadership team.
8. Choose curriculum that will engage the youth, teach United Methodist Theology and be in alignment where the church is at that time.
9. Maintain ACS database of contact information for the youth and their parents/guardians.
10. Cultivate relationships with the parents/guardians of the youth.
11. Connect with youth beyond the church.
12. Participate in monthly Church Council and Staff meetings.

### Qualifications and Skills

1. A sincere call to youth ministry.
2. Profess Jesus Christ and be an active member of FUMCWG.
3. Bachelor's degree in related field, or three years experience as a director.
4. Experience in youth ministry.
5. Outstanding verbal and written communication skills.
6. Ability to lead a collaborative team of unpaid lay people.
7. Work in unison as a team with the paid staff.
8. Energetic, to lead a team of people and engage children
9. Innovative

10. Computer skills in Microsoft Office and multiple social media platforms.

### **Reports To**

The Director of Youth Ministry is directly accountable to, supervised and guided by the Pastor. He/she also relates to the Staff Parish Relations Committee according to the Book of Discipline of the United Methodist Church.

The first three months will be a probationary period with required weekly communication with the Pastor. Annual evaluation will be conducted by the Pastor and/ or the Staff Parish Relations Committee and salary increases will be discussed at that time.