



# FIRST UNITED METHODIST CHURCH OF WINTER GARDEN

## 2019 Church Leadership and Committee Assignments

Prepared by the 2019 Committee on Nominations and Leadership Development

**Preamble:** *These nominations become effective January 1, 2019. Committee and member responsibilities are described in the Discipline and the Guidelines handbooks. The church office has electronic copies of training materials for most positions. When teams or committees are unique to FUMC, we provide a brief description. "Class of 20xx" means that the last year that the individual serves is 20xx, so he/she rotates off the committee at the end of December 20xx.*

**See Appendix for an Organizational Chart.**

Lay Leader: (2021)

Lay Member of Annual Conference: Paul Harmon (2019)

District Youth Delegate to Annual Conference: Nominated by Youth

Chairpersons: David and Linda O'Brien

### I. The Committees for Administrative Leadership

**A. The Board of Trustees.** Chairperson is elected by Board at first meeting.

*Members-at-Large/3 yr. term rotation*

Class of 2021	Class of 2020	Class of 2019
<b>Mike Morrissey</b>	Andrea White	Nick Asma
Jimmy Dunn	Keelee Aaron	Pat MacDonald
<b>Doug Mathews</b>	Kathy Taylor	Bob Buchanan

*Reporting to Trustees:*

Facilities Sub-committee: Ruth Bolton, Kathy Taylor, Joe Nemcek

Vision 20/20 Task Force: Michael Brugal, John Cappleman, Jimmy Dunn, Craig Smith & Dixie Thompson and Tim Keating (Capital Projects Leader).

### B. The Committee on Staff-Parish Relations

*Members by Assignment of Office:*

Chairperson: Donna Lecznar (2021)

The Lay Leader: (2021)

Lay Member to the Annual Conference: Paul Harmon (2019)

*Members-at-Large / 3 yr. term rotation*

Class of 2021	Class of 2020	Class of 2019
Robert Mitchell	Lynn Tidmus	Chuck Simikian
John Claflin	TBD	Mark Hausmann
Carol Brooks	Sandi Luss	Rafael Rivera

**C. The Committee on Finance**

*Members by Assignment of Office:*

- Chairperson: Hank Sines
- Pastor: Rev. Russell T. Belcher
- A Lay Member of the Annual Conference: Paul Harmon (2019)
- Chairperson, Church Council
- Chairperson or Representative, Staff-Parish Relations: TBD
- A Representative of the Trustees to be elected by the Trustees:
- The Lay Leader: (2019)
- The Financial Secretary: Sandi Luss (no vote)
- The Church Business Manager: Ken White (no vote)\*

*Members-at-Large / 3 yr. term rotation*

<b>Class of 2021</b>	<b>Class of 2020</b>	<b>Class of 2019</b>
Michael Brugal	Shirley Grover	Dr. Craig Smith
Ward Britt	Brett McKinney	Sue Norton

**D. The Church Council**

- Council Secretary: Denise Ratton
- Alternate Council Secretary: Sandi Luss
- Recording Secretary for Charge Conference: Ruth N. Bolton
- Membership Secretary: Joan Dyer (2019)

*Member by Assignment of Office:*

- Pastor: Rev. Russell T. Belcher
- Chairpersons: David and Linda O’Brien
- Lay Leader: (2021)
- Chairperson, Staff-Parish Relations: Donna Lecznar (2021)
- Chairperson, Finance: Hank Sines (2021)
- Chairperson, Board of Trustees: To be elected
- Church Business Manager: Ken White (non-voting)
- Lay Member to the Annual Conference: Paul Harmon (2019)
- President or Representative of UMM: Dr. Craig Smith
- President or Representative of UMW: Ruth Bolton
- A Representative of UMY

*Member by Virtue of Staff Position and/or by Appointment:*

- Director of the Learning Center: Wendy Davis (non-voting)
- Director of Youth Ministries: (non-voting)
- Chairperson, Worship Committee: Tracy Winsor
- Chair, Church Advisory Committee on the FUMC Learning Center: Lori Crabtree
- Scout Coordinators: Tracy Winsor & Jill Adkins
- Making Disciples Team Leader: Linda Gustafson

Members-at-large:

2021	2020	2019
Kathy Taylor	Nancy Sines	Lee Ann Claflin
Dixie Thompson	Vivian Brack	Linda Gustafson

**E. The Committee on Nominations and Leadership Development**

*Member by Assignment of Office:*

Pastor as Chairperson: Rev. Russell T. Belcher  
 Vice-Chair: (layperson elected by the committee)  
 The Lay Leader: (2021)

*Members-at-Large / 3 yr. term rotation*

Class of 2021	Class of 2020	CLASS OF 2019
Linda Gustafson	Sandi Luss	Lorie Crabtree
<b>Brett Claflin</b>	Toni Stephens	Ruth Bolton
TBD	Joan Dyer	Nancy Sines

**II. The Committees for Nurturing Ministries**

- The Committee on Methodist Worship**

*Member By Virtue of Office or Staff Position:*

Pastor: Rev. Russell T. Belcher  
 Lay Leader: (2019)  
 Music Director / Praise Team Leader: Katie Brugal  
 Bell Choir Director: Marian Wagster  
 Communications & Worship Media: Jamie Wiggins

*Member by Appointment:*

Chair: Tracy Winsor  
 Liturgist Coordinators: Ruth Bolton  
 11:15am Worship Representative: Nancy Sines  
 A/V Production Team Leader: Tracy Winsor  
 9am Usher Coordinator: Larry McWilliams  
 11:15am Ushers: Carolyne Robbins-Pagel (Head Usher), Toni Stephens, Joan Epple, Jackie Perrotti, Marie Lehrer  
 Courtyard Connection Coordinator: Sallie Bosco, Myrtie and Marshall Dunford

Worship Team - Attend steering group meetings as needed

Bulletin: Staff  
 Communion Steward: Jon Lee Fulford (Alternates: Myrtie and Marshall Dunford)  
 Outreach Ministries Representative: Vivian Brack  
 Altar Flower Coordinator: Sandy Trombly  
 Altar Guild & "Sanctuary Angels": Joan Epple, Suzy Murphy, Jean Wasson,  
 Joan Epple, Jackie Perrotti, and Melinda Kane.

Acolyte Coordinator: Martha Cooper  
Children's Church Coordinator: Sue Norton & Heather Kuhl  
Church Doors and Coffee: Sandi Sapp (2019)  
A/V Production: Jamie Wiggins, Tracy Winsor, Carole Howard, Joe Nemcek

- **The Committee on Methodist Education**

- *This team provides Sunday School and Small Group offerings for all needs and stages of faith formation*

*Member by Assignment of Office:*

Children's Church: Sue Norton  
Small Group Coordinator: Connie Weak  
Communications Coordinator: Kris Smith (Website)  
Library Coordinator: Linda Gustafson  
Adult Sunday School Coordinator: Mary Beth Asma

*Leaders of Classes for Adults*

Cappleman Class: Linda Gustafson  
Wheeler Class: Gay Annis  
Living Words: Deb Forren  
Discovery:  
Christian Believer: Paul Harmon

Children's Sunday School Coordinator: Ruth N. Bolton

*Leaders of Classes for Children and Youth*

Upper Elementary (4<sup>th</sup> & 5<sup>th</sup>): Kay Cappleman  
Middle Elementary (2<sup>nd</sup> & 3<sup>rd</sup>): Ruth Bolton  
Lower Elementary (K & 1<sup>st</sup>): Jill Adkins  
PreK 2&3: Karen Hausmann (plus parents)  
Nursery (infant to 2): Staff Positions and Volunteers  
Middle School: Kathryn Austin, Kris Smith  
High School: Jamie Wiggins and Julie Branom  
Substitutes: Kristi and Jonny Seamon, Jean Davis, Katie Baszner, Jennifer Dunn

- **Youth Ministry**

This committee is to provide guidance and accountability for the Youth Ministry Program. ***Chair is to be elected by the group at their meeting.*** Advisory Committee: Gina McNeil, Denise Rattan, Chris Lee, and Mary Jane Schunke (members are chosen by the Director of Youth Ministry).

### III. **The Committees for Outreach Ministries**

*These teams are the "church in action". Members may meet to coordinate activities, but they primarily act in service and mission to others. Teams are categorized as global, state, local or on-campus, but ministries may overlap across these categories.*

*Member by Assignment of Office:*

Pastor: Rev. Russell T. Belcher

*Member by Appointment:*

Outreach Ministry Coordinator: Rafael Rivera

**A. Global Ministries**

*Member by Assignment of Office:*

UMCOR Disaster Coordinator: John Zachariah  
Global Missions (e.g., Cuba, Haiti): *Task Forces Appointed as Needed*  
Religion, Race & Restorative Justice: Mark Winsor  
UMW President or Representative *\*also represents Role & Status of Women*  
UMM President or Representative: Craig Smith

**B. State and Local Ministries**

*Member by Assignment of Office:*

Methodist Children’s Home Liaison: Karen Hausmann  
Homeless Coalition Liaison: John Cappleman  
BSA: Jill Adkins (Charter Representative)  
Mark Winsor (Scouting Ministry Specialist)  
Scout Coordinator: Jill Adkins

*Members at Large:*

Outreach Team Liaison with Worship Committee: Vivian Brack (2019)  
Christian Service Center Liaison: Gay Annis  
Church Pantry Coordinator: Kathy Taylor

**C. Church Campus Ministries *This team automatically includes all lay and staff leaders of generational or intergenerational ministries (e.g., VBS)***

*Member by Assignment of Office:*

Pastor: Rev. Russell T. Belcher

*Member by Appointment:*

Stephens Ministry: Patrick Fleissner  
Prayer Force: Gay Annis Nancy Sines, Tammy Starling, Dixie Thompson, Jackie Teal, Rusty Belcher.<sup>1</sup>  
Bereavement Ministry: Larry and Joyce McWilliams  
Wedding Coordinator: Teresa Knox  
Assistant Wedding Coordinator: Julie Branom

**IV. The Committees for Witnessing Ministries *These committees are “church in action” teams. They may meet on a schedule or as needed.***

**A. Making Disciples Team**

*This team identifies newcomers to our church, welcomes and encourages them to join our ministries and encourages them in discipleship over time. Newcomers are*

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<sup>1</sup> *This group is not a committee. People meet to pray in the chapel on Thursdays.*

*supported as they attend, join our church and engage in ministries, for as long as a year. Membership changes as needed.*

*Member by Appointment:*

Linda Gustafson (Team Leader)

**B. The Committee on Endowments**

Chairperson: John Cappleman

*Members by Assignment of Office*

Pastor: Rev. Russell T. Belcher, Pastor

Business Manager: Ken White

Representative, Finance: Hank Sines

Capital Projects Leader: Tim Keating

- C. **The Committee on Scholarship.** *This committee communicates availability, solicits applications and references (as necessary), as well as making scholarship awards. The Co-Chairs can add additional members on an as-needed basis.*

Co-Chairs: Craig Smith & Hank Sines

*Member by Assignment of Office*

Pastor: Rev. Russell T. Belcher

Church Treasurer: Ken White

Members: Nancy Sines, Debbie Smith

**D. The Committee on Memorials**

Chairperson: Andrea (“Andy”) Davis

Member by Assignment of Office:

Pastor: Rev. Russell T. Belcher

Business Manager: Ken White

**E. The Church Advisory Committee on The Learning Center**

Chair: Lorie Crabtree (2021)

*Member by Assignment of Office*

Pastor: Rev. Russell T. Belcher

TLC Director: Wendy Davis

Liaison for Children & Families:

TLC Preschool Parent Representative: *Nominated by Parents*

*Members-At-Large:* Katie Baszner, Melissa Pash, Matt Cappleman,

Debbie Prescott, Jamie Johnson

Past Chair (Serves in an Advisory Capacity): Dixie Thompson

**F. Partners In Education (PIE): Dillard Street Elementary School (Lively Letters)**

Pastor : Rev. Russell T. Belcher

PIE School Coordinator : Kelley Bell

PIE Liaison : TBD