



***“TO KNOW CHRIST AND TO MAKE HIM KNOWN”***

**VESTRY MEETING MINUTES**

**MEETING DATE: July 16, 2019**

**IN ATTENDANCE:** Mother Anne Emry (Rector), Father Andy McQuery (Associate Rector), Toni Phipps (Senior Warden), Mike Litchfield (Junior Warden), Bill Rivoire, Melinda Mokalla, Linda Staples, Anne Martz, Chris Maguire, Dave Trietsch, Judy Rankin, Mary Kim Wood, Kathy Gordon (Treasurer), Kati Arp (Parish Administrator), and Michael Knutson (Vestry Clerk).

**ABSENT:** Mary Anne Bryan and Cott Thompson

**OPENING PRAYER:** 6:35 pm, Mother Anne opened the meeting with a prayer.

**BIBLE STUDY:** Luke 10: 38-42

**RECTOR'S REPORT:**

- Hosting coffee at Walton House after repairs are completed. This would be a Sunday post 10:00 am service event.
- Benefit concert for Haley's Heroes Foundation on 10/27/2019, at 4:00 pm
- Chi-Yo the week of July 19-21, 2019
- Between June 2019 and end of the year, it is expected seven children will be born to parish families. This is an opportunity to support young families.
- Use of the Fireplace Room for small children and young families during services in the main sanctuary.

**ASSOCIATE RECTOR'S REPORT:**

- A thank you from Father Andy McQuery for the support in his new role as associate rector and for new housing at Walton House.

- Met with Willamette University Provost Carol Long regarding the transition of the Claremont Seminary (California) to Willamette University.
- Bill Ryan will be leading lay led prayer sessions in the chapel on Thursdays, at noon.
- Amy Goerger and others traveled to the Church of the Resurrection in Eugene, OR, and toured Emerald Village.
- Youth group watched the new Spiderman movie and hiked up Spencer Mountain.
- Burrito Brigade function in Eugene, OR
- SPARK had begun

**ADOPTION OF MINUTES:**

- **MOTION:** Bill Rivoire moved the June 2019 Vestry Meeting Minutes be accepted. Dave Trietsch Seconded.
- **MOTION APPROVED**

**NEW BUSINESS:**

**Life at St. Paul's and/or Committee Reports:**

- A discussion of the Personnel Committee meeting minutes (Chris Maguire)
- A discussion of the Vestry strategic plan (Mother Anne and Toni Phipps)
- A discussion of Audit Committee progress (Bill Rivoire)
- A discussion of Music Guild financing of a February 2020 Evensong appearance by the Boston Camarata
  - **MOTION:** Bill Rivoire moved \$20,000.00 of Music Guild funds be authorized to fund a contract for the services of the Boston Camarata, for the February 2020 Evensong concert. Mike Litchfield Seconded.
  - **MOTION APPROVED**
- A discussion of a housing allowance for Father Andy McQuery
  - **MOTION:** Mary Kim Wood moved to revise Father Andy McQuery's housing allowance to \$2300.00 per month, effective August 1, 2019. Judy Rankin Seconded.
  - **MOTION APPROVED**
- A discussion of designation status of Walton House
  - **MOTION:** Mike Litchfield moved the parish owned residence property commonly known as Walton House, located at 1505 High Street SE, Salem, OR 97302, be re-designated from a commercial (rental) property to a parsonage. Mary Kim Wood seconded.
  - **MOTION APPROVED**

**OLD BUSINESS:**

- A discussion of the cost of repairs of Walton House
  - **MOTION:** Mary Kim Wood moved that up to \$47,000.00, and not to exceed the aforementioned amount, be authorized for needed repairs and remodel of 1505 High Street SE, Salem, OR 97302, commonly known as Walton House. In addition, the specific funding path is delegated to the Finance Committee for review and recommendation of parish budgeted funds utilization and/or a loan to fund the project.
  - **MOTION APPROVED**
  
- **Treasurer's Report (Kathy Gordon)**
  - The budget trajectory continues to remain on track
  
- **Finance 101 (Kathy Gordon)**
  - Kathy Gordon facilitated a discussion and basic overview of St. Paul's finances, budgets, and related documents.

**CLOSING PRAYER:** At 8:26 pm, Father Andy closed the meeting with a prayer.