



“TO KNOW CHRIST AND TO MAKE HIM KNOWN”

VESTRY MEETING MINUTES

MEETING DATE: September 17, 2019

IN ATTENDANCE: Mother Anne Emry (Rector), Father Andy McQuery (Associate Rector), Toni Phipps (Senior Warden), Mike Litchfield (Junior Warden), Cott Thompson, Mary Anne Bryan, Melinda Mokalla, Linda Staples, Anne Martz, Chris Maguire, Judy Rankin, Mary Kim Wood, Kati Arp (Parish Administrator), and Michael Knutson (Vestry Clerk).

ABSENT: Bill Rivoire, Dave Trietsch, Mike Litchfield (Junior Warden), and Kathy Gordon (Treasurer)

OPENING PRAYER: 6:33 pm, Mother Anne opened the meeting with a prayer.

BIBLE STUDY: 1st Corinthians 1: 20-25

RECTOR'S REPORT:

- Discussion of the June 13, 2020 visit to St. Paul's by Episcopal Church Presiding Bishop Michael Curry, as well as other planned stops within the Episcopal Diocese of Oregon

ASSOCIATE RECTOR'S REPORT:

- Discussion of the August 23rd convocation of the Claremont School of Theology at Willamette University
- Contemplate of prayer group is meeting on Thursdays and is showing good energy
- Twenty-two people showed at the recent Wednesday night Eucharist
- Saint Paul's Youth (SPY) Program had kicked off on the previous weekend for a new academic year
 - SPY went to Pietro's Pizza, and played putt-putt golf and laser tag

ADOPTION OF MINUTES:

- **MOTION:** Judy Rankin moved the July 2019 Vestry Meeting Minutes be approved with corrections to meeting date of July 16, 2019 and the date of Chi Yo to July 19-21, 2019. Melinda Mokalla seconded.
- **MOTION APPROVED**

LIFE AT ST. PAUL'S AND/OR COMMITTEE REPORTS:

- Presentation and discussion of the 2018 Audit Report (Audit Committee)
- **MOTION:** Cott Thompson moved to accept the 2018 Audit Report submitted by the Audit Committee. Mary Kim Wood seconded.
- **MOTION APPROVED**

- **Personnel Committee (Chris Maguire)**
 - Work is nearing completion on a new personnel policy manual

- **Finance Committee (Cott Thompson)**
 - Discussion of interviews of potential property managers for the Goulet Building
 - Approval of the proposed property manager at October 2019 Vestry meeting

OLD BUSINESS:

- **Treasurer's Report (Toni Phipps)**
 - The budget trajectory continues to remain on track
 - Generous donations by parishoners covered the unplanned budget increase by way of appointment of Associate Rector McQuery and rental income from Walton House prior to conversion to a parsonage.
- **Strategic Plan Sub-Committees (Toni Phipps)**
 - Discussion on action taken toward completion of the strategic plan

NEW BUSINESS:

- Discussion of the 2020 budget schedule (Mother Anne Emry)
- Presentation and discussion of budget and pledge trends (Father Andy McQuery)
- Discussion on health insurance plan coverage of parish staff (Toni Phipps)

CLOSING PRAYER: Father Andy closed the meeting with a prayer.