

“TO KNOW CHRIST AND TO MAKE HIM KNOWN”

St. Paul's Episcopal Church

Vestry Meeting

January 16, 2018

In attendance: Peter Chamberlain (Senior Warden), Larry Wilson, Sue Dauer, Mike Litchfield, Dave Trietsch, Jim Walker, Anne Martz, Eric Paterson, Mother Anne Emry (Rector), Fr. Andy McQuery (Curate), Kati Arp (Interim Clerk)

Absent: Kathy Gordon (Treasurer), Hollie Groves (Jr. Warden), Mary Anne Bryan, John Bauer

6:30 pm: Mother Anne gave the opening prayer.

Minutes for November 2017 were approved

RECTORS REPORT:

Pastoral Updates:

- Hollie Groves is doing well post-surgery, upbeat and cheerful. She got her stitches out today. She is postponing the second surgery.
- Winston Dudley's funeral will be May 5. It was decided on that date because of Easter and semi-annual Rummage Sale.

Ash Wednesday is February 14 this year on Valentine's Day and Easter is on April 1, April Fool's Day. Mother Anne discussed the CERT program. The Coffee Class on the CERT program had the largest attendance. Mother Anne is working with Roger Stevenson from the Red Cross. There is no hub in South Salem. There is a possibility to have St. Paul's be that hub. Mother Anne will be working with Roger on this project. Any place that has a hub has to have training. We could host the training for those in the parish and neighboring community. The shipping container with supplies may be stored on our parking space in the parking lot. We are looking at different options. Mother Anne will be working with Roger on this also.

There have been weekly CERT preparedness suggestions in the bulletin and Eboard. These are doable in small increments doing it all at once could be overwhelming. Melinda Mokalla is interested in this and may have already talked to schools.

Mother Anne wanted to thank the departing Vestry: Hollie Groves, Catherine Cox, Sue Dauer, and Jim Walker. "Thank you for your service, leadership around the LGBTQ event and all your support." There will be a formal thank you at the awards at the annual meeting

CURATE' S REPORT:

Father Andy gave us some trivia questions about church , which was fun, and then he went into his report. Father Andy is now a priest. It was a wonderful celebration. Before the ordination he went to Mount Angel for retreat. He has been here five and half months, so he feels like he's "less new". He is interested in making community connections, faith life is more than just Sunday. He has been involved in different Community activities. He is going were students gather to be at Faith community where they are. He and Amy are doing great with the kids. They rallied SPY groups for the Martin Luther King Day march. There was some discussion about demographics in Salem, increasing population etc.

TREASURER'S REPORT: (Kathy was absent but sent this report)

The following report is based on the final reports issued in February 2018:

The overall parish net for the month of December 2017 was net income of \$192,893, increasing the year-to-date surplus to \$314,773. This included monthly operating income of \$25,915, reducing the year-to-date net operating deficit to (\$48,509). This operating deficit is lower than the budgeted deficit of (\$56,606) by a positive \$8,097.

Included in Operations: Pledge revenue collected is 102% of budget; contributions are 78% of budget (many contributions have now been converted to pledges); special contributions are at 109% of budget, including \$6,350

of Christmas offerings; and facility use is 86% of budget. Operating programs: Children's/Youth Formation is under-budget \$865 and Music Operations was over-budget \$4,644. The overage was offset by the transfer of \$3,011 from Music Ministries. Utilities are over-budget \$3,542. Insurance/Unemployment Claims remain under-budget \$24,231 due to significantly lower payments for unemployment claims compared to the budget and receipt of a SAIF dividend in 2017.

Restricted Funds finished strong in December with a positive \$67,029 margin, boosted by \$163,364 in revenues, \$156,214 of that from investment realized income and unrealized gains. We have \$628,000 in Unrestricted funds at December 31st. Our investments annual yield was 15%, net of fees. This is largely due to our year-to-date unrealized gain of \$297,000. Our real estate investments performed well with a positive \$95,659 net year-to-date. Our combined mortgage balance (purchase and renovation) on the Goulet Building is currently \$460,795 (including principal paydown of \$7,317 in December).

COMMITTEE REPORTS:

No reports submitted.

OLD BUSINESS:

Interim Clerk: Larry Wilson asked about Kati's role as Interim Clerk. Peter Chamberlain said he would be asking for volunteers to take the position and if we knew of anyone to let him know. Kati will stay as Interim Clerk until there is a replacement.

Pledge Update: Kati shared that we have 201 pledges, which is 50 less than we had last year. We have \$407,000 in pledges and our budget is for \$476,000. We need another \$69,000. How do we get the last 50 people to pledge? Peter asked for discussion on the people that Vestry members had called. What was your experience? How did it make you feel? Positive or negative? Any wrong information let Kati know so she can update the database. There was discussion. Vestry members are to keep their same lists.

NEW BUSINESS:

Annual Meeting: Peter had another idea about pledges and the Annual Meeting. Many parishioners do not go to the Annual Meeting and don't get *St. Paul's Annual Report*. There is a lot of work in the *Annual Report* and a lot of information about the happenings at St. Paul's. He is thinking we should send the *Annual Report* to every member who does not attend the Annual Meeting. Maybe with a letter "We missed You." Maybe just a postcard? Father Andy volunteered to help write the letter. Peter is thinking that we have a Master List on each table and that they just have to check-off if they were there. There was discussion. It was decided to go ahead with mailing. Three voted NO, and 5 voted yes.

Finance Committee: Vestry needed to appoint a new member for Finance. Doug Carney is eligible and is willing to serve.

MOTION: Mike Litchfield moved to accept Doug Carney as a member of the Finance Committee. Larry Wilson seconded.

Motion Passed

Refuges: Mother Anne shared that we had received a letter from the Literacy Program for the Refuges thanking St. Paul's for their support and help. Very nice letter.

Mother Anne also shared a letter she received from Hazel Patton wanting St. Paul's to do a fundraiser for an individual refugee who is a chef prepare a dinner in our kitchen. There was much discussion about this. Concerns about our non-profit status. Could we do a fundraiser for our Refuge Program and have the chef be paid? Lots of questions to be asked. Not sure how to handle it. More conversation is needed.

Important Dates:

- Mark your calendars for March 3rd as the Vestry Retreat at St. Hilda's in Monmouth.

- February 17 from 8:30 am – 2:30 pm St. Paul’s will be hosting the Diocesan Project Resource Event. There will be a speaker. Topics to be covered are: planned giving, gifts, and stewardship.
- February 3 is Paint Nite – hosted by Parish Life and Youth Groups. There are 41 spots still open.

Carpet: Mother Anne discussed the removal of the asbestos flooring down the catwalk and hallway by transept and sacristies. The tile is coming up and exposing the asbestos. There is also the noise problem with the tile by the transept. Should do during the summer months. Kati will get a bid from Thomas Kay who has done the tile squares for us, for the same tile carpet we have in the Library and hallway.

Convention Delegates: We need 5 delegates for Convention. Larry and Sue were willing to do it again. We will need to put the word out that we need delegates.

Fr. Andy led the closing prayer.

Meeting was adjourned at 8:39 pm.

Submitted by
Kati Arp, Interim Clerk