

St. Philip's Episcopal Church
Annual Meeting
December 1, 2019

Call to order. Fr. Eric Mills called the meeting to order at 11:00 a.m.

Opening Prayer. Deacon Pam Hayes offered a prayer and blessing of the meal to follow.

Minutes. The 2018 Annual Meeting minutes, previously approved by the Vestry, were distributed to parishioners.

Election of four new Vestry members. Bill Bittenbender, outgoing Senior Warden, presented the following names from the nominating committee for four three-year terms: Mike Chase, Dave Ham, Holly Meiners, and Steve Russell. There were no nominations from the floor. Bill Carney presented a motion to close ballot nominations as presented by the nominating committee and cast a unanimous ballot for slate of nominees; the motion was seconded and unanimously approved.

The nominating committee was composed of the four retiring Vestry members: Allen Feezor, Jennifer Williams, Dana Richardson, and Bill Bittenbender. The retiring Vestry members were each presented with a gift in appreciation for their service.

Election of convention delegates. A slate of nominees from the Vestry for Diocesan convention delegates was presented, to include the Senior Warden (to be appointed), Frank Darzano, Debbie and Ricky Evans, and Braydon Williams, with Maryann Darzano as alternate. Bill Carney presented a motion to close ballot nominations as presented and cast a unanimous ballot for the slate of nominees; the motion was seconded and unanimously approved.

Receipt of Annual Report. The Annual Report was distributed at last week's Sunday service. Fr. Eric Mills presented the Rector's report during today's sermon, which will be included in the Annual Report document. Fr. Eric highlighted the distinction between St. Philip's and other charitable organizations—Love of God and others.

Introduction of Safety and Security Procedures. Fr. Eric recognized Bob Wright, Dana Richardson and Rich Alt for developing the Safety and Security Program, which was presented to the Parish. This program offers protocols for medical emergencies, disaster emergencies, and potential violent actions. Parishioners with medical skills were asked to identify themselves with the office as a resource for help with medical emergencies until emergency personnel arrive during a medical event.

New fire alarm pulls have been installed in the sanctuary and narthex and the chapel has been upgraded with sprinklers and active fire alarm electronics.

Fr. Eric discussed the trend of violent action within church buildings and steps that many churches are now taking. Homeland Security recommends a protocol of "run, hide and fight" in case of violent action. Locks have been installed on the interior doors of the sanctuary in order to provide a safe room for parishioners. The identified doors are:

First Floor:

- Sacristy
- Flower Room
- Vestment Room
- Women's Restroom
- Men's Restroom

Second Floor:

- Attic Door
- HVAC Room Door

He announced that a “limited entry” protocol will be instituted, with one entrance to remain open after a church service has begun. Latecomers will be directed to that entrance and welcomed warmly by ushers. Every month with a fifth Sunday there will be a pause in the service to repeat security details.

Senior Warden. Bill Bittenbender reported on reconstruction progress in the Chapel. Tongue and groove ceiling is to be installed in the next 7-10 days. Real modern insulation has been installed in the walls, replacing original rocks and straw from the 1800’s. Floors will be refinished and pews re-installed, with a Christmas morning service planned. Bill expressed his appreciation for everyone’s patience during the reconstruction.

Treasurer. Bob Fuchs referred to the 2019 and 2020 budgets in the handout. For 2019, revenues were approximately \$48,000 less than budgeted, primarily due to lower than budgeted identified offerings; total expenses, however, were approximately \$75,000 less than budgeted, resulting in a \$15,000-\$17,000 positive result.

For 2020, the Vestry approved the new budget of \$633,703 in the November meeting. To date, 156 pledges totaling \$506,000 have been received, with 12 new pledges. In 2019, 183 pledges were made for \$547,000. The 2020 budget restores some sexton and maintenance activities (sanctuary and chapel) and the interim parish office expenses will be moved to the operating budget from the relocation reimbursement costs.

Pastoral Care. Following Fr. TJ Tetzlaff’s resignation and departure for new ministry in Indianapolis, the deacons and retired clergy will team together with Fr. Eric to handle the pastoral concerns of the parish.

Closing Prayer, Dismissal. Frank Darzano presented a motion to adjourn, which was seconded and unanimously approved. Deacon Sally Learned offered the closing prayer, and the meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Margaret Bearden, Clerk of Vestry