

**St. Philip's Episcopal Church
Vestry Meeting
April 21, 2020
Minutes**

Present: Fr. Eric Mills, *Rector*, Bill Carney, *Sr. Warden*, Maitland Barnes, *Jr. Warden*, Paul Miller, Debbie Evans, Deborah Jordan, Tom Griffin, Harry Singley, Liz Halbert, Holly Meiners, Dave Ham, Mike Chase, Steve Russell

Guest: Lorraine Beamer

Ex Officio: Bob Fuchs, *Treasurer*, Margaret Bearden, *Clerk*

Opening Prayer. Fr. Eric opened the meeting via Zoom with a prayer.

Treasurer's Report.

**Treasurer's Report to Vestry
April 21, 2020**

Operating Budget	2020 YTD Actual	2020 YTD Budget	2020 YTD Variance	2019 YTD Actual	YTD Ac- tual vs. 2019	2020 FY Budget
Revenues						
Pledges	154,798	136,019	18,780	148,162	6,636	565,000
Flower Revenue	450	800	-350	1,345	-895	8,025
Identified Offerings	10,314	9,630	684	6,503	3,811	40,000
Loose Plate	2,262	2,529	-267	1,479	782	10,504
Parish Hall Rental	150	165	-15	235	-85	660
Miscellaneous Receipts	995	6,000	-5,005	2,319	-1,324	15,000
Unbudgeted Revenue	0	0	0	0	0	0
Total Revenues	168,969	155,142	13,827	160,044	8,925	639,189

Expenses

Parish Staff	89,424	73,930	-15,494	81,994	7,430	403,124
Administration	7,187	7,482	295	8,348	-1,161	34,118
Property	18,234	18,578	344	19,985	-1,751	86,550
Vestry	21,233	18,414	-2,819	18,110	3,123	71,028
Faith Formation	435	775	340	1,062	-627	4,500
Outreach	1,250	1,500	250	2,350	-1,100	6,000
Parish Life	108	1,875	1,767	706	-598	6,950
Pastoral Care	130	650	520	439	-309	2,600
Worship	3,417	3,960	543	2,217	1,201	18,834
Unbudgeted Expenses	0	0	0	0	0	0
Total Expenses	141,418	127,165	-14,254	135,211	6,207	633,704
Net Total	27,551	27,977	-427	24,832	2,718	5,485

Loans	End of Month Balance	12/31/2019 Balance	Change
Mortgage Payable	169,922	174,417	-4,495

Through March, St. Philip's has received \$844,561 of the \$1,371,732 pledged during the capital campaign for the new parish hall. Capital campaign pledges will continue to be paid through 2022.

Activities for the 2019 audit are postponed during the pandemic quarantine.

Respectfully submitted,
 Bob Fuchs
 Treasurer

Bob announced that he is depositing checks and paying invoices and payroll from home. He noted that revenues and expenses are currently offsetting

each other, but revenues may stall somewhat going forward during the COVID-19 pandemic. For the first half of April, revenues are current. He noted that approximately \$82,000 has been moved from the Endowment Fund to the Capital Campaign, as previously agreed. The capital campaign will continue through 2022, with \$844,000 of \$1,371,792 received to date. The audit has been postponed for the time being. We have submitted a request for \$57,000 from the PPP program. We are missing identified offerings and loose plate revenue. A notice will be put in the weekly newsletter to remind parishioners to continue their pledges during this time.

New Parish Hall. Fr. Eric noted that we are still waiting on contractor numbers before going to the bank for financing. The Carr-Jorgenson house will be demolished soon, as the tentative sale to the Bed and Breakfast across Dry Street has not materialized. As discussed earlier, Legacy in Wilmington has been offered any historical architectural features. Bill Bittenbender will be asked to write a current summary regarding the demolition and status of the building construction.

Old Business. David Forsyth and Bill Tomz are researching suitable replacement doors for the Chapel. The current doors are warped and are allowing water to enter the structure. Bill Carney noted that invoices have been collected for work done on the Chapel and will be submitting them to the Golden Leaf Foundation for reimbursement through their grant to the Chapel.

Senior Warden. Teams will be put together for the three new strategies identified in February.

Rector. Fr. Eric reported that approximately 100 parishioners had been identified as most vulnerable during this pandemic crisis. Stephen ministers have been checking on them, and volunteers for shopping and errands are available for help. Three parishioners have died since our last meeting—Dick Stone, Wanda Ratliff and Jack Dodd. Funerals for Dick and Wanda will take place at a later date. In addition, George and Judy Freeman have become members of St. Philip's while another family has departed the parish There will be a

wedding in the Chapel October 24, for Sarah Katherine Thompson, daughter of Russ Thompson.

Fr. Eric noted that a morning prayer link is being offered daily, as well as devotionals by Bishop Skirving and Presiding Bishop Michael Curry. Fr. Eric offers his devotionals twice a week on Wednesday and Friday. On Sunday, a spiritual communion is being offered in lieu of the Eucharist. These opportunities for worship and prayer have been well-received by parishioners.

The best-case timing to get back in the church is the beginning of June. Conditions in North Carolina, as prescribed by the CDC, will have to be met for this to take place.

Fr. Eric announced that the assistant priest position was advertised for six weeks beginning in February and ended just prior to the health crisis. Due to the current situation, we have decided to pause the search and we will engage again upon once we emerge from the crisis.

Closing Prayer. After checking in on all vestry members, Fr. Eric offered the closing prayer.

A motion to adjourn was seconded and approved, and the meeting adjourned at 6:30 pm.

Respectfully submitted,

Margaret Bearden, *Clerk*