

Board Chair Meeting Minutes 10/5/2022

In Attendance: Sue Mills, Ricky Evans, Pam Hayes, Steve Moore, Jane Mitchell, Nancy Corsi, Deborah Alt, Bill Bittenbender, Margaret Bearden, Lorraine Beamer, Fr. Eric Mills, Mthr. Lisa Erdeljon

Fr. Eric opened the meeting with a prayer.

Bill Bittenbender reported that the majority of work on the new Parish Hall and Administration Building has been completed. Sound dampening baffles will be added to the Parish Hall. Bill and his committee are addressing upgrades and safety issues moving forward. The railing on the balcony of the Sanctuary will be replaced with 15" plexiglass wall to increase safety in the balcony area. Upgrades and repairs will also be completed in the Chapel Annex including upgrades to the 3 bathrooms, replacement of the floor, as well as painting of the metal fence and the exterior of the building.

Bill asked that any suggestions or concerns be addressed to him directly before work begins.

Faith Formation Board – Sue Mills

Debbie Evans is the new Deputy of Faith Formation and Linda Humphreys is the Communicator.

- Share groups are not yet off the ground, but work continues on the ministry.
- Theology uncorked is up and running on the 2nd and 4th Wednesday of each month at Tap and Cellar in Southport.
- The Equinox event was well attended (about 70 people) and went very well.
- The Librarian position is being discussed with two people who expressed interest.
- A Youth Meeting is in the planning stages to be held on the last Sunday of each month after the 10:00 service. This is aimed at middle and high school students. Sue Mills and Maitland Barnes are the leads on this.

Finance and Facilities Board – Margaret Bearden

- Pledge income continues to come in and initial planning for the 2023 budget is underway.
- Stewardship has asked for a 13% increase in pledges based on the addition of a full time sexton, the need for a complete audit this year and other expenses associated with the new buildings.
- The Endowment program has received an endowment for the upkeep and maintenance of the Chapel and the Chapel Annex.

Outreach Board – Deborah Alt

- Board is now holding monthly meetings in October, November and January.
- The Belize mission trip planned for January 20 -27, has asked for support for supplies and needs once the group is on the ground. The Participants are paying their own way.
- The board is evaluating the use of time and money with respect to grants. Trying to increase "sweat equity"
- Would like to encourage folks to donate monies to SOIFF rather than local food pantry (food pantry has lots of cash on hand). SOIFF deals with many "human needs" not just food insecurity.
- SOIFF is asking for St. Philip's to host 1 Lenten lunch and 1 regular lunch and service in the coming year.
- SOIFF is working on disaster relief, an event at the waterfront for the National Day of Prayer and a community Thanksgiving at the community center on November 20.

Parish Life Board– Jane Mitchell

- Dine in/Dine Out going well with 7 dine out groups and 5 dine in groups.
- Suggestions for coffee hour were discussed
- Planning for Christmas and just waiting for schedule to be released.

Pastoral Care Board– Pam Hayes

- Bereavement group hoping to sponsor “Walking through Grief” series to be done at St. Philip’s.
- Stephen Ministry, COHI and DOK ministries are underway and doing well.
- The Medical Equipment library is well stocked.
- Prayer shawl group is back to work – blessed prayer shawls this week.
- FMG going strong
- Terra Bella – doing well – usually about 13-15 attendees.

Worship Board – Ricky Evans

- Attendance at services is increasing
- Torches has been repaired, working on another one.
- Beach Ministry is considering name change
- Flower guild donated extra flowers (ordered for postponed funeral and commitment services) were distributed to shut ins, nursing homes and rehab centers in the area.
- Flower guild requesting cardboard wine carries for flowers being donated.
- 16 ushers have completed CPR training.

Communicator – Lorraine Beamer

- Remind chairs of deadlines of Wednesday for bulletin insert and Thursday AM for Enews additions.
- Remind chairs to stop in at the office to check boxes for signatures needed for authorization.

Clergy – Fr. Eric

- Send minutes to Lorraine to be posted on Enews for timely distribution.
- Chairs are asked to write a job description to be used in case a replacement is needed.
- The Board Chairs will sit in front with clergy for the annual meeting to reinforce idea that ministries are run by the boards and not the vestry.
- Board chairs will meet with the rector and/or wardens once a year to determine if they still see God in their ministry. These meetings will start in May.
- Anita Dubois and Deborah Gross have stepped down from leadership on the Memorial Garden Board. Others are asked to step up.
- Tasking for annual reports from each board will be coming soon to prepare for the annual meeting
- Board Chairs and ministry leaders are to review policies to see if any changes need to be made.

Clergy – Mthr Lisa

- Planning ahead workshop with Canon Jim on October 29 from 9- 12
- Acolyte LEM training on October 8
- 3rd worship service (Celtic) starting October 30 at 5:00 PM.
- In gathering – Nov. 6 – Breakfast and UTO collection

Respectfully submitted

Lorraine Beamer