

**St. Philip's Episcopal Church  
Vestry Meeting  
December 15, 2020  
Minutes**

*Present:* Bill Carney, Sr. Warden, Maitland Barnes, Jr. Warden, Paul Miller, Debbie Evans, Tom Griffin, Harry Singley, Liz Halbert, Holly Meiners, Dave Ham, Mike Chase, Steve Russell, Deborah Jordan, Fr. Eric Mills

*Newly elected Vestry members:* Jimbo Smith, Bob Wright, Bill Bittenbender, Dana Richardson

*Guest:* Lorraine Beamer

*Ex Officio:* Bob Fuchs, *Treasurer*, Margaret Bearden, *Clerk*

**Opening Prayer.** Fr. Eric opened the meeting via Zoom with a prayer.

**Minutes.** The November minutes had previously been approved via e-mail.

**Treasurer's Report.**

**Treasurer's Report to Vestry  
December 15, 2020**

<b>Operating Budget</b>	<b>2020 YTD Actual</b>	<b>2020 YTD Budget</b>	<b>2020 YTD Variance</b>	<b>2019 YTD Actual</b>	<b>YTD Actual vs. 2019</b>	<b>2020 FY Budget</b>
<b>Revenues</b>						
Pledges	472,021	512,685	-40,664	478,465	-6,443	565,000
Flower Revenue	1,475	5,825	-4,350	5,500	-4,025	8,025
Identified Offerings	41,061	36,296	4,765	32,900	8,161	40,000
Loose Plate	3,395	9,531	-6,137	9,275	-5,880	10,504
Parish Hall Rental	550	605	-55	620	-70	660
Miscellaneous Receipts	3,601	14,000	-10,399	8,028	-4,426	15,000

Total Revenues	522,104	578,943	-56,839	534,787	-12,683	639,189
Expenses						
Parish Staff	302,044	369,366	67,322	359,832	-57,788	403,124
Administration	29,425	31,563	2,138	28,208	1,217	34,118
Property	232,565	79,564	-153,001	67,517	165,048	86,550
Vestry	56,129	66,182	10,053	53,380	2,749	71,028
Faith Formation	435	4,450	4,015	2,392	-1,957	4,500
Outreach	5,250	6,000	750	8,920	-3,670	6,000
Parish Life	203	5,983	5,780	2,381	-2,177	6,950
Pastoral Care	487	2,496	2,009	1,070	-584	2,600
Worship	6,029	16,160	10,131	8,268	-2,239	18,834
Total Expenses	632,567	581,764	-50,803	531,967	100,600	633,704
Net Total	-110,464	-2,821	-107,643	2,820	-113,283	5,485

Loans	End of Month Balance	12/31/2019 Balance	Change
Mortgage Payable	0	174,417	-174,417

Through November, St. Philip's has received \$956,801 of the \$1,393,926 pledged during the capital campaign for the new parish hall. Capital campaign pledges will continue to be paid through 2022.

2021 pledge results through November

	# 2021 Pledges	2021 Pledge Amount	# 2020 Pledges	2020 Pledge Amount	2020 Pledge Paid to Date	Existing % of 2020 \$s
New Pledger	11	\$25,600.00				
Existing More	69	\$314,110.38	69	\$265,575.04	\$246,995.40	118%

Existing Same	52	\$155,906.00	52	\$155,906.00	\$131,379.00	100%
Existing Less	20	\$37,040.00	20	\$58,846.00	\$49,777.00	63%
Existing No 2021	0	\$0.00	28	\$62,810.00	\$40,075.03	
<b>TOTAL</b>	<b>152</b>	<b>\$532,656.38</b>	<b>169</b>	<b>\$543,137.04</b>	<b>\$468,226.43</b>	<b>106%</b>

Received 1 pledge for \$600 for Mortgage Reduction

Received 1 pledge for \$1,200 for Capital Campaign

**2021 Pledge Budget    \$581,157.00    Current pledges                    \$48,500.62    less than budget.**

Respectfully submitted,  
 Bob Fuchs  
 Treasurer

Bob commented that November revenues are \$2,000 more than expenses. YTD pledge payments are \$40,000 less than budget and total revenues are \$57,000 less than budget, both of which do not include \$11,000 of prepaid pledges that were not identified as such when donated in 2020. YTD expenses are \$51,000 over budget, which includes \$162,000 from cash reserves to pay off the existing mortgage. The major underspend is because a new assistant priest has not been hired. 152 pledges were received for 2021 for a total of \$533,000. As compared to 2020, this is 17 fewer pledges and \$10,000 less dollars. Received pledges are \$48,000 less than the amount in the approved 2021 budget.

A motion to receive the Treasurer's report was seconded and approved.

**Diocesan Pledge.** The Vestry discussed the 2021 diocesan pledge, which is in the approved 2021 operating budget as the diocese requested 10% of 2019 operating revenues. The pledge form will be filled out and sent to the diocese along with a caveat regarding our ability to collect revenues in 2021 as a result of the Covid pandemic

**Building Committee Update.** Bill Bittenbender reviewed the status of the new building construction. The footprint of the new Fellowship Hall has been marked as well as soil test locations. Further testing of the site is scheduled for Wednesday, December 16. The metal parts of the building are on order and should be delivered by mid-March. Construction will begin with the two-story wooden structure. Materials are being pre-ordered to ensure timely delivery. Building materials will be stored on the grass area near the labyrinth. “Turbo Project,” a software management program, will be used to track invoices and inspections.

Dana Richardson has joined the Building Committee to focus on financial matters. Bill Carney reported that the mortgage loan will be closed this calendar year. Insurance and diocesan paperwork are still in process.

A land survey is being done of the Chapel of the Cross to ensure correct boundary lines. Access to the garbage cans was addressed with a possible need for lighting in the area, at the request of the sexton.

**Strategies.** Reports from the three strategy teams were sent to Vestry members. After discussion with the In-Reach team regarding church to parishioner communication issues, it was suggested to pass this strategy on to the ministry boards to address issues more fully.

**Old Business.** The Finance and Facilities Board, at the request of the Vestry last month, has allocated funds up to \$2200 to purchase the equipment necessary for live-streaming of services. Maitland Barnes and Don Halbert will make the purchase decisions.

**New Business.** The new Senior Warden (to be named), Ricky Evans, Frank Darzano, and Maryann Darzano, with Debbie Evans as alternate, were named to attend a one-day virtual diocesan convention. Bill Carney presented the motion, which was seconded and approved.

**Senior Warden.** During the Senior Wardens' virtual meeting with the Bishop this week, Bill Carney noted that the Bishop does not anticipate any further changes or restrictions to in-person services. Bill expressed his thanks for the support he has received during his tenure as Senior Warden, and expressed his honor at being able to serve.

**Junior Warden.** Maitland Barnes has VPOD's scheduled for the 10 slots for the remainder of December. Holly Meiners volunteered for a 9:30 am slot. VPOD's are responsible for putting the offering collection in the lock box in the sacristy. Vestry members have been emailed a Google doc with specific instructions. He also offered his thanks for letting him serve as Junior Warden.

**Rector.** Fr. Eric reported that a small committee (Jane Mitchell, Aedan Barnes and Ricky Evans) is currently interviewing three assistant priest candidates, and will be reporting back to him right away. He is hopeful for news soon regarding an assistant priest hire.

Deborah Jordan presented a motion to authorize a resolution allocating \$40,000 of the Rector's compensation, at his request, as a housing allowance. The motion was seconded by Liz Halbert and approved, and the resolution follows these minutes.

The installation of the new Vestry is scheduled for the 9:30 am service on January 3, 2021. After the service, the Vestry will meet in the Chapel of the Cross to elect 2021 officers. Plans for the Vestry retreat are contingent on the number of members attending in person and those attending via Zoom. Two separate dates may be scheduled. Fr. Eric expressed his gratitude to the Junior and Senior Wardens for their service during the COVID pandemic, and to the outgoing Vestry members— Paul Miller, Maitland Barnes, Bill Carney and Harry Singley.

**Closing Prayer.** After a prayer by Fr. Eric, a motion to adjourn was seconded and approved, and the meeting adjourned at 6:40 pm.

Respectfully submitted,

Margaret Bearden, *Clerk*