

Present: Bob Fuchs, Fr. Eric Mills, Don Halbert, Ruth Smith, Bryan Wester, Jim Belvin, Margaret Bearden, Dana Richardson, Dave Ham. Rich Alt joined as a guest.

Following a prayer by Don Halbert, the following items were discussed and/or decided during a Zoom meeting, beginning at 11:00 am.

- The March minutes had been previously approved via email. A motion to approve as written was made by Ruth Smith, seconded by Bob Fuchs, and approved. The minutes have been posted on the website.
- Bob Fuchs reviewed the March 2021 year-to-date budget and expenses, noting that pledge receipts continue coming in well, with a large number of full-year pledges prepaid (including \$20,000 of 2021 prepaid pledges paid in 2020), which impacts current results. Bob has made modifications to the balance sheet and restricted funds reports and will begin using the ACS system for reconciliations for the MIF checking, Vanguard investment and LPL investment accounts instead of a spreadsheet. He also discovered a long-standing error of \$29,710 held in the liabilities section of the balance sheet and has moved that amount from General Fund Balance to investment fund balance. He noted that the auditor reviewed the modifications and suggested that he stop depreciating fixed assets, and that St. Philips land should be kept on the balance sheet. Pledge statements will go out as planned at the beginning of May, and those who have outstanding balances on their capital pledges will also receive a separate statement. 109 Capital Fund pledges have been completed, 79 are not fully paid up yet, and 12 are unlikely to be fulfilled based on pledge units moving or passing away. Fr. Eric will follow up on additional communication with parishioners of capital pledge status. Dave Ham suggested that an artist rendering of the Fellowship Hall be placed in the narthex to promote continuing pledge payments.
- Ruth Smith reported that the Stewardship Team planning will begin for the 2022 pledge campaign in late summer.
- Bryan Wester for Building and Grounds noted that the previously identified plumbing issues had been resolved and fluorescent bulbs were replaced in the men's bathroom. May 1 is a planned workday on campus. He noted that he had obtained the serial numbers of the various heat pumps (some units are 17+ years old) and has provided those to Fulford to try to project periodic replacement estimated for maintenance reserve purposes. Roofs are in good shape at present, and periodic painting and power washing will need to be planned for the exterior. Dana noted that there was rot at the bottom of a column at the Moore Street entrance to the church, and Bryan agreed to follow up.
- There was discussion of the draft Building Access Policy. This policy will be voted on in the next week by the F&F Committee and sent to the Vestry for approval. Any use of facilities by outside groups must adhere to the rules in this policy. The use of the key box will be encouraged instead of keys.

- There was discussion regarding developing a Campus Use Strategy as recommended by the Executive Committee, and the need for a volunteer to take charge of Storage planning, approval, and execution. Currently, ECW has requested storage space in the parish hall for Fall Festival supplies. Other ministries will be asked to review and remove all unnecessary items that have been stored in the attic area.
- Bill Bittenbender and Building Committee (presented by Ruth Smith): According to John Urban, the building code to accommodate a childcare room on the second floor of the new building has a 50 person limit and must have sprinklers. This is part of the current plan. Fellowship Hall target date for completion remains at 11/30/21. Fencing is expected to go up within the next two weeks.
- Don Halbert discussed issue of wiring and internet for the new building, which has not yet been addressed. Cabling audio visual must also be installed during construction. Cost estimates for this and for running cables for the current live streaming equipment in the Sanctuary are in progress.
- A motion was made by Don Halbert to recommend to the Vestry to repeal the current 2012 St. Philips Endowment Fund operating rules and to use the existing monies as planned for capital construction of the new parish hall. Once this is accomplished, a new set of operating rules will be put in place as part of a new Endowment Strategy and Plan. Jim Belvin seconded the motion, and it was approved.
- Dave Ham reported that donations will be made to fully fund a new sign for the Chapel of the Cross. Don Halbert presented a motion to accept the gift with gratitude and agree with its placement. Ruth Smith seconded the motion, and it was approved. Dave also reported on a paver path from Dry Street to the Moore Street church entrance that will also be fully funded by donations. It is planned in conjunction with an arbor to be built by Boy Scout Ethan McLaughlin as part of his Eagle Scout Service Project and will offer access to the labyrinth from the street. Don Halbert presented a motion to gratefully accept the donations necessary for purchase, delivery, and installation of this paver pathway. Ruth Smith seconded the motion, and it was approved.
- Discussion of the new draft Endowment Fund Plan and policy created by Jim Belvin was deferred until the next meeting. Jim asked that the policy be read by the board and to provide him with any suggestions for improvement prior to the next meeting. He expects the policy to be a “living” document which may be revised in coming years, as necessary.
- Jim Belvin made a motion to adjourn, Ruth seconded it, and it was approved to adjourn at 1 pm.
- Fr. Eric offered the closing prayer.