

Present (by Zoom Meeting): Bob Fuchs, Don Halbert, Bryan Wester, Steve Russell, Dave Ham, Bill Bittenbender, Margaret Bearden, Jim Belvin, Fr. Eric Mills.

Following a prayer, the following items were discussed and/or decided at a Zoom meeting beginning at 10:00 am.

- The November minutes had been previously approved via email. **A motion to approve as written was made by Bill Bittenbender, seconded by Bob Fuchs, and approved.**
- Treasurer Bob Fuchs reviewed the January 2022 budget and expenses. Revenues for the month were greater than expenses by \$87,566. He noted that revenues for the year were \$42,508 over budget with 21 fully paid pledges for 2022 contributing to this total. Identified Offerings are below budget, partially due to the positive step of parishioners converting their giving to pledges. We will continue to monitor Identified Offerings. Expenses for January were approximately \$10,000 under budget due to some expenses paid early in December and some January invoices not having been received.
- As reported last month, there has been a \$15,000 donation to improve the sound in the sanctuary. A committee to research and make recommendations has been formed. Don Halbert, Sue Mills, Maitland Barnes, Jeff Krantz and Ricky Evans comprise the committee members.
- Flower Revenues will now include receipts for wedding and funeral arrangements. Previously those revenues had been included as Miscellaneous Receipts. There is an effort underway to advertise the opportunities for parishioners to select open Sundays for flower donations.
- Investment Chair Margaret Bearden reported that the YTD returns through February 7, 2022 on our two equity Vanguard mutual funds are: Vanguard Balanced Index Fund—(-5.22%) and Vanguard FTSE All-World Index-US Index—(-2.26%). The current yield on the Vanguard Federal Money Market Fund continues at 0.01%.. There was a decision to identify several additional parishioners with financial background to fill out the investment committee. F&F members were asked to send recommendations to Margaret. Anyone in the parish with this skill set is encouraged to volunteer if interested in this critical ministry.
- Bryan Wester for Building and Grounds reported that power for the new building was added on January 19. After the ice storm on January 23, Dave Ham and Rich Holt were thanked for putting salt out on the walkways and steps to the buildings. On January 25, Johnson Controls repaired a ground fault, ensuring our fire alarm system is fully operational. Quarterly pest control occurred on January 26. On January 27, the annual testing for inspection of fire extinguishers and emergency lights was successfully conducted. The topic of the potential relocation of HVAC units from the Memorial Garden is still being studied, with various location sites identified and being costed. These options will be presented to the F&F with a recommendation from the Memorial Garden Committee. These plans will also take into account the possibility of a columbarium (see below) in the future. There was discussion regarding the problems with closing and locking the doors to the sanctuary. Bryan will consult with Cape Fear Doors for a possible repair option. If repairs are not possible, a draft Request for Proposal has already been

written to fully replace the doors, taking into account the recommendations from the Safety and Security Committee.

- Don has formed a Columbarium Feasibility committee with himself, Harry Singley, Deacon Pam Hayes and Debbie Evans as members. This committee will study the long-term needs and options for expanding burial/columbarium sites on the campus.
- Jim Belvin announced that Liz Halbert and Bobbie Fuchs are the new co-chairs of the Stewardship Committee, and several others have joined the committee. Their first meeting is scheduled for February 9.
- Jim Belvin agreed to repeat his “Ministry Minute” for the Endowment Program at the 8:00 service on February 13. The Executive Committee has approved the final Endowment Policy document, which will be sent to the vestry for approval.
- Bill Bittenbender reported on the parish hall construction. He noted issues with the insulation contractor; Urban is checking with other available contractors. The furniture order of tables and chairs is scheduled for delivery the week of February 14, and Bill has identified temporary storage locations. The landscape plan is in progress. Siding will be completed this week, and painting is continuing.
- **A motion to adjourn the meeting was made by Bob Fuchs, seconded by Bill Bittenbender, and approved.** Fr. Eric offered the closing prayer, and the meeting was adjourned at 12:30 pm.
- The next meeting of the F&F Board is scheduled for Tuesday, March 8 at 10AM in the chapel annex.