

Present: Bob Fuchs, Don Halbert, Steve Russell, Dave Ham, Bill Bittenbender, Jim Belvin, Fr. Eric Mills, Bryan Wester

Following a prayer, the following items were discussed at a meeting in the chapel annex beginning at 10:00 am.

- The July minutes had been previously approved via email. **A motion to approve as written was made by Jim Belvin, seconded by Bill Bittenbender, and approved.**
- Treasurer Bob Fuchs reviewed the July 2022 budget and expenses. Revenues for the month were \$6,220 more than expenses. Year to date revenue is \$51,299 greater than budget. This is due to prepaid pledges and a number of new pledges not budgeted. Year-to-date expense is \$41,936 less than budgeted. Factors with a positive effect on expenses include mortgage payments not made, lower insurance premiums due to delays in completion of the new parish hall and budgeted purchases not made yet. The 2023 budgetary process has begun, with budget spreadsheets sent to budget holders for input to be returned no later than September 2nd. A very preliminary cut at the 2023 budget requirements requires a 16.5% increase in revenues. This estimate is based on expected Cost of Living increases for salaries, medical insurance, etc., the need for a full time-sexton, increased utility costs, and an audit by a CPA firm among other requirements. Given the finalization of payments to the contractor as described below, our new mortgage will be \$478,165. General Fund and Capital Project pledge statements will be sent in September to pledgers with outstanding balances.
- Bill Bittenbender for the Building Committee informed the F&F that overall costs for the parish hall are finalized and the contractor came in 3% under the estimate. This is a decrease in costs of approximately \$60,000. Bill reported that punch list items for the parish hall are well in progress. The upstairs robing room door will have a window inserted and improvements are being made to air handling in that room. We are waiting for a second quote for soundproofing in the new parish hall prior to a decision on how to proceed. A draft of Kitchen regulations and requirements is circulating for comment. Bill Bittenbender is going to revise and circulate a draft of a policy for building use.
- Investment Chair Margaret Bearden is traveling and was not able to submit an investment report.
- Jim Belvin for the Endowment Committee discussed a potential donation for a stained glass window in the chapel. He is also addressing comments regarding the Outreach Endowment Fund.
- Bryan Wester reported for the Building and Grounds committee. The new elevator stopped working but has been repaired. Now that the grass is better established, the watering schedule has been adjusted. The ring door and cameras system has been installed on two doors, but we are waiting for parts to finalize the system. The thermostat in the hallway outside the sacristy is not working and will be repaired.
- Steve Russell is going to draft a job description for a full-time sexton after he finds out about sexton job descriptions at other local churches.

- The meeting was adjourned with a prayer by Fr. Eric. The next scheduled meeting is September 13th in the chapel annex.