

Present: Bill Bittenbender, Bob Fuchs, Fr. Eric Mills, Don Halbert, Ruth Smith, Bryan Wester, Jim Belvin, Margaret Bearden, William Carney.

Following a prayer by Don Halbert, the following items were discussed and/or decided, during a Zoom meeting:

- The August minutes had been previously approved via email. A motion to approve as written was seconded and approved. The minutes have been posted on the website. There was no F&F meeting in September.
- Bob Fuchs reviewed the year-to-date budget and expenses, noting that pledges are approximately \$20,000 under budget with total revenues approximately \$38,000 under budget. Identified offerings are even with budget. After paying off the current mortgage from Cash Reserves, parish expenses are approximately \$74,000 over budget.
- We are currently advertising to hire an assistant priest. Bob will send out a revised 2021 proposed balanced budget, with expenses for that position beginning in April. If an assistant can be hired prior to April, adjustments will be made in the budget to accommodate the early hire.
- Margaret Bearden reported that the Vanguard Balanced Index Fund (Outreach Endowment is in this Fund) has returned a positive 10.34% year-to-date, and the Vanguard Federal Money Market Fund is currently yielding 0.04% (Capital Campaign and other short-term accounts are in this Fund). No changes are recommended.
- Ruth Smith reported from the Stewardship Committee that pledge letters were being mailed this week. The Committee has made 175 calls to parishioners. November 1 is scheduled for the Ingathering Service. Follow-up phone calls will be made after that date and personal "thank you's" will follow as pledges are received.
- Bryan Wester, for Building and Grounds, discussed some of the preparations that are being made for returning to services in the sanctuary. Several changes are under consideration for increased air circulation and increased air filtration. Fr. Eric is working with a group including the ushers to determine the number of parishioners per service, seating configurations and disinfection protocols. The coils on the HVAC system have been cleaned and the filters have been replaced. Bryan has a volunteer who will now change the filters regularly. Johnson Controls will be installing new fire detection, annunciation and communication equipment this month for the Chapel and Parish Hall.

- Bill Bittenbender presented a spreadsheet summarizing the evolution of estimates for construction and financing of the new parish hall/administration building. Construction costs have increased significantly since the beginning of this process. The Vestry and Diocese have approved application for an \$835,000 mortgage and we will make a final choice of lenders in the next week. The contract with Urban Construction also has been revised and will be signed by the Senior Warden Bill Carney and Clerk Margaret Bearden.
- Fr. Eric closed the meeting with a prayer at 1:00 pm.