

**St. Philip's Episcopal Church
Vestry Meeting
February 15, 2020
Minutes**

Present: Fr. Eric Mills, *Rector*, Bill Carney, *Sr. Warden*, Maitland Barnes, *Jr. Warden*, Paul Miller, Debbie Evans, Deborah Jordan, Tom Griffin, Harry Singley, Liz Halbert, Holly Meiners, Dave Ham, Mike Chase

Absent: Steve Russell

Ex Officio: Bob Fuchs, *Treasurer*, Margaret Bearden, *Clerk*

Opening Prayer. Fr. Eric opened the meeting with a prayer.

Treasurer's Report.

**Treasurer's Report to Vestry
February 18, 2020**

Operating Budget	2020 YTD Ac- tual	2020 YTD Budget	2020 YTD Var- iance	2019 YTD Ac- tual	YTD Ac- tual vs. 2019	2020 FY Budget
Revenues						
Pledges	85,777	41,852	43,925	61,004	24,773	565,000
Flower Revenue	150	400	-250	225	-75	8,025
Identified Offerings	2,471	2,963	-492	1,982	489	40,000
Loose Plate	590	778	-188	380	210	10,504
Parish Hall Rental	50	55	-5	45	5	660
Miscellaneous Receipts	285	2,000	-1,715	4,252	-3,967	15,000
Unbudgeted Revenue	0	0	0	0	0	0
Total Revenues	89,323	48,048	41,275	67,888	21,435	639,189

Expenses						
Parish Staff	36,244	24,569	-11,675	18,802	17,441	403,124
Administration	2,481	2,745	264	2,724	-243	34,118
Property	5,169	7,193	2,024	6,576	-1,407	86,550
Vestry	4,846	8,246	3,400	5,594	-748	71,028
Faith Formation	0	475	475	0	0	4,500
Outreach	1,250	1,500	250	1,750	-500	6,000
Parish Life	62	492	429	105	-43	6,950
Pastoral Care	130	442	312	366	-236	2,600
Worship	1,935	1,360	-575	1,295	641	18,834
Unbudgeted Expenses	0	0	0	7,599	-7,599	0
Total Expenses	52,117	47,021	-5,097	44,811	7,306	633,704
Net Total	37,206	1,027	36,179	23,077	14,129	5,485

Loans	End of Month Balance	12/31/2018 Balance	Change
Mortgage Payable	172,935	174,417	-1,482

Respectfully submitted,
 Bob Fuchs
 Treasurer

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The Treasurer's report had been discussed during the Vestry Retreat, held immediately prior to the Vestry meeting. A motion to receive the 1/31/2020 report was seconded and approved.

Old Business. Fr. Eric discussed current issues regarding our historic chapel. Previously it had been suggested that open and closed hours be established

for the chapel; it has been learned that the current chapel doors are too warped to have magnetic locks attached. Automatic locks are needed in order to make the chapel serviceable to the community, as staff would not always be available to open and close the chapel. In addition, following Hurricane Florence, the warped doors are allowing water to enter the chapel. The consensus of the Vestry was that new doors would be necessary. Bill Bittenbender is coordinating the effort to replace the doors as part of the chapel restoration project. The subject of restricting open hours will be decided at a later date. There is a celebration of the reopening of the chapel scheduled for Saturday, February 22.

New Business. Fr. Eric distributed copies of the annual parochial report to be submitted to the Diocese. It was reviewed with the Vestry and discussed. A motion to accept the report was seconded and approved.

Strategies. Three new strategies were proposed: 1) future use of campus facilities, including labyrinth and new parish hall; 2) review of service times with possible third service; and 3) inreach possibilities with attention to parishioner needs. A motion to establish these strategies was seconded and approved. In addition, a motion was seconded and approved to pause the youth and young adult strategy. Leaders and teams will be established at the next Vestry meeting. In addition to the strategies, a motion was seconded and approved to form a task force to review and compile policies and procedures approved by former Vestries over the last five years.

Senior Warden. Bill Carney asked that Vestry members to let him know by email soon if they wanted to work on a particular strategy or task force as well as if they would like to chair one. Assignments will be made at next month's meeting.

Junior Warden. Maitland Barnes announced that VPOD duties and schedule would be emailed to Vestry members. He also asked that any campus concerns should be relayed to the proper boards or responsible parties.

Karla Platt has replaced Kitty Stanton as sexton. She had worked with Kitty after Hurricane Florence and is familiar with our buildings.

Rector. Fr. Eric reported that it may be difficult to replace Fr. TJ's position as assistant priest, as there are more positions open than candidates. Fr. Bill Eberle will step in during Fr. Eric's vacation from June 10-23. We will rely on our retired priests and deacons to assist during the search for an assistant priest.

Debbie Evans and Liz Halbert will participate with the wardens and Fr. Eric in a review titled "A Mutual Assessment of Parish Life and Ministry."

Questions were fielded regarding the Community of Hope program that is being developed by the Pastoral Care Board. It is expected to answer short-term pastoral needs, as contrasted with Stephen Ministry, which is longer term in structure.

Closing Prayer. Fr. Eric offered the closing prayer.

A motion to adjourn was seconded and approved, and the meeting adjourned at 2:40 pm.

Respectfully submitted,

Margaret Bearden, *Clerk*