

St. Philip's Episcopal Church
Vestry Meeting
January 21, 2020
Minutes

Present: Fr. Eric Mills, *Rector*, Bill Carney, *Sr. Warden*, Maitland Barnes, *Jr. Warden*, Paul Miller, Debbie Evans, Deborah Jordan, Tom Griffin, Harry Singley, Liz Halbert, Holly Meiners, Dave Ham, Mike Chase

Guests: Bill Bittenbender, Lorraine Beamer

Absent: Bob Fuchs, *Treasurer*, Steve Russell

Ex Officio: Margaret Bearden, *Clerk*

Opening Prayer. Fr. Eric opened the meeting at 5:30 pm with a devotion and prayer.

Status of Renovations and New Parish Hall. Bill Bittenbender reported that Legacy Salvage in Wilmington has been contacted and they are interested in parts of the Carr-Jorgenson House. Bill has one estimate for tear-down and is awaiting one more. Possibly we could hire Jenkins Construction to manage the deconstruction. The 9 fire doors have been removed, thanks to Bryan Wester and Clay Fairley, which we may be able to reuse in the new parish hall construction. The county will waive tipping fees at a substantial savings to the church.

Final construction drawings are expected by mid-February, with permitting and final pricing to follow. At that point financing can be applied for. Construction start date is April 15, 2020, with completion in 8-10 months.

The Chapel has suffered exterior rot on the Moore Street facade, and an application to the Southport Rotary Club for financial assistance will be made for help with the restoration. Insurance may cover painting as the damage is a result of hurricane winds.

Treasurer's Report.

Treasurer's Report to Vestry
January 21, 2020

Operating Budget	2019 YTD Ac- tual	2019 YTD Budget	2019 YTD Var- iance	2018 YTD Ac- tual	YTD Ac- tual vs. 2018	2019 FY Budget
Revenues						
Pledges	540,070	528,200	11,870	475,036	65,034	528,200
Flower Revenue	7,065	8,025	-960	5,730	1,335	8,025
Identified Offerings	39,731	80,000	-40,269	78,743	-39,012	80,000
Loose Plate	10,722	7,200	3,522	7,094	3,628	7,200
Parish Hall Rental	670	1,140	-470	1,025	-355	1,140
Miscellaneous Receipts	17,318	18,000	-682	13,882	3,436	18,000
Unbudgeted Revenue	0	0	0	0	0	0
Total Revenues	615,575	642,565	-26,990	581,510	34,065	642,565
Expenses						
Parish Staff	393,927	419,655	25,728	234,032	159,895	419,655
Administration	33,411	35,234	1,823	40,355	-6,944	35,234
Property	77,555	86,273	8,717	84,087	-6,531	86,273
Vestry	57,657	75,024	17,367	66,500	-8,844	75,024
Faith Formation	4,416	6,600	2,184	1,422	2,994	6,600
Outreach	10,170	10,900	730	7,804	2,366	10,900
Parish Life	2,817	2,050	-767	2,095	722	2,050
Worship	9,939	17,495	7,556	9,358	581	17,495
Unbudgeted Expenses	0	0	0	0	0	0
Total Expenses	591,066	653,981	62,914	447,559	143,508	653,981

Net Total	24,508	-11,416	35,924	133,951	-109,443	-11,416
-----------	--------	---------	--------	---------	----------	---------

Loans	End of Month Balance	12/31/2018 Balance	Change
Mortgage Payable	174,417	192,638	-18,221

Respectfully submitted,
 Bob Fuchs
 Treasurer

Bob Fuchs will be asked to give a tutorial during the Vestry Retreat, planned for February 15, so that Vestry members may have a better understanding of the financial report that the Treasurer sends out each month. The current month had previously been emailed to Vestry members. A motion to receive the 12/31/2019 report was seconded and approved.

Strategies. Since the Newcomers Strategy has now been transferred to the Parish Life Ministry Board, a motion to close the Vestry strategy was seconded and approved.

Paul Miller reported that the Stewardship strategy was in good shape and has instituted a year-round program. Paul recommended that Stewardship be closed out as a Vestry strategy and organized under Finance and Facilities with representation on other boards as required. Aedan Barnes is Chair of this ministry and, has a 2020 committee meeting scheduled in February. Fr.

Eric expects that the Stewardship Committee will work closely with the Finance & Facilities Board. A motion to close this strategy was seconded and approved.

Maitland Barnes, reported for Youth Ministry that a youth leader was needed. Maitland has begun teaching Sunday School twice a month on a distributed schedule. Jennifer Williams is working with the youth on the Souper Bowl of Caring planned for Super Bowl weekend.

Fr. Eric recommended that the New Parish Hall be closed out as a Vestry strategy as the capital campaigns have concluded, plans have been commissioned, and a building committee established. A motion to close the New Parish Hall strategy was seconded and approved. Bill Bittenbender will work closely with the Vestry as chair of this committee.

Old Business. Fr. Eric offered a solution for shifting the Annual Meeting from December to January; the suggestion (from Bill Carney) is to appoint Diocesan delegates for 2 year terms at the Annual Meeting in order to be able to notify the Diocese in time for the early February Diocesan meeting. There was also discussed the need to research resolutions made by previous Vestries and to produce a single resource for those policies.

New Business. Fr. Eric has scheduled the Vestry Retreat for Saturday, February 15, 8 am to 3 pm, on campus. Board members will also be invited. Areas of discussion will be St. Philip's as a program church, our mission ministry, communications, and the Treasurer's tutorial. An official Vestry meeting will conclude the retreat.

Plans are being made for a service celebrating the restoration and reopening of our Chapel. Janet Fox will be preparing the write-up for the public, and will advertise Chapel hours. Insurance issues as well as the possibility of installing magnetic locks will be investigated. The Vestry will discuss this further at the retreat and ultimately will make the decision on whether or not to establish closing hours. Fr. Eric suggested that Vestry members engage parishioners as well with this question.

Senior Warden. Bill Carney reminded the Vestry that Board chairs are appointed for one year, and renewable for ten years. Board chairs will be interviewed to confirm their willingness to continue serving.

Rector. Our sexton, Kitty Stanton, has given her notice. Fr. Eric will interview the person who assisted Kitty following the hurricane as a possible replacement.

Fr. Eric reported that he has been working with Michael Singer, Canon to the Ordinary for Transition Ministry, in order to begin a search for an assistant. He will prepare a short write-up of St. Philip's Parish, which can be advertised both within and outside the Diocese. He noted a strong demand and competition for graduating seminary students in our Diocese. A range of compensation has been established depending on experience. We will be in search of candidate with pastoral care gifts.

Fr. Bill Eberle will be celebrating his 45th anniversary of ordination to the priesthood and will preach next Sunday. In addition, we will bid farewell to Jim and Ellen Green, who are moving to Florida.

Closing Prayer. Fr. Eric offered the closing prayer.

A motion to adjourn was seconded and approved, and the meeting adjourned at 7:00 pm.

Respectfully submitted,

Margaret Bearden, *Clerk*