

St. Philip's Episcopal Church
Vestry Meeting
November 19, 2019
Minutes

Present: Bill Bittenbender, *Senior Warden*, Bill Carney, *Jr. Warden*, , Paul Miller, Deborah Jordan, Debbie Evans, Tom Griffin, Allen Feezor, Jennifer Williams, Fr. Eric Mills, *Rector*, , Harry Singley, Maitland Barnes

Absent: Dana Richardson, Deborah Jordan, Liz Halbert, Fr. TJ Tetzlaff

Ex Officio: Bob Fuchs, *Treasurer*, Margaret Bearden, *Clerk*

Opening Prayer. Fr. Eric opened the meeting at 5:30 pm with a prayer.

Approval of August Meeting Minutes. A motion to approve the September minutes was seconded and approved.

Treasurer's Report.

Treasurer's Report to Vestry
November 19, 2019

Operating Budget	2019 YTD Ac- tual	2019 YTD Budget	2019 YTD Var- iance	2018 YTD Ac- tual	YTD Ac- tual vs. 2018	2019 FY Budget
Revenues						
Pledges	433,071	430,385	2,686	394,190	38,881	528,200
Flower Revenue	5,350	5,425	-75	4,755	595	8,025
Identified Offerings	28,990	65,185	-36,195	60,176	-31,186	80,000
Loose Plate	8,644	5,867	2,777	5,718	2,926	7,200
Parish Hall Rental	520	950	-430	810	-290	1,140
Miscellaneous Receipts	7,403	16,000	-8,597	15,546	-8,143	18,000
Unbudgeted Revenue	0	0	0	0	0	0
Total Revenues	483,978	523,812	-39,834	481,194	2,783	642,565

Expenses						
Parish Staff	318,252	354,161	35,909	190,037	128,216	419,655
Administration	24,499	28,278	3,779	34,041	-9,542	33,734
Property	61,369	74,383	13,014	71,468	-10,100	86,273
Vestry	49,103	64,470	15,367	54,157	-5,054	75,024
Faith Formation	2,952	6,750	3,798	199	2,754	8,100
Outreach	9,056	10,250	1,194	7,040	2,016	10,900
Parish Life	3,300	2,400	-900	3,213	87	2,800
Worship	7,798	13,825	6,027	8,654	-856	17,495
Unbudgeted Expenses	0	0	0	14,065	-14,065	0
Total Expenses	476,329	554,517	78,188	382,873	93,456	653,981
Net Total	7,649	-30,705	38,354	98,322	-90,673	-11,416

Loans	End of Month Balance	12/31/2018 Balance	Change
Mortgage Payable	177,682	192,638	-14,956

Through November 10, 148 parishioners have pledged \$497,773 in response to the 2020 pledge campaign. The campaign goal is \$580,008.

Through October, St. Philip's has received \$743,472 of the \$1,349,892 pledged during the capital campaign for the new parish hall. Capital campaign pledges will continue to be paid through 2022.

The Finance and Facilities Board's approved and recommended 2020 operating budget is submitted for your review and approval.

Respectfully submitted,
 Bob Fuchs
 Treasurer

Bob noted that year-to-date revenues have still exceeded expenses; identified offerings remain approximately \$40,000 below budget estimates. A motion to receive the Treasurer's report was seconded and approved. Although 39 of last year's pledges have not yet made 2020 pledges, 12 new pledges have been received.

The Finance and Facilities Board had proposed the 2020 budget and sent it to the Vestry for its final approval. Capital expenses having to do with security efforts have been moved out of the annual budget. Questions regarding various aspects of the proposed budget were addressed by the Treasurer. A motion to adopt the proposed budget as presented was seconded and passed. The budget will be presented at the annual meeting.

A motion to receive the Treasurer's report was seconded and passed.

Strategic Plans. Harry Singley, for Newcomers, announced that two leaders have volunteered, and that plans are proceeding with an exciting new program.

Paul Miller, for Stewardship, noted that Aedan Barnes will chair a year-round committee. An all-day conference for team members is planned in January.

Maitland Barnes, submitted his report detailing a new plan for the youth of the church, as follows:

- Created a plan for Youth Sunday School to be presented to Faith Formation for blessing announcement to the congregation;
- Sunday School will focus on Gospel-based Lessons and Service/Project-based, (i.e., Souper Bowl of Caring);
- Created a Calendar for Sunday School

New Parish Hall. Bill Bittenbender reported that a storage building will be built behind the C-J House; this facility will store equipment removed from the Carr-Jorgenson House.

The first set of construction drawings is now in the church office. Structural drawings are in process and will be available sometime between Thanksgiving and Christmas. An additional \$7,500 has been added to the \$68,000 Phase Two contract for civil engineering and landscaping.

A potential buyer for the C-J House has dropped out and it will be necessary to get a price on demolition. Some architectural features may be salvageable.

Bill expects to be able to talk to banks regarding financing by the first of the year, after a final request has been sent to the Standing Committee.

Reconstruction. Bill Bittenbender reported that pipes for the chapel sprinkler system had been installed today, and the installation of tongue and groove wall paneling is in process and will take about a week. There are still some leaks in the flat part of the sanctuary roof which are being addressed. There will be a final walk-through of the sanctuary in a couple of weeks, with the chapel at a later date.

Old Business. Fr. Eric Mills noted that he would deliver his annual report during the sermon before the Annual Meeting. A slate of Vestry candidates will be presented during the meeting for a vote by the parish. A motion was made, seconded and passed to appoint the Senior Warden (to be appointed), Debbie and Ricky Evans, Frank Darzano and Braedon Williams as delegates to the Diocesan Annual Meeting. Maryann Darzano is to serve as an alternate.

New Business. Bill Bittenbender proposed that St. Philip's donate \$1,000 to Mt. Carmel AME Church in Southport for the purpose of restoring its roof and steeple, noting the significant assistance our own church has received in our reconstruction. A motion was seconded and passed to make this donation, and the Vestry sent this to the Finance and Facilities Board for funding recommendations.

Rector. Fr. Eric announced that Fr. TJ Tetzlaff's departure would necessitate a new chair of Pastoral Care. A motion to appoint Deacon Pam Hayes as the new chair of Pastoral Care was seconded and passed.

Fr. Eric requested that we declare his housing allowance for 2020 at this meeting as no December meeting is planned. A motion was seconded and passed to approve.

The resolution will be filed with the official minutes of this meeting.

There will be no Vestry meeting in December.

Junior Warden. Bill Carney is planning a short joint meeting with old and new Vestry members on January 5 between services.

There will be a reception for Ft. TJ on December 22, which is his last Sunday. ECW has been asked to host the reception.

Closing Prayer. Fr. Eric offered the closing prayer.

A motion to adjourn was seconded and passed, and the meeting adjourned at 6:30 pm.

Respectfully submitted,

Margaret Bearden, *Clerk*

