

Parish Life Board Meeting Minutes– February 3, 2022 at 4:00 pm. Corrected

Attendees – Steve Moore, Deborah Jordan, Shannon Allan, Joanne Valente, Jane Mitchell, Clark Sizemore, Michele Barkalow, Tink Shelton and Penn Parrish.

Steve opened the meeting with prayer. He talked about the individual committees under Parish Life: Gather Round the Table, Hospitality, Welcome Ministry, ECW, Men’s Club, Oddjobbers, and a Chaplain from the Vestry.

Michele(Vestry) reported that she would listen and be a conduit for information to and from the Vestry from Parish Life.

Jane (ECW) reported that Spirituality Day was canceled due to weather and would be rescheduled. Lunch Bunch was beginning again in February and would be Tuesday, February 22 at 11:30 and announcement was in Come and See and enews and bulletin inserts.

Clark (Oddjobbers) said was starting to recruit again for work days at New Hope Clinic, the free clinic in Boiling Spring Lakes.

Joanne Valente reported that her committee was composed of Greeters and Bridgers to help greet newcomers and to get them involved in activities at St. Philip’s.

Shannon and Deborah (Hospitality) reported that they had a number of people who had signed up to help and were working on dates for a meeting with them. They also had gotten good feedback on the coffee hours after 8 and 10 last Sunday.

Barbara Kanto is in charge of Gather Round the Table and is responsible for getting people to sign up for Dine In and/or Dine/Out. She was not able to be there today and her responsibility is around the beginning of September.

Penn Parrish was visiting today to hear about the Parish Life Board.

Ennis Hardin (Men’s Club representative) was also not able to be at the meeting. Steve said that he would be talking with Ennis next week.

Steve introduced Tink Shelton who had been communicator for that Board but who is now going to be the Librarian and now will be communicator for Faith Formation- needs to be removed as Tink is not communicator for Faith Formation. Steve asked Jane Mitchell if she would be willing to be the communicator for this year and she agreed.

Updates regarding those who need access to church, parish hall, or chapel annex:

Diocese now requires those persons to do instructional videos regarding keys and safety. It is also important to begin talking to persons on each of the committees that the committee heads represent to find out who has access to buildings either with a key fob or lock box code.

By March a listing of those persons needs to go to Steve.

Anyone having a key fob which is what will be necessary for all three buildings as soon as the parish hall is accessible will be required to undergo a background check by the diocese.

Steve also handed out a "Copy Request Form" to all present. He reported that copies would be made at the office (up to 75 sides black and white free) with 48 hours notice with form going to Steve for his signature beforehand. Each committee can have that many for each event they do.

"Come and See" news items – This is the monthly newsletter for the upcoming months activities.

Deadline for these news items is the 20th of the month prior and has to be sent to Steve by 20th of the previous month.

Calendar Items:

Ash Wednesday services will be at 12 PM and 6 PM.

February/ March coffee hour – wants to do 1 a month when Parish Hall is open – maybe do 1 in March in Chapel Annex.

Schedule date for Hospitality meeting – Shannon and Deborah are looking at perhaps a 9 am meeting on 2nd Thursday of the month.

March 3 at 4:00 PM Next Parish Life Board Meeting

April 8 is supposed to be date for Certificate of Occupancy to be ready for Parish Hall.

Dave Ham and Father Eric want Parish Life to do a celebration for the Parish Hall opening Easter. Bishop Curry wants to come as well as others in the community to be invited. Steve said we should recognize those who made it a reality. Maybe a breakfast on Easter if open. Maybe have an open house for the community at some point.

April 10-April 17 Holy Week Suggestion of an Easter Egg Hunt for children who would be attending 10:00 service.

May 1 Brunswick Town – Hospitality responsible for this event. Considering doing what was done last year- bringing own picnic lunch and church providing drinks.

Ministry Minute Dates- March 20, May 8, June 5

Steve asked Clark to do Ministry Minute March 20 at each service for Oddjobbers. Clark is to send a writeup of what he is going to say to Steve before that date so it can go into church for publication. He also asked for a date set for New Hope Clinic workday and wanted Clark to send him a notice of that date.

Steve also asked for each group within Parish Life to write a short sentence for what that group does-basically a customary.

Respectfully submitted,

Jane Mitchell, communicator