

OAKLAND AVENUE PRESBYTERIAN CHURCH
421 Oakland Avenue
Rock Hill, SC 29730

Staff Title: Director of Youth Ministry (non-ordained)

Purpose: To develop and direct Christian faith formation for Middle and Senior High youth and their families, within the overall ministries of Oakland Avenue Presbyterian School.

Salary and Hours: \$30,000, up to 30 hours a week.

Accountability: Senior Pastor / Head of Staff

Responsibilities:

FORMATION IN THE HOME EMPHASIS

- Equip and encourage parents and families for Christian Formation in the home. This is a new emphasis supported by the pastors and Christian Education Committee. It will require ongoing attention, culture change, and as-yet-to-be created tasks. Initial ideas include sharing print and online resources, regular check-ins, and regular communication.

EFFECTIVE YOUTH MINISTRY

- Recruit, train, supervise, and encourage adult leaders
- Actively build relationships with youth and their families
- Develop, coordinate, and lead with adult leaders:
 - Sunday School and Discipleship Small Groups
 - Youth Group programs, retreats, and mission trips
 - Confirmation Program, in consultation with pastors and adult leaders
 - Special activities for youth: including fun trips, retreats, and mission trips
 - Other ministries, as they evolve.
- Communicate sensitively and effectively with youth, families, staff, and congregation regarding activities

COLLABORATION WITH PASTORS, STAFF, AND CONGREGATION

- With the Children's Director, be co-liaison for the Christian Education Committee
- Collaborate with the Coordinator of Middle and Senior High Music for calendaring, programs, themes, fundraising, and events.
- Coordinate adult leaders for all programs and activities
- Plan and maintain the Youth Ministry budget
 - Organize and run fundraisers as necessary
- Train adult leaders in the OAPC Safe Space Policy
- Attend staff meetings

ADDITIONAL SERVICES AGREEMENT

- Perform any other duties or tasks that may fall within the scope of this position description, but may not be directly described herein, as discussed, negotiated, and agreed to with the Head of Staff.

COMPETENT PROFESSIONAL STAFF CONDUCT

- Function as a member of a staff team whose overriding responsibility is to accomplish the church's ministry as defined by the Session.

ADDENDUM: Revised 4.20.20

Desired Qualifications

General:

1. Evidence that the applicant exhibits attributes of a Christian who is mature in faith and committed to participation in church programs.
2. Demonstrated passion for and ability to work Middle and Senior High youth.
3. Evidence of the ability to work well with other staff and volunteers to develop an exciting and engaging ministry.
4. Strong organizational skills.
5. Evidence of strong communication skills with youth, parents, and other adults.

Specific experience/training/skills/attributes:

1. Bachelor's degree preferred, but willing to consider candidates with relevant experience.
2. Experience in leading ministry with youth, preferably in a Presbyterian Church (USA) congregation.
3. A working understanding of Reformed Theology and Presbyterian principles.
4. Skills and personality traits to energize and lead youth in faith formation.
5. Skills and personality traits to energize and build youth programs.
6. Proficiency with technology and social media in multiple platforms.