

August 10, 2018

Dear SJB School Parents,

I'm so happy to welcome all of you to the 2018-19 school year!

We will officially begin the year on Monday, August 20th. I look forward to seeing you when we begin at 8:15 am.

Organization Day is next Thursday, August 16th, from 7:30 am to 3:30 pm. Please join us, and see the information below.

### **First Day Instructions**

- The first day -- Monday, August 20 -- is from 8:15 am - 2:00 pm. There will be Extended Day available before and after school for students in grades 1-8.
- All students in grades 1-8 should bring lunches all week. Hot lunch begins on August 27.
- All students in grades 1-8 should wear uniforms on the first day.
- Please label all school supplies and uniforms. If your child is bringing it or wearing it, label it.

Tuesday, August 21st will have a 2:00 pm dismissal (we dismiss at 2:00 pm each Tuesday).

### **Preschool and Kindergarten Special Instructions**

On Monday, August 20, preschool and kindergarten students and their parents may come at any time between 8:30 - 10:30 am for orientation. The students and their parents will come to the classrooms, meet teachers, and get information. The preschool and kindergarten students will leave with the parents by 10:30.

On Tuesday, August 21, all preschool and kindergarten students will have a half day of classes from 8:15-11:45. All preschool and kindergarten students should bring a snack. Kindergarten students should wear their uniforms. Parents will drop off the children with the teachers; parents will not come to the classrooms with the students. After drop-off, the preschool and kindergarten parents are invited to come to the Parish Ministry Center for a coffee hosted by the P/SA. All preschool and kindergarten students must be picked up at 11:45 am.

The regular preschool schedule families signed up for will begin on Wednesday, August 22.

Preschool and kindergarten students who are signed up for Extended Day may begin using Extended Day on Wednesday, August 22.

All kindergarteners and all full-day preschool students should bring a snack and lunch on Wednesday, Thursday, and Friday of the first week. Those who order hot lunch will begin receiving those on Monday, August 27.

### **Spirit Wear on Friday**

We will have a Spirit Wear day on Friday, August 24. Students may wear SJB t-shirts and Catholic school appropriate shorts or pants.

### **Organization Day**

On Organization Day, families can register for Extended Day and sign up for hot lunch. Gently used uniforms will be available for purchase. Information about school activities will be available, and the office will be open if you need to turn in forms, pay fees, or ask questions.

### **New Staff**

I am delighted to let you know that we have two new staff members joining us this fall: Michelle Grzeda in 3-year-old preschool and middle school religion, and Jesica Woody, our new band director.

Mrs. Grzeda comes to St. John Brebeuf School from St. Francis Borgia School where she was the 3-year-old preschool teacher for five years and the kindergarten teacher for one year. During her time at St. Francis Borgia, she served on various committees including Catholic Schools Week, Red Ribbon Week, Week of the Young Child, and talent show. She was also in charge of a mom and tot class for two years and taught Polish language classes for non-native speaking children.

Ms. Woody has a Master's in elementary teaching specializing in middle school music and with special training on the instruction of woodwinds. She is an experienced band director, most recently establishing a brand-new band program for the School of St. Mary in Lake Forest and reinvigorating the band program at Holy Cross School in Deerfield.

I hope you will join me in welcoming both Mrs. Grzeda and Ms. Woody to our school community.

As always, please call our school office at 847-966-3266 if you have questions. See you very soon!

Dr. Mary Maloney  
Principal  
St. John Brebeuf School

