



Position Description

Title: Transitional Associate Pastor of Congregational Care (Full time)

Purpose: To ensure the success and growth of Brownson's caring ministries

Accountability: To the Presbytery of Coastal Carolina, the Session, and the pastor

Responsibilities:

To oversee the maintenance and growth of Brownson's care ministries.

- Help maintain the timely and accurate list of people in need of pastoral care
- Direct the visitation of members in hospitals, rehab centers, retirement centers, as well as in homes of homebound

To encourage members' increased connection with the caring ministries.

- Coordinate and oversee visitation by Caregivers
- Maintain and expand Stephen Ministry program

To lead the planning of and to participate in funerals.

To assist as needed in the creation and delivery of Compelling Worship.

- Participate and lead worship regularly

To help make Brownson welcoming to all who enter.

Relationships: Work in cooperation with the pastor. Serve as staff liaison with the Congregational Care Ministry Team and Caregivers as necessary. Serve as staff resource with the Worship Ministry Team, as possible.

Evaluation: Performance reviews will be conducted annually by members of the session Personnel Committee. The pastor as head of staff normally will participate in part of the performance review. Members of the Personnel Committee are available for consultation and support.