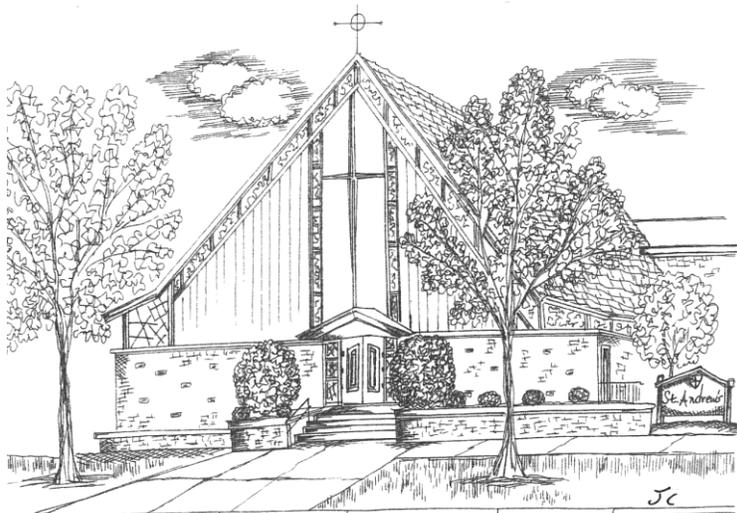


St. Andrew's Episcopal Church

Guide to Ministries

February 1, 2020



**45 Main Street
Newport News, Virginia 23601**

Dear friends,

St. Paul tells us that each individual Christian is a member of the body of Christ and also that the Spirit has generously given each of us gifts to be used for the common good. Reading through this ministries guide, I am newly humbled and amazed by the abundance and diversity of gifts that God has poured out into the people of St. Andrew's Episcopal Church!

I invite you to see this Ministries Guide as a two-part invitation:

- First, to reflect on and thank our loving God for the gifts the Spirit has poured out upon you personally;
- and second, to listen for how God might be calling you to put those gifts to use here at St. Andrew's for the common good.

I am so grateful to be part of Christ's Body here with each of you in this place.

I pray that as we identify, celebrate, and offer our gifts to God's glory and for the common good, our life and ministry together may be a source of hope and healing for all who worship here and all whose lives we touch.

Blessings,
Anne

St. Andrew's Staff

The Rev. Anne R. Kirchmier, Rector
annekirchmier.saec@gmail.com

The Rev. Marcus Vance, Associate Rector
marcvance.saec@gmail.com

Mr. Bradley R. Norris, Minister of Music
saec.brad16@verizon.net

Mrs. Rachel E. Roby, Parish Administrator
saec0371@gmail.com

Mr. William J. Boyer, Financial Assistant
saec.billboyer17@verizon.net

Mr. William E. Wilds, Parish Registrar and Production Assistant
saec.bill19@verizon.net

Mr. Matthew Williamson, Sexton
matt94169@gmail.com

Associate Clergy

The Rev. Carol Chamberlain

The Rev. Travis Greenman

The Rev. Dr. John W. Herbst

Church office: 757-595-0371 Church fax: 757-595-0137

Church email: saec0371@gmail.com

Church website: www.standrews-episcopal.org

St. Andrew's 2020 Vestry

Class of 2020

Catherine Frey	Pastoral Care	<i>freyc@verizon.net</i>
Fritz Horne	Christian Formation	<i>fritz_horne@hotmail.com</i>
Chris Robinson	Senior Warden	<i>crobinson1116@gmail.com</i>
Bob Wharton	Congregational Development	<i>bobby@johnson-mortgage.com</i>

Class of 2021

Tonia Graves	Worship	<i>toniagraves@cox.net</i>
Steve Howell	Junior Warden	<i>showell12@cox.net</i>
Betsy Jones	Parish Life	<i>betsyjones85@yahoo.com</i>
Allie Wittkamp	Finance	<i>altee2000@hotmail.com</i>

Class of 2022

Joel Duregger	Facilities	<i>jduregger@verizon.net</i>
Dawn Edquist	Outreach	<i>dawnwm94@gmail.com</i>
Isabel Hatchett	Parish Life	<i>isabhat@aol.com</i>
Lindsey Nicolai	Communications	<i>lnico@email.wm.edu</i>

Ex Officio

Jim Shamblen	Treasurer	<i>slick6777@gmail.com</i>
Anne Thornton-Lindsay	Assistant Treasurer	<i>atl191033@yahoo.com</i>
Bill Clock	Register	<i>william.clock@jte.osd.mil</i>

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CHRISTIAN FORMATION

Contacts:

The Rev. Marc Vance
Fritz Horne, Vestry Liaison

Children's Ministries

To ensure the safety of our children, everyone who works with children at St. Andrew's takes Safe Church Training.

Children's Chapel

Children's Chapel provides Sunday morning formation for children from age 3 through fifth grade at the 10:30 AM service. The children engage with the Bible through stories, lessons and activities.

Easter Egg Hunt

The Easter Egg Hunt, held between services on Easter morning, is a joyous event for young children and families. Assistance is needed with setting up and overseeing the event.

Nursery

On Sunday mornings from 9:00 to 11:45 AM we provide care in our nursery for children from newborns through age three. (Children are also warmly welcomed to remain in the church for each service.) Our nursery is staffed by paid professionals, assisted by volunteers from the parish.

Vacation Bible School

Vacation Bible School is usually in July. It is sponsored by the Hilton Area Churches: First United Methodist, Hilton Christian, Hilton Presbyterian, St. Andrew's Episcopal, and Trinity Lutheran. The plan for the future is evolving.

Youth Ministries

Episcopal Youth Community (EYC)

EYC is our group of 6th through 12th graders and their friends who meet on Sundays September through May following the 10:30 a.m. service in the parish hall. The group takes fun trips, lives the Gospel through service work for others, and engages the Gospel through study and discussion.

Nicholas Clark (540-840-3024 or nicholas.clark15@cnu.edu)

Raven Cadena (848-6459 or raven.cadena@gmail.com)

Mission Trip

Each summer, parish youth participate in a mission trip, using their hands and bodies to proclaim the Good News. Destinations range from overseas sites to Hampton Roads ministries in need of help.

Recognition of Graduates

At the end of each school year, we celebrate and recognize our parish graduates with a public blessing during worship.

Bill Wilds (595-0371 or saec.bill19@verizon.net)

Youth Sunday

At least once a year, our parish youth work together to craft and lead a Sunday morning worship service: choosing music, writing prayers, reading lessons, and preaching the sermon.

Christian Formation for Adults

Adult Forum

The Adult Forum meets weekly at 9:15 AM in the parish hall from September through May.

Centering Prayer

Centering Prayer, a time of quiet contemplation, meets in the parish library at 5:15 PM on Wednesdays and 7:30 AM on Thursdays.

David Lilley (846-3551 or davidlilley52@gmail.com)

Evening Programs

Throughout the year we offer topical and seasonal Christian Formation series, sometimes including dinner.

The Rev. Anne Kirchmier (595-0371 or annekirchmier.saec@gmail.com)

Thursday Morning Bible Study

The Thursday Morning Bible Study meets from 10:00 to 11:15 AM in the parish library September through May to increase knowledge of the Bible through guided reading and discussion in a relaxed, supportive setting.

All members of the parish are invited to attend.

Merrill Hemmert (833-6121 or merrillhemmert@verizon.net)

Margaret Bivins (596-7398 or mbivins8@hotmail.com)

Nancy Johnson (595-3153 or nancyj68main@gmail.com)

Margie Holt (595-3676 or jholt44@verizon.net)

David Lilley (599-5926 or davidlilley52@gmail.com)

Women of the Word (WOW)

WOW meets on Wednesdays in the parish library at 6:30 PM for a book or Bible study that may be from five to eight weeks in length. All women of the parish are invited to attend our studies throughout the year.

Peggy Woodall (930-3234 or pwoodall1@verizon.net)

COMMUNICATIONS

Communications Team

The Communications Team maintains the church's website and blog, Facebook and Instagram, as well as the video monitor in the Main Street Lobby.

Lindsey Nicolai (570-0867 or lcnico@email.wm.edu)

Congregational Development Team

The Congregational Development Team has adopted the theme "Invite, Welcome, Connect" as they plan activities for newcomers, visitors, and new members to become involved in our parish community.

Helen Mitchell (876-2252 or helentmitchell@gmail.com)

Front Desk Volunteers

The first person a weekday visitor to St. Andrew's encounters is the volunteer at the front desk, who greets visitors, answers the phone, and helps with clerical tasks.

Rachel Roby (595-0371 or saec0371@gmail.com)

Greeters

Greeters welcome Sunday worshippers and pay special attention to newcomers, offering the loving ministry of hospitality.

Jay Lambiotte (291-2446 or jlambj@cox.net)

FACILITIES/BUILDINGS AND GROUNDS

Facility Team

The Facilities Team oversees the maintenance and repair of church facilities and grounds.

Steve Howell (870-1848 or showell12@cox.net)

Joel Duregger (636-5406 or jduregger@verizon.net)

Building Implementation Team

The Building Implementation Team oversees the practical and logistical tasks involved in turning our former school spaces into a multi-use community outreach facility.

Dawn Edquist (876-7982 or dawnwm94@gmail.com)

FINANCE

Finance Team

The Finance Team oversees St. Andrew's financial operations as administered by the Treasurer, Assistant Treasurers, and staff Financial Assistant, and ably supported by the Finance Committee and counters. The team also oversees the Memorials Committee, Stewardship, the Gift Card program, and the Lackey Fund.

Chris Robinson (870-3312 or crobinson1116@gmail.com)

Allie Wittkamp (353-8384 or atlee2000@hotmail.com)

Jim Shamblen (344-7371 or slick6777@gmail.com)

Gift Card Programs

The St. Andrew's Gift Card Program, through Scrip, supports hospitality at St. Andrew's. Parishioners can shop directly on line or fill out a form found in the church office. We also provide Food Lion Gift Cards in order to support LINK.

Bill Wilds (595-0371, ext. 19 or saec.bill19@verizon.net)

Memorials Team

The Memorials Team meets throughout the year with the Rector to oversee and allocate the funds donated to St. Andrew's in memory of loved ones and friends.

Mary Waddill (599-6557 or samwaddill1@cox.net)

Stewardship Team

The Stewardship Team helps the congregation recognize and acknowledge the abundance of God's blessings and our responsibility to be generous stewards of all that we have been given. The Team oversees the annual pledge campaign, held each fall.

Doug Burgoyne (880-8817 or ndburg@aol.com)

Susan Burgoyne (596-6421)

OUTREACH

Outreach Team

The Outreach Team provides assistance to those in need, in our community and beyond, and offers St. Andrew's parishioners opportunities to give of their time, talent, and treasure in service to others. These opportunities include: PORT, Turkey Sandwich Day, THRIVE Peninsula, Halloween in Hilton, LINK of Hampton Roads, and the Kairos Ministry.

The Outreach Team meets at least once per quarter, occasionally adding meetings for the purpose of disbursing allocated funds or addressing specific ministries. The team looks forward to supporting the continued development of the multi-purpose outreach facility and remains flexible to embrace new ministries or support new programs that may result.

Allie Wittkamp (353-8384 or atlee2000@hotmail.com)

Engaging the Climb Team

The Engaging the Climb Team develops and implements projects outside the doors of St. Andrew's, with a goal of developing new Christian community for people who are not currently, nor may ever be, parishioners of a traditional church.

Elizabeth Mayo (621-5440 or elizabeth.may@verizonwireless.com)

Dan Waddill (636-6901 or waddilldw@msn.com)

Halloween

Hilton Village comes alive with children on Halloween, and St. Andrew's routinely welcomes more than 1000 trick-or-treaters. Help is needed to fill and distribute bags of candy.

Rachel Roby (595-0371 or saec0371@gmail.com)

Kairos Prison Ministry International, Inc.

The mission of the Kairos Prison Ministry is to share the transforming love and forgiveness of Jesus Christ; to impact the hearts and lives of incarcerated men, women, and youth, as well as their families; and to help these people become loving and productive citizens in their communities.

Joe DuRant (373-2914 or jmdurant2000@gmail.com)

Matt Deller (812-9852 or pablodeller@outlook.com)

Brad Norris (595-0371 or saec.brad16@verizon.net)

Lackey Fund

Due to a generous gift from Carolyn Lackey, St. Andrew's distributes more than \$20,000 each year to a variety of programs benefiting those in need. Interested parishioners are encouraged to apply for funding on behalf of charities and ministries by completing and submitting an application form in early fall.

Diana Skelton (897-7395 or dskelton3@cox.net)

PORT

PORT is a project of Newport News LINK that provides meals and overnight accommodations at host churches for the homeless in our community, from November through March. Anyone over the age of 16 can assist with the onsite shelter program. Teens must be accompanied by their parents.

Matt Deller (812-9852 or pablodeller@outlook.com)

Turkey Sandwich Day

Turkey Sandwich Day is a December outreach project in which 500 bag lunches are made for those who attend the Downtown Newport News Christmas Party for the homeless.

Bill Wilds (595-0371 or saec.bill19@verizon.net)

PARISH LIFE

Hospitality/Parish Life

Our new “Second Century” Hospitality Team works to build and sustain a joyful, loving and caring community by providing parish meals and events so that we develop deeper relationships with one another.

Nora Ann Lambiotte (291-2299 or jlambj@cox.net)

Fellowship Luncheons

Fellowship Luncheons are usually held on the third Wednesday of each month, September through May at noon in the parish hall, as a way for parishioners to enjoy a good meal and fellowship.

Mary Waddill (599-6557 or samwaddill1@cox.net)

Fishermen

The Fishermen, a men's group of the parish, is currently on hiatus. However, they are willing to assist with Parish Life and Outreach events when requested.

Lemonade on the Lawn

During the summer, after the 10:30 service, parishioners gather outside the front doors of the church for fellowship. Help is needed to prepare and serve lemonade and cookies.

Rachel Roby (595-0371 or saec0371@gmail.com)

Parishioners Against Gun Violence

Parishioners Against Gun Violence meet monthly to discuss issues related to gun violence and how we as people of faith can assist in many levels to help stem the tide of gun violence. Discussion about community activity as well as support for those affected directly or indirectly by gun violence is encouraged. Quarterly, the group holds a Prayer vigil for victims of gun violence.

Karen Merritt (313-721-1960 or merrik01@msn.com)

Merrill Hemmert ((833-6121 or merrillhemmert@verizon.net)

Shrove Tuesday Pancake Supper

As a last opportunity for fun and fellowship before we enter the solemn season of Lent, the parish gathers at 5:30 PM in the parish hall for a Pancake Supper the night before Ash Wednesday. The Fishermen prepare and serve the meal.

Bill Wilds (595-0371 or saec.bill19@verizon.net)

St. Andy's Café/Coffee Hour

On Sundays from September through May, parishioners and visitors are welcomed throughout the morning by members of the Coffee Bar Team, offering all the opportunity to enjoy refreshment and fellowship. Anyone interested in joining the team should please contact Nora Ann.

Nora Ann Lambiotte (291-2299 or jlambj@cox.net)

PASTORAL CARE

Pastoral Care Team

The Pastoral Care Team provides contact and care for current parishioners and newcomers: clergy/staff support, identifying needs at the time of crisis, making sure the proper people are notified; providing home communion to the sick or homebound; visiting those in the hospital and supporting those who are ill, including their families.

Ann Lee (595-0367 or annteelee@hotmail.com)

Lay Eucharistic Visitation

Lay Eucharistic visitors carry communion to homebound and hospitalized parishioners on behalf of the congregation.

Ann Lee (595-0367 or annteelee@hotmail.com)

Prayer Chain

The Prayer Chain is a group committed to praying for those persons within the St. Andrew's community and their families/friends who need our prayers for healing in body, mind, or spirit. Prayers are offered daily for any urgent prayer needs (for those who are ill/injured, those having surgery, those going through cancer treatment, the families of those who have died, those deployed and their families), and weekly for long term prayer needs (for those who are homebound and for those who have dementia, as well as those in nursing/convalescent homes/assisted living/retirement homes).

Gloria Brooks (595-0467, 641-7871, or gloriabrooks@hotmail.com)

Prayer Shawl Ministry

The Prayer Shawl Ministry creates shawls to bring hope and peace to people at crucial moments in their lives. Prayers of healing, comfort, love and support are shared or offered during the creation of the shawls.

Carol Chamberlain (595-2170 or mothercarolee@yahoo.com)

WORSHIP

Acolytes

Acolytes gather weekly during worship services to perform many ceremonial duties. They assist in the worship services according to their school grade level:

Grade 2	start acolyting
Grades 2, 3	Torch
Grades 4, 5	Torch and Alms
Grade 6	Clergy (small) cross
Grade 7, 8	Choir (large) cross
Grade 9	Server 2
Grades 10-12	Server 1 (if confirmed)

Tonia Graves (369-5557 or toniagraves@cox.net)

Bill Wilds (595-0371 or saec.bill19@verizon.net)

Altar/Flower Guilds

The St. Andrew's Altar Guild assists the priests with all services; cares for all linens, hangings, and communion vessels; and arranges flowers for all services. Volunteers are always welcome. Anyone interested in learning about either the Altar or Flower Guild, contact BoBo Smith.

BoBo Smith (930-2964, 927-7453, or scotchy51@verizon.net)

Lay Eucharistic Ministers (LEMs)

Parishioners fulfill a vital ministry to St. Andrew's administering the chalice. LEMs are scheduled for each Sunday morning at the 8:00 and 10:30 AM services as well as for special services as needed.

Bill Wilds (595-0371 or saec.bill19@verizon.net)

Lectors

Lectors read the scripture lesson and/or the prayers during worship services. Training is provided, and this ministry is open to people of all ages, including children.

Bill Wilds (595-0371 or saec.bill19@verizon.net)

Memorial Flowers

Each Sunday throughout the year, parishioners are invited to give altar flowers in memory of loved ones or to honor special occasions. There are separate memorials for Easter and Christmas flowers.

Ellen Edwards (596-0734 or eredwards2000@yahoo.com)

Memorial Garden Team

The Memorial Garden Team maintains the Memorial Garden, where ashes are buried; orders leaves for the Tree of Remembrance; and provides a Funeral Customary for parishioners and their immediate family members for pre-arrangements.

Bill Wilds (595-0371 or saec.bill19@verizon.net)

Moving Spirit Liturgical Dancers

The Moving Spirit Liturgical Dancers is an ecumenical and intergenerational group that enhances worship in many local churches. The purpose is to spread and share the love of God through movement, music, sign language, and mime.

Patricia Woodbury (930-2755 or ppwunicorn@cox.net)

Music

Music is a vital part of the worship of Sunday services, special services throughout the year, weddings and funerals. The Adult Choir rehearses weekly and leads the music at 10:30 services. From time to time, guitar players and other instrumentalists in the congregation share their talents on Sunday mornings.

Brad Norris (595-0371 or saec.brad16@verizon.net)

Sound Technicians

Sound technicians manage the equipment that enables worshippers to hear what's happening during each service. Training is provided, and more help is always needed.

Rachel Roby (595-0371 or saec0371@gmail.com)

Ushers

Ushers serve each Sunday of the year and for special occasions and sometimes funerals. Two volunteers serve at the Sunday 8:00 AM services. At the 10:30 AM services, there are eight teams that rotate throughout the year. Any communicant of St. Andrew's who would like to serve as an usher is welcome.

Dick Barnwell (595-7948 or barnwell1@cox.net)

