

**St. Andrew's Episcopal Church**  
**Vestry Meeting Minutes for January 18, 2022**

Attending. The Rev. Anne Kirchmier, Rector; Rev. Marc Vance, Associate Rector; Dawn Edquist, Senior Warden; Steve Howell, Junior Warden; Ron Graves, Treasurer; Bill Clock, Register; Margaret Bivins; Matthew Deller; Joel Duregger; Tonia Graves; Lynda Gray; Isabel Hatchett; Betsy Jones; Cary Kelly; David Lilley; Leslie McNiece; Helen Mitchell; Lindsey Nicolai; Cris Oman; Paul Orrison; Allie Wittkamp

1. Opening.

- a. The vestry meeting was conducted remotely via Zoom due to the ongoing COVID-19 Pandemic.
- b. The Rev. Kirchmier led the opening prayer.
- c. The Rev. Kirchmier led the scripture response for Luke 4:14-21.

2. Rector's Reflections.

- a. The Rev. Kirchmier passed on two words of encouragement that were discussed at the Hilton Clergy group meeting earlier in the day. 1. God created the world so we could enjoy and take care of it. God cares and intends for our joy. 2. As hard as things seem right now we can be comforted by this paragraph from Psalm 23, "Though I walk through the valley of the shadow of death, I will fear no evil: for thou art with me; thy rod and thy staff they comfort me". These words give us comfort during these hard times.
- b. Anne discussed unhappy parishioners.
- c. The Rev. Kirchmier commented that she will conduct annual performance appraisals for the staff in February.
- d. Anne commented that the vestry retreat will be conducted on February 4-5, 2022 via Zoom due to the on-going COVID-19 Pandemic.
- e. The Rev. Kirchmier commented that she has been in communication with Severine Sokol, Rabbi of Temple Sinai, regarding the traumatic hostage situation that occurred at Beth El Synagogue in Colleyville, TX last week and that Rabbi Sokol has invited St. Andrew's to join them via Zoom for Shabbat service on Friday, January 21 as Temple Sinai takes time during the service to share their thoughts and feelings about the event.

3. A motion was made and seconded to approve the December 14, 2021 vestry meeting minutes. The motion carried.
4. All financial obligations are current, all December bills have been paid, and the St. Andrew's Church Operating Checking Fund balance was \$120,603.90 at the end of December. The following account balances were current at the end of December:

Account	Balance
Memorial Money Market	\$66,697.31
Outreach Trust Account	\$551,869.84
Perpetual Trust Fund	\$785,246.73

A motion was made and seconded to accept the January 2022 Treasurer's Report as presented. The motion carried. Allie Wittkamp discussed the updated 2022 budget and a motion was made and seconded to approve the 2022 budget as presented. The motion carried.

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**Vestry Meeting Minutes for January 18, 2022**

5. The Rev. Kirchmier discussed the “norms” as outlined by the Diocese of Southern Virginia in the “How We Live and Work Together in the Episcopal Diocese of Southern Virginia” brochure. A motion was made and seconded for the vestry to adopt these norms. The motion carried.
6. A motion was made and seconded for Dawn Edquist to serve as Senior Warden for 2022. The motion carried.
7. A motion was made and seconded for Paul Orrison to serve as Junior Warden for 2022. The motion carried.
8. A motion was made and seconded for Cary Kelly to serve as Treasurer for 2022. The motion carried.
9. A motion was made and seconded for Bill Clock to serve as Register for 2022. The motion carried.
10. Vestry liaison roles for each of the nine Parish Leadership Teams were discerned resulting in the following liaison assignments for 2022:

<b>Parish Leadership Team</b>	<b>Vestry Liaison</b>
Christian Formation	David Lilley
Communications	Lindsey Nicolai
Congregational Development	Helen Mitchell
Facilities	Paul Orrison and Joel Duregger
Finance	Leslie McNiece
Outreach	Mathew Deller and Cris Oman
Parish Life	Lynda Gray and Cris Oman
Pastoral Care	Margaret Bivins
Worship	Isabel Hatchett

The Rev. Kirchmier encouraged off-going vestry members remain in-touch with new vestry members during the transition period. Off-going vestry members offered new vestry members words of advice/encouragement.

11. Anne asked the vestry for their thoughts about the Annual Meeting.
12. The Rev. Kirchmier discussed the *Commissioning of the Vestry* which is scheduled for Sunday January 23, 2022 and reviewed the *Commissioning of the Vestry* script with the vestry.
13. Junior Warden Reflections.  
Steve Howell offered good luck to the vestry.
14. Senior Warden Reflections.

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Dawn Edquist commented that she is looking forward to the new year and is hoping to get some normalcy back in 2022. She said she would miss the off-going vestry members and that she was happy to have the new vestry members and that she looked forward to working with them in the new year.

15. Rev. Marc Vance led the closing prayer and the meeting was closed by the vestry reciting the *Lord's Prayer*.

Respectfully submitted,

Bill Clock  
Register

Items to be included with the approved vestry meeting minutes:

1. Vestry meeting agenda for January 18, 2022
2. January reports for the Rector, Senior Warden, and Junior Warden
3. January Team Reports for Communications, Congregational Development, Christian Formation, Finance, Outreach, Parish Life, Pastoral Care, and Treasurer