

St. Andrew's Episcopal Church
Vestry Meeting Minutes for January 16, 2018

Attending. The Rev. Anne Kirchmier, Rector; John Whitley, Senior Warden; Danny Switzer, Junior Warden; Jim Shamblen, Treasurer; Bill Clock, Register; Carter Ficklen; Catherine Frey; Fritz Horne; Jay Lambiotte; Christopher Robinson; Ann Turner; Robert Wharton

Absent. Merrill Hemmert; Mary Gibson Waddill; Elise Wall

1. Opening.

- a. Christopher Robinson led the opening prayer.
- b. Rev. Kirchmier led the scripture response for Mark 1:14-20.

2. General Information.

A motion was made and seconded to approve the December 19, 2017 Vestry meeting minutes. The motion carried.

3. Reports.

a. Treasurer's Report.

All financial obligations are current, all December bills have been paid, and the St. Andrew's Church Operating Fund account balance was \$10,037.68 at the end of December. The following account balances were current at the end of December:

Account	Balance
American Investment Fund	\$130,073.37
Designated Checking	\$103,361.76
Outreach Trust Fund	\$456,873.52
Perpetual Trust Fund	\$649,368.02

A motion was made and seconded to approve the December 2017 Treasurer's Report. The motion carried.

b. Rector's Reflections.

1. Rev. Kirchmier discussed Lenten monetary offerings. The Vestry voted to designate the Mite Box offering to Episcopal Relief and Development; the Good Friday ecumenical stations of the cross offering to LINK; and the Maundy Thursday and Good Friday evening services offerings to "The Good Friday Offering" for Christians in the Holy Land.
2. Anne commented that she is moved by Vestry members and staff who go above and beyond the call of duty. She recognized Danny Switzer, Mathew Williamson, Rachel Roby, and Janna Outlaw for their decisive efforts in response to flooding in the school basement in January.
3. Rev. Kirchmier recognized Ann Turner for her outstanding performance as the Communications Team Lead and commented that her communication with the Outreach and Christian Formation Teams and communication of church news have served to keep the Parish Leadership Teams and St. Andrew's Parish well informed.
4. Anne discussed her participation in the Episcopal Diocese of Virginia Fresh Start program and the Safe Church training that was conducted as part of the curriculum. She commented that the Safe Church training was an informative and thought provoking experience.

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5. Rev. Kirchmier announced that the Stewardship process will begin 4-6 weeks earlier this year so that the 2019 budget can be approved in December 2018.
 6. In an effort to keep the parish informed, Anne encouraged Vestry members to write team reports for inclusion in the newsletter.
4. Vestry Business.
- a. A motion was made and seconded for Jim Shamblen to serve as the Treasurer for 2018. The motion carried.
 - b. A motion was made and seconded for Bill Clock to serve as the Register for 2018. The motion carried.
 - c. A motion was made and seconded to approve the 2018 Budget. The motion carried.
 - d. A motion was made and seconded to approve the Alcohol Policy. The motion carried.
 - e. The Vestry discussed the chapter 8 of the Vestry Handbook.
 - f. The Vestry discussed the replacement of Jim Neff, Assistant Treasurer.
 - g. Rev. Kirchmier thanked the graduating Vestry class for their service.
5. Senior Warden Reflections.
John Whitley commented that the church needs to engage more people who can reach out and spread the good news of St. Andrew's Church.
6. Announcements.
- a. The City of Newport News *Security and Safety for Places of Worship* conference is scheduled for January 19, 2018.
 - b. The Leadership Caucus is scheduled for February 4, 2018.
 - c. The Vestry retreat is scheduled for February 10, 2018.
 - d. The next Vestry meeting is scheduled for February 20, 2018.
7. Adjournment.
The Vestry meeting was closed by Vestry members reciting the *Lord's Prayer* together.

Respectfully submitted,

Bill Clock
Register

Items to be included with the approved Vestry meeting minutes:

1. Vestry meeting agenda for January 16, 2018
2. Treasurer's Report for December 2017
3. Monthly reports for the Rector and Senior Warden
4. Team Reports for the Communications, Congregational Development, Hospitality, Outreach, and School