

St. Andrew's Episcopal Church
Vestry Meeting Minutes for January 22, 2019

Attending. The Rev. Anne Kirchmier, Rector; John Whitley, Senior Warden; Chris Robinson, Junior Warden; Jim Shamblen, Treasurer; Bill Clock, Register; Cathy Frey; Tonia Graves; Fritz Horne; Steve Howell; Betsy Jones; Jay Lambiotte; Ann Turner; Bob Wharton; Allie Wittkamp
Absent. Mary Gibson Waddill

1. Opening.

- a. Tonia Graves led the opening prayer.
- b. Rev. Kirchmier led the scripture response for Luke 4:14-21.

2. General Information.

A motion was made and seconded to approve the December 18, 2018 Vestry meeting minutes. The motion carried.

3. Reports.

a. Treasurer's Report.

All financial obligations are current, all December bills have been paid, and the St. Andrew's Church Operating Fund account balance was \$60,765.57 at the end of December. The following account balances were current at the end of December:

Account	Balance
American Investment Fund	\$109,081.02
Designated Checking	\$135,254.96
Outreach Trust Fund	\$428,768.53
Perpetual Trust Fund	\$613,252.39

A motion was made and seconded to approve the December 2018 Treasurer's Report. The motion carried.

b. Rector's Reflections.

1. Rev. Kirchmier discussed the upcoming Vestry Retreat that is scheduled for February 15-16, 2019 and will take place at the Diocesan Office.
2. Anne commented that Francis and Vernon Wilson, who founded Holy Cross Anglican Primary School in San Mateo, Belize, indicated they were interested in receiving anything remaining from the closing of St. Andrew's school.
3. Rev. Kirchmier discussed the 127th Diocesan Annual Council scheduled for February 8-9, 2019 in Williamsburg.
4. Anne commented that Vestry Training will be conducted on March 2, 2019 at Good Shepard in Norfolk.
5. Anne discussed Safe Church training and how Vestry members need to complete this important training requirement.
6. Rev. Kirchmier will commission the Vestry during worship service on Sunday February 3, 2019.

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4. Vestry Business.

- a. Rev. Kirchmier discussed the norms outlined by the Diocese of Southern Virginia in "How We Live and Work Together in the Southern Diocese of Southern Virginia". A motion was made and seconded for the Vestry to adopt these norms. The motion carried.
- b. A motion was made and seconded to approve the 2019 Budget. The motion carried.
- c. A motion was made and seconded for Jim Shamblen to serve as the Treasurer for 2019. The motion carried.
- d. A motion was made and seconded for Bill Clock to serve as the Register for 2019. The motion carried.
- e. A motion was made and seconded for John Whitley to serve as the Senior Warden for 2019. The motion carried.
- f. A motion was made and seconded for Chris Robinson to serve as the Junior Warden for 2019. The motion carried.
- g. A motion was made and seconded to designate Mr. Joe Durant as a trustee for St. Andrew's Church Property. The motion carried.
- h. The Vestry updated the 2019 Vestry Liaison Organizational Chart.
- i. Rev. Kirchmier discussed the ongoing Parish Discernment process and the Parish Discernment meeting scheduled for January 24, 2019.

5. Senior Warden Reflections.

John Whitley thanked the Vestry for their hard work and encouraged them to think about who in the congregation would be good candidates to serve on next year's Vestry.

6. Announcements.

- a. Discernment meeting is scheduled for January 24, 2019.
- b. The 127th Diocesan Annual Council is scheduled for February 8-9, 2019.
- c. Vestry Retreat scheduled for February 15-16, 2019.
- d. The next Vestry meeting is scheduled for February 19, 2019.

7. Adjournment.

The Vestry meeting was closed by Vestry members reciting the *Lord's Prayer* together.

Respectfully submitted,

Bill Clock
Register

Items to be included with the approved Vestry meeting minutes:

1. Vestry meeting agenda for January 22, 2019
2. Treasurer's Report for December 2018
3. Monthly reports for the Rector, Senior Warden, and Junior Warden
4. Team Reports for Christian Formation, Communications, and Congregational Development