

St. Andrew's Episcopal Church
Vestry Meeting Minutes for November 16, 2021

Attending. The Rev. Anne Kirchmier, Rector; Rev. Marc Vance, Associate Rector; Dawn Edquist, Senior Warden; Steve Howell, Junior Warden; Ron Graves, Treasurer; Bill Clock, Register; Matthew Deller; Joel Duregger; Tonia Graves; Isabel Hatchett; David Lilley; Helen Mitchell; Lindsey Nicolai; Allie Wittkamp

Absent. Margaret Bivins; Betsy Jones

1. Opening.

- a. The vestry meeting was conducted remotely via Zoom due to the ongoing COVID-19 Pandemic.
- b. Tonia Graves led the opening prayer.
- c. The Rev. Kirchmier led the scripture response for John 18:33-37.

2. The Rev. Anne Kirchmier discussed the church's mission and vision work and commented on the frustrations that the vestry faced this year was the difficulty in creating and implementing action plans the church's goals. Anne asked each vestry member to discuss the following:

- a. Name at least two specific accomplishments in your liaison area in 2021.
- b. How do those accomplishments tie into our mission of Building God's kingdom through worship, outreach, and fellowship?
- c. Name at least one specific accomplishment of the vestry in 2021.
- d. How does that accomplishment tie into our mission?

3. Rector's Reflections.

- a. The Rev. Kirchmier commented on the Ministries Fair that was recently conducted following the 1030 service on October 31, 2021 and how happy she was that so many people attended the event.
- b. Anne provided an update on the music discernment team lead by Leslie McNiece. Anne commented that she had met with the music discernment team on Sunday November 14, 2021 and asked them to brainstorm about the musical needs of St. Andrew's. Anne commented that she was meeting with the music discernment team on November 17, 2021 to ask them to reach out to local area churches in order to learn how they are meeting their musical requirements.
- c. The Rev. Kirchmier met with a concerned parishioner to discuss hiring a full-time youth person.
- d. Anne discussed Ministry boundary lines.

4. A motion was made and seconded to approve the October 19, 2021 vestry meeting minutes. The motion carried.

5. Dawn Edquist discussed potential vestry nominees for 2022.

6. All financial obligations are current, all October bills have been paid, and the St. Andrew's Church Operating Checking Fund balance was \$44,020.56 at the end of October. The following account balances were current at the end of October:

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Account	Balance
Memorial Money Market	\$68,270.48
Outreach Trust Account	\$508,726.68
Perpetual Trust Fund	\$761,278.38

A motion was made and seconded to accept the November 2021 Treasurer's Report as presented. The motion carried. Ron Graves discussed the 2022 budget and asked the vestry to carefully review the draft budget. Allie Wittkamp provided an update on the 2022 pledge campaign which has participation from 134 households totaling \$506,686.00.

7. The Rev. Kirchner discussed preparation for the upcoming annual meeting.
8. Junior Warden Reflections.
Steve Howell reminded vestry members not to become entangled in triangulated discussions.
9. Senior Warden Reflections.
Dawn Edquist reminded vestry members that they have not yet reached the end of the year and that there remains much work to be completed including approving the 2022 budget, identifying vestry nominees, and preparing for the annual meeting.
10. Rev. Marc Vance led the closing prayer and the meeting was closed by the vestry reciting the *Lord's Prayer*.

Respectfully submitted,

Bill Clock
Register

Items to be included with the approved vestry meeting minutes:

1. Vestry meeting agenda for November 16, 2021
2. October reports for the Rector, Senior Warden, and Junior Warden
3. October Team Reports for Communications, Congregational Development, Christian Formation, Finance, Outreach, Parish Life, Treasurer, and Worship

St. Andrew's Episcopal Church
Vestry Meeting Minutes for November 22, 2021

Attending. The Rev. Anne Kirchmier, Rector; Rev. Marc Vance, Associate Rector; Dawn Edquist, Senior Warden; Steve Howell, Junior Warden; Ron Graves, Treasurer; Bill Clock, Register; Margaret Bivins; Joel Duregger; Tonia Graves; Isabel Hatchett; David Lilley; Helen Mitchell; Lindsey Nicolai; Allie Wittkamp

Absent. Matthew Deller; Betsy Jones

1. Opening.
 - a. The vestry meeting was conducted remotely via Zoom due to the ongoing COVID-19 Pandemic.
 - b. The Rev. Kirchmier led the opening prayer.
2. The Rev. Anne Kirchmier discussed her meeting with the music discernment team on Wednesday November 17, 2021 and indicated that she hopes they will have a recommendation on the minister of music position by the December 14, 2021 vestry meeting.
3. Anne discussed the recent purchase of a computer costing \$250.00 that will be used to augment computer security. Dawn Edquist discussed a \$700.00 computer cost for data redundancy and computer backup capability. The vestry agreed to fund the \$700.00 computer cost from the 2021 budget.
4. The Rev. Anne Kirchmier discussed the Diocesan recommended 5.9% cost of living allowance (COLA) increase for clergy and staff. The vestry agreed to discuss the COLA increase during the December 14, 2021 vestry meeting.
5. Allie Wittkamp discussed possibilities for covering deficits for the 2021 and 2022 budgets.
6. Anne discussed overall strategies and funding priorities so that the vestry will be prepared to pass the 2022 budget at the December 14, 2021 vestry meeting. The following funding priorities for the 2022 budget were discussed: children and youth, music, and the outreach building. The vestry discussed clarifying the guiding principles for use of funds including endowment funds and how pledges will be used to cover budget items.
7. Rev. Marc Vance led the closing prayer and the meeting was closed by the vestry reciting the *Lord's Prayer*.

Respectfully submitted,

Bill Clock
Register

Items to be included with the approved vestry meeting minutes: Vestry meeting agenda for November 22, 2021