

**Our Lady of the Lake Annual Arts & Crafts Festival
October 12, 13 & 14, 2018 Exhibitor Application**

NAME _____

EMAIL ADDRESS—PLEASE PRINT CLEARLY _____

ADDRESS _____

HOME PHONE _____

CELL PHONE _____

Please contact me by [] home phone [] cell phone [] email

I am an Independent Consultant with _____ Company

I am a Crafter ~ Description of items to be sold:

CONDITIONS OF FESTIVAL CONTRACT

The Festival will be at the Parish Center, 202 Vaughn Drive, Branson, MO with ample parking.

Each Booth Rental: \$50.00 per space

Inside 10x10 — Outside 12x12 booth space.

- Please enclose payment with application. You will be notified of the committee's acceptance by September 10th. If you are not accepted, your payment will be returned to you at that time.

Festival Hours:

- Set up Thursday, October 11, 2018 10am—7pm
- Sale Friday, October 12, 2018 9am—5pm
- Sale Saturday, October 13, 2018 9am—5pm
- Sale Sunday, October 14, 2018 9am—1pm
- Vendor doors open at 8:00 am on Sale Days
- Breakdown Sunday, October 14, 2018 1—5pm

**NO booth may be broken down before
2:00 pm Sunday**

- No "flea market" or garage sale items.
- Committee reserves the right to have items removed which do not meet criteria set by the committee
- Committee will assign booth spaces to individual exhibitors
- Booth assignment will be given at Set-Up on **Thursday, October 11th.**
- Inside 10'x10' space, Outside 12'x12' space, two chairs will be provided by the church
- **NO** tape or adhesive of any kind on the floors or walls

- All table coverings must reach the floor in order to hide boxes from view
- If you use your own display units they must have floor protection
- No exhibitor may place items outside of established booth space
- Please, children of vendors must be at **least 12 years of age and restricted to the booth**
- 8 foot tables available for an additional **\$5.00** per table, first come first serve bases
- There are limited **INSIDE ONLY electrical at \$10** per booth, first come first serve bases
- Festival Monitors will be available for brief relief periods
- **Lunch will be available for purchase at the event as a fund raiser**

Outdoor space available in the north parking lot of the parish center.
The booth space will be **12 x 12 foot for \$50.00**. The parking lot is asphalt.
There will be **NO** parking in this area.
You may setup your personal tent using weight to anchor it, and **we ask that no one drive stakes into the asphalt or ground**. Tents are not provided or required.

There are **42 PLUS** inside booth spaces and additional outside booth spaces.

I would like an INSIDE booth space \$50.00 each times number of spaces needed _____ = \$ _____

I would like inside (ONLY) electricity for an additional \$10.00 _____ \$ _____

I would like an OUTSIDE booth space \$50.00 each times number of spaces needed _____ = \$ _____

I will need tables at \$5.00 each times number needed _____ = \$ _____

TOTAL AMOUNT DUE & ENCLOSED \$ _____

PLEASE complete City of Branson Temporary Application form there is NO FEE, but the information for an Emergency Contact is required. Return the form with your application

I will need two FREE chairs in my booth [____], I will NOT need chairs [____]

- We are currently accepting applications. Please complete information about your craft and photos if you have not been a vendor with us in the past. If you have added or changed your items from the prior year, please send photos.
- **As an Independent Contractor, we will consider the first application received for your company as some companies may only allow one consultant per event.**
- We have **42 PLUS** inside booths plus additional outside booths. Applications will be dated as they are received.

I agree to the above conditions of, but not limited to, this contract.

Signature Date

Emergency Contact Person Emergency Contact Phone Number

Return contract agreement and payment to (please keep a copy of the contract for yourself):

Our Lady of the Lake
Annual Festival of the Arts Craft Festival
203 Vaughn Drive
Branson, MO 65616
417-334-2928

Checks payable: "Our Lady of the Lake Arts & Crafts Festival"

Festival Committee: Joyce Arnold, Janet Bostnick, Bev Rosenthal

Need additional information contact:
Joyce Arnold 417-334-2928 ext 103 or OLLBranson@suddenlinkmail.com
Janet Bostnick at 417-230-6060
Bev Rosenthal 417-294-1169



CITY OF BRANSON

Finance Department

110 West Maddux St. • Suite 200 • Branson, Missouri 65616
(417) 334-3345 • Fax (417) 335-6042

Temporary License Application Please Fill In All Blanks

Date of Application: _____

Number of Working Owners: _____

Number of Employees: _____

For Office Use Only:

Amount Paid \$ _____

Date Paid: _____

******License fees: \$7.50 per day of event or \$7.50 per peddler/solicitor per day******

BUSINESS NAME: _____

CORPORATION NAME: _____

OWNER/OPERATOR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____

DATE LICENSE TO BE VALID: FROM _____ THROUGH _____

DESCRIPTION/LOCATION OF EVENT: _____

PLEASE FILL IN THE EMERGENCY INFORMATION FOR POLICE & FIRE DEPARTMENTS

EMERGENCY NAME: _____

EMERGENCY CONTACT PHONE: _____