

Our Lady of the Lake
Annual Arts & Crafts Festival
October 13, 14 & 15, 2017 Exhibitor Application

NAME

EMAIL ADDRESS—PLEASE PRINT CLEARLY

ADDRESS

HOME PHONE

CELL PHONE

Please contact me by home phone cell phone email

I will will NOT demonstrate my craft

Description of items to be sold:

CONDITIONS OF FESTIVAL CONTRACT

Each Booth Rental: \$50.00

Inside 10x10 — Outside 12x12 booth space.

- Payment **DEADLINE September 1, 2017**
- Please enclose payment with application. You will be notified of the committee's acceptance by **September 10th**. If you are not accepted, your payment will be returned to you at that time.
- Payment is refundable through **September 15th**

Festival Hours:

- **Set up Thursday, October 12, 2017 10am—7pm**
- **Sale Friday, October 13, 2017 9am—5pm**
- **Sale Saturday, October 14, 2017 9am—5pm**
- **Sale Sunday, October 15, 2017 9am—2pm**
- **Vendor doors open at 8:00 am on Sale Days**
- **Breakdown Sunday, October 15, 2017 2— 5pm**

**NO booth
may be broken down before
2:00 pm Sunday**

All items **MUST be PERSONALLY CRAFTED** by the individual or designee renting the booth space.

- No "flea market" or garage sale items.
- Committee reserves the right to have items removed which do not meet criteria set by the committee
- Committee will assign booth spaces to individual exhibitors
- Booth assignment will be given at Set-Up on **Thursday, October 12th**.
- Inside 10'x10' space, Outside 12'x12' space, two chairs will be provided by the church
- **NO** tape or adhesive of any kind on the floors or walls
- All table coverings must reach the floor in order to hide boxes from view
- If you use your own display units they must have floor protection
- No exhibitor may place items outside of established booth space
- Please, children of vendors must be at **least 12 years of age and restricted to the booth**

For Committee use: Date Paid _____ Check # / Cash _____ Amt \$ _____ AC2014

The Festival will be at the Parish Center, 202 Vaughn Drive, Branson, MO with ample parking.

- 8 foot tables available for an additional \$5.00 per table, first come first serve bases
- There are limited INSIDE ONLY electrical plug-ins at \$10 per booth, first come first serve bases
- Festival Monitors will be available for brief relief periods
- Bake Sale Items & Drinks will be available for purchase as a fund raiser by OLLY (Our Lady of the Lake Youth) and adult sponsors.
- Lunch will be available for purchase at the event as a fund raiser for CCNA on **Friday & Saturday** beginning at 11:00 am.
- Authentic Mexican Food will be available on **Sunday ONLY 9:00 am to 2:00 pm** as a fund raiser for the December Our Lady of Guadalupe celebration.

Outdoor space available in the north parking lot of the parish center.

The booth space will be 12 x 12 foot for \$50.00. The parking lot is asphalt.

There will be **NO** parking in this area.

You may setup your personal tent using weight to anchor it, and **we ask that no one drive stakes into the asphalt or ground.** Tents are not provided or required.

There are 40 inside booth spaces plus outside booth spaces.

I would like an INSIDE booth space \$50.00 each times number of spaces needed _____ = \$ _____

I would like inside (ONLY) electricity for an additional \$10.00 _____ \$ _____

I would like an OUTSIDE booth space \$50.00 each times number of spaces needed _____ = \$ _____

I will need tables at \$5.00 each times number needed _____ = \$ _____

City of Branson Temporary License \$7.50 per day _____ \$ 22.50

Return complete City of Branson Temporary License Application to Our Lady of the Lake and your license will be included in your participant packet at set up.

TOTAL AMOUNT DUE & ENCLOSED \$ _____

I will need two FREE chairs in my booth [____], I will NOT need chairs [____]

- We are currently accepting applications. Please complete information about your craft and photos if you have not been a vendor with us in the past. If you have added or changed your items from the prior year, please send photos.
- We have 40 inside booths plus additional outside booths. Applications will be dated as they are received.

I agree to the above conditions of, but not limited to, this contract.

Signature

Date

Return contract agreement and payment to (please keep a copy of the contract for yourself):

Our Lady of the Lake
Annual Festival of the Arts Craft Festival
203 Vaughn Drive
Branson, MO 65616
417-334-2928

Checks payable: "Our Lady of the Lake Arts & Crafts Festival"

Need additional information contact:

Joyce Arnold 417-334-2928 ext 103 or OLLBranson@suddenlinkmail.com

Janet Bostnick at 417-230-6060 ~ Bev Rosenthal 417-294-1169

Kathy Rauschendorfer 417-230-5768

Festival Committee: Father Rick Jones; Joyce Arnold, Janet Bostnick, Kathy Rauschendorfer



CITY OF BRANSON

Finance Department

110 West Maddux St. • Suite 200 • Branson, Missouri 65616

(417) 334-3345 • Fax (417) 335-6042

Temporary License Application

Please Fill In All Blanks

Date of Application: _____

Number of Working Owners: _____

Number of Employees: _____

For Office Use Only:

Amount Paid \$ _____

Date Paid: _____

******License fees: \$7.50 per day of event or \$7.50 per peddler/solicitor per day******

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BUSINESS NAME: _____

CORPORATION NAME: _____

OWNER/OPERATOR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____

DATE LICENSE TO BE VALID: FROM _____ THROUGH _____

DESCRIPTION/LOCATION OF EVENT: _____

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PLEASE FILL IN THE EMERGENCY INFORMATION FOR POLICE & FIRE DEPARTMENTS

EMERGENCY NAME: _____

EMERGENCY CONTACT PHONE: _____

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