

Hiring a Preschool Custodian

Silver Spring Presbyterian Church is looking for a **part-time** employee or independent contractor to work for 2 to 3 hours on days when our Preschool is in session; 165 days during the school year and 5 to 10 days during the summer. The Preschool calendar is viewable on the church website:

<http://www.silverspring.org/preschool>

Work hours are between 1:00 pm and 4:00 pm Monday through Friday.

Requirements:

- The ability to lift 40 pounds.
- Personal characteristics include: attention to detail, reliability, ability to work well with other staff, and a pleasant disposition.
- Background clearances.

Daily Tasks include:

1. Cleaning bathrooms; restocking paper products
2. Emptying trash including diaper pails and recycling
3. Mopping floors and vacuuming carpets
4. Wiping down hand-rails; door knobs; push bars
5. Cleaning kitchenettes

As Needed:

6. Dusting
7. Cleaning lobby areas, including the windows & doors
8. Water plants

Pay distribution is semi-monthly. Pay rate is \$15 per hour.

Estimated number of hours per year between 350 and 500.

Contact Emily Krebs, Personnel Committee Co-chair, at (717) 805-5778 or EKrebs74@gmail.com