

Guidelines for Working with Your Ministry Team

More than likely you have several others who have shown an interest in your ministry. This is your Ministry Team, and you should encourage them to put their gifts to use in the ministry.

Please do remember, however, that this is your ministry. It is your responsibility to Christ and to His church. You must accept the burden of leadership and understand that the ministry will rise and fall on your leadership under the guidance of the Holy Spirit.

Knowing that, meet with your Ministry Team to pray and share God's vision for the ministry. You may photocopy the enclosed Meeting Minutes form as often as you like. **Be sure each team member has paper and pen/pencil to take notes.**

Here's a sample agenda for that first meeting.

Agenda:

- Begin with a devotion based on I Corinthians 12 and/or Ephesians 4. Always begin every meeting of your ministry with a word from the Lord. Encourage each other from God's teachings and base your ministry on His authority.
- Share your Ministry Purpose Statement (Worksheet #2) and the list from Worksheet #1 of your vision for the ministry. Take your time and share in a way that everyone can understand. This is not a time for argument about what is best; rather, it is a time for sharing the direction of your ministry.
- Begin a prayer time, focusing on each aspect of the ministry. Give each person a part to pray about during the meeting. Take your time and pray with expectation.
- Have each person begin to record on paper the things they hear God speaking to them about the ministry. Discuss these and work through Worksheet #3, Creating Your Ministry Action Plan (MAP). OPTIONAL: You may also choose to have your team help you with Worksheet #4.
- Have each person share what their gifts and talents are for the ministry, as well as things they may be not be able to do. Take good notes and don't trust your memory. This will be important later on.
- Establish roles for your team members:
 - Barnabas _____
This is someone in the group to be an encourager – a person who can come alongside for help, counsel, and direction. Make sure this is someone you want to spend time with and can work well with.
 - Andrew _____
This is one who is going to tell others about the ministry. This person needs to be outgoing and will be responsible for advertising the ministry, as well as recruiting others when needed in the ministry.
 - Luke _____
This person will make an orderly account of your ministry – one who can handle finances, record decisions made, and keep a calendar of events.
- Schedule a time for your next meeting.
- Close with prayer.