

Bradley Hills Presbyterian Church
Acting Christian Educator for Children and Youth

Bradley Hills is a joyful community of disciples . . . proclaiming the living Christ in our everyday lives. A 615 member church located in Bethesda, Maryland sharing sacred space with the Bethesda Jewish Congregation.

Position: Christian Educator, Part-time (30 hours), beginning July 2008
Children and Youth Ministries Focus

If interested send PIF to maryhickey4415@yahoo.com

Qualifications:

Certified Associate Christian Educator or in process of obtaining Certification
The Certified Associate Christian Educator shall demonstrate competency in the following knowledge and skill areas:

- a. Biblical Interpretation
- b. Reformed Theology
- c. Human Development
- d. Religious Education Theory and Practice
- e. Polity of the Presbyterian Church (USA)
- f. Program and Mission of Presbyterian Church (USA)
- g. Worship and Sacraments

Personal:

- Strong Christian faith, Reformed/Presbyterian preferred
- Excellent communication and organization skills
- Strong leadership, evaluative and supervisory skills
- Highly motivated, well organized and a self-starter
- Must have basic computer skills for communication purposes

The Acting Christian Educator is responsible to:

- Provide opportunities for teachers and leaders of children and youth to grow in their faith and knowledge of Christian teachings, equipping them to share the Good News with their students.
- Evaluate, recommend, and provide training in curriculum and other educational resources for children and youth.
- Supervise the paid Child Care (birth – three yrs.) providers.

- Assess and evaluate current programming for children (birth-gr. 5) with the support of Children's Ministry.
- In partnership with Children's Ministry; design, lead and administer appropriate programming for children.
- Assess and evaluate current programming for youth (grade 6-12) with the support of Youth Ministry.
- In partnership with Youth Ministry and Associate Minister; design and lead programs that will empower youth to explore and grow in their faith.
- Assist in the Confirmation-Commissioning program.
- Work with Children and Youth Ministries to foster community between families.
- Emphasize stewardship of time, talent and resources for children and youth.
- Consult, where appropriate, with music leadership in developing programs for children and youth.
- Consult with the Educator Search Committee, upon request, to understand and prioritize the needs of BHPC children and youth.

The Acting Christian Educator would be expected to:

- Support Sunday educational opportunities for children and youth.
- Staff the Education Lay Ministry which meets once a month.
- Work directly with Children's and Youth Ministries, participating in their monthly meetings.
- Attend monthly Session meetings.
- Participate in weekly staff meetings.

Staff Relationships/Accountability

- To work collegially with the entire staff to create an integrated holistic ministry.
- To be accountable to the Pastor as Head of Staff.
- The Acting Christian Educator is called by the Session and is responsible to the Session through the Personnel and Education Lay Ministries.

Office Hours / Remuneration / Outside Activities

- The Acting Christian Educator will keep regular office hours. BHPC will provide an office and secretarial support.
- $\frac{3}{4}$ part-time salary and benefits will be in conformity with the Presbytery Guidelines for Christian Educators.
- Participation in Governing Body events, APCE meetings and NCP Educators in consultation with the Pastor.

As an Acting Christian Educator, the incumbent will be eligible to apply for the permanent position once the position requirements have been defined and the selection process has begun.