

NOMINATING COMMITTEE

March ____, 20__ at ____ pm

OPENING PRAYER and DEVOTION (Pastor)

SAY TOGETHER THE CHURCH'S VISION AND MISSION STATEMENTS

ROLL (members present, excused, & absent)

APPROVAL OF AGENDA

APPROVAL OF LAST MEETING'S MINUTES none

OLD BUSINESS none

NEW BUSINESS

1. Appoint a secretary.
2. Discuss the Nominating Committee's Purpose, Membership, and Responsibilities. (e-mailed)
3. Congregational Bylaws:
4. Discuss the pastor's role as related to the Nominating Committee.
5. Discuss future meetings: 1st for education; 2nd for selection.
6. Discuss the issue of confidentiality and being open, honest, and candid with each other.
7. Review the committee's Annual Report of the previous year. (e-mailed)
8. Review what the Bible and The Book of Order (G-2.0201, 2.0301) says about elders and deacons. (e-mailed)
9. Develop the "Quality and Characteristics of an Officer," "Elder's Job Description," and "Deacon's Job Description."
10. Discuss "A Method of Spiritual Discernment and Selection" and decide upon a slate by strong consensus.
11. Set next meeting date to prepare slates for the Session, Board of Deacons, next year's Nominating Committee to be nominated at a congregational meeting.

NEXT MEETING: _____

CLOSING PRAYER