

POSITION DESCRIPTION FOR: Lifeguard

PURPOSE:

The purpose of this position is to carry out the Camp Pee Dee's Camping Division of The Presbytery of New Harmony PC (USA) specifically, by providing waterfront services during scheduled canoe tune, canoe instruction swim time and swimming instruction and support for other pool related programs (as needed) Responsible for the care and maintenance of the canoes canoe equipment, pool, and the shower and pump house.

QUALIFICATIONS:

This person must be at least 17 years of age and hold a Red Cross Lifeguarding certification. Knowledgeable of canoes, equipment, paddle strokes and pool care. Also, must be sensitive to and able to work with people of all ages.

ACCOUNTABILITY:

The person in this position will be accountable to the Director as immediate supervisor pertaining to programming and the Site Superintendent pertaining to pool maintenance with ultimate accountability to Camping Division.

RESPONSIBILITY:

Pool Care and Maintenance

1. Keep daily log of pool water quality per state regulations.
2. Operation of filter system.
3. Daily cleaning of pool (vacuum, skim, sweep etc)
4. Notify Maintenance Supervisor of repairs as needed.
5. Clean, disinfect and re-stock shower house daily.
6. Keep pool area neat and orderly, including the proper storage of pool equipment when it is not in use.
7. Responsible for securing pool area, shower and pump house when not in use.
8. Report to Maintenance Supervisor each morning at the office for updates on any necessary operational changes.
9. Report to Program Assistant for any necessary programmatic changes.

Pool Program

1. Provide lifeguard services during scheduled swim times for campers, user groups and staff (including pool orientation and swim tests).
2. Supervise water regulations and emergency procedures.
3. Provide first aid as needed; call on First Aid Coordinator for assistance when needed; report all accidents and first aid given to the first aid coordinator. Any care requiring professional service beyond the first aid coordinator should be reported to the Program Assistant and the Director.
4. Provide swimming instruction and water safety training as required.
5. Check with the Program Assistant each day.
6. Participate in All Camp Activities and other program functions except as they conflict with assigned job responsibilities.
7. Perform other tasks that may be required.

8. Cooperate with other staff, working together for the welfare of all campers and Camp Pee Dee guests.

Canoe Program

1. Provide lifeguard services during scheduled canoe times for campers, user groups and staff.
2. Provide basic instruction of canoe strokes for campers, Camp Pee Dee guests and staff.
3. Keep the canoe shed in a neat and orderly fashion.
4. Inventory all canoe and kayak equipment (canoes, kayaks, life vests, paddles).