

Statement on use of Alcohol at Functions

As a general rule events are alcohol free. In special circumstances when an exception is desired, the following guidelines should apply:

1. State in advance the hours during which alcohol will be served, usually limited to one hour's duration.
2. Serve alcohol only after the conclusion of the day's meetings and work.
3. Observe all state and local laws and exercise common sense.
4. Serve alcohol only as an incidental item, not as the focal point for the gathering.
5. Non-alcoholic beverages must always be served in sufficient quantity and equally attractive manner.