



The Junior League of Florence, Inc.  
*Women Building Better Communities*

**Membership Policies & Procedures**

**NEW MEMBERS** (also known as Provisionals)

**Qualifications:**

- A. Any woman over twenty-one (21) years who demonstrates an interest in the mission of the League and desires to become a member of the League may complete the application on the website, [www.jrleagueofflorence.org](http://www.jrleagueofflorence.org).
- B. A proposed member must live or work in the Florence vicinity.

**Responsibilities:**

- A. Pay dues and fees on time.
- B. Complete a course to orient and integrate to the history, structure, and purpose of this League (32 Hours)
  - 1. 4 Provisional Meetings
  - 2. Minimum 4 General membership Meetings
  - 3. Minimum 6 hours ScienceSouth Signature Project
  - 4. Minimum 6 hours Community Impact
  - 5. Minimum 4 hours New Member Project
  - 6. Minimum 8 hours Flexible Options
- C. Directly support and participate in the fundraiser as designated in the New Member course outline.
- D. New Members may not vote or hold office.

**Proposal of New Members:**

- A. There shall be no deliberative process in the admissions system.
- B. Proposed members shall be informed of their prospective membership.
- C. A prospective member must have one sponsor. She may self-propose and the Board will assign a sponsor. A sponsor should maintain personal contact with her proposed New Member throughout the year to ensure the New Member's satisfaction with the organization.

**ACTIVE MEMBERS**

**Qualifications:**

- A. Successful completion of New Member course
- B. Transfer from another Junior League within the Association
- C. Remains in "Good Standing" by meeting the responsibilities set forth in the Policies and Procedures.
- D. Eligible to hold office within the Association.

**Responsibilities:**

- A. Pay dues on time
- B. Contribute twenty-four (24) hours of volunteer time within the League, divided in the following manner:
  - 1. Four (4) General Membership Meetings
  - 2. Six (6) hours with Science South Signature Project
  - 3. Six (6) hours within Community Impact
  - 4. Eight (8) hours of Flexible Opportunities to Meet the Mission
    - a. "Flexible Opportunities" may be any combination of the following:



- General Membership Meetings (including a February Workshop), Science South, and/or Community Impact events as designated by the League (list available at the first General Membership meeting in September and online)
- b. Internal committee chairs (for the Councils, not the fundraiser) earn 2 Flex Hours for their leadership
- C. Directly support and participate in the fundraiser with one of the following:
1. Serve as a Committee Chair
  2. Serve on a Committee **PLUS at least two (2) "floater" hours during the event**
    - a. Committees require at least six (6) hours of time. Occasionally, a committee can complete its work with less than six hours per person. In this event, each committee member must assist the fundraiser in person with the remaining hours. She will still need to do the two "floater" hours above.
  3. **OPT OUT** of a Committee by raising at least \$1000 of **NEW** sponsorship
- D. Chair or serve with an internal League committee

## **SENIOR ACTIVE MEMBERS**

### **Qualifications:**

- A. Complete at least seven (7) years Active service in any League of the Association and be a current member of this League.
- B. Past Presidents may request Senior Active status regardless of years of Active status.
- C. Eligible to hold office within the Association.
- D. Maintains all privileges of membership.

### **Responsibilities:**

- A. Pay dues on time, encouraged to purchase tickets to fundraiser events
- B. Contribute twelve (12) hours of volunteer time within the League, divided in any manner among the following:
  1. General Membership Meetings
  2. Science South Signature Project
  3. Community Impact events as designated by this League
  4. Internal committee chairs (for the Councils, not the fundraiser) earn 2 Flex Hours for their leadership
- C. Support the fundraiser with at least two (2) hours of floater time during the fundraiser event OR serve on a fundraiser committee OR "opt out" by generating at least one thousand (\$1000) of NEW sponsorship

## **SUSTAINERS**

### **Qualifications:** *one of the following*

- A. After at least three (3) years of Active service and upon reaching her fortieth (40<sup>th</sup>) birthday.
- B. After at least seven (7) Active years, members who earn ten (10) "credits" may sustain. Each year of Active service earns one credit and each year as a committee chair or Board member earns one credit.
- C. After at least nine (9) years of Active service.
- D. After serving as President of this League.

### **Responsibilities:**

- A. Pay dues on time
- B. Maintains all privileges of membership and may hold office within the Association.



- C. May not vote or hold office within this League; however, the Sustainer Chair serving on the Board of Directors may vote on issues that come before the Board.

## **SUSTAINER EMERITUS**

### **Qualifications:**

- A. Upon reaching her eightieth (80<sup>th</sup>) birthday on June 1<sup>st</sup> of the eligible year, a member attains this status and no longer must pay dues. All other privileges of Sustainer status are maintained.

## **Special Circumstances**

- A. **Residency:** All members should live or work in the Florence vicinity.
- B. **Non-resident:**
  - 1. Any Active, Senior Active, or Sustainer (including Emeritus, who does not pay dues) may pay her dues for her classification of membership and hold non-resident status if she resides in an area more than 20 miles away from the Junior League of Florence.
  - 2. Non-resident Active and Sustaining members who live in an area in which there is not a Junior League may retain the privilege indefinitely.
  - 3. Members exercising the non-resident privilege may not vote or hold office. They are not required to fulfill any other responsibility to their League.
- C. **Leaves of Absence:** Any Active or Senior Active may request a Leave of Absence for one year by writing a letter to the Board of Directors. Renewal may be allowed per Board discretion. A member on a leave of absence retains full privileges of membership and must honor her obligation of dues.
- D. **Maternity Leave:** Any Active or Senior Active may request Maternity Leave for three (3) months by writing a letter to the Board. If this leave occurs during the fundraiser event, she will still need to fulfill her obligations to her Committee and request alternate options from the fundraiser event Chair(s). She will receive a three-hour (3) "credit" to her "Meeting the Mission" responsibilities.

## **Privileges of Membership**

- A. **TRANSFER:** All members shall have the privilege of transferring membership from one Junior League of the Association to another. The privilege of transfer need not extend to a person who has been dropped or expelled from membership by the League to which the transfer is desired.
  - 1. A Provisional (New) Member who transfers to another League shall be granted Active status in the receiving league after completing the Provisional (New Member) course unless she has reached the age limit for Active membership of the receiving league, in which case she will be granted Sustaining status. An Active member may transfer to another Junior League only in a membership classification determined by the age restrictions of the receiving Junior League.
  - 2. An Active member who transfers shall be required to adhere to any such requirements for minimum years of service of the receiving League unless her age prohibits.
  - 3. A Sustaining member may transfer to another Junior League in the Sustaining category of membership.
  - 4. Provisional (New Member), Active, and Sustaining members pay dues to the



Junior League to which they belong on April 1. A member whose written request for a transfer is postmarked between April 1 and October 1 will receive a refund of 50% of the annual dues of the sending Junior League, exclusive of Association per capita dues. The receiving Junior League may then collect no more than 50% of its dues, exclusive of Association per capita dues.

5. A member whose written request for a transfer is postmarked between July 1st and January 1st will receive a refund of 50% of dues from the sending Junior League, and the receiving Junior League will collect no dues from such incoming member.

**B. INTERLEAGUE:**

1. Provisional, Active and Sustaining members, who will be residing temporarily in the area of another Junior League, and who requests in writing to the Board, shall be granted the inter-league privilege for a period not to exceed one year. The period may be extended by the sending Junior League for one additional year.
2. A member granted the inter-league privilege shall comply with the requirement of the receiving League; and shall be entitled to all privileges of membership except the right to vote, hold office and propose prospective members for membership in the receiving League. She shall be listed as a member of and pay dues to the sending Junior League, which shall have the final responsibility for her in all matters.

**C. SEASONAL INTER-LEAGUE:**

1. A Sustaining member who resides for a portion of the year in the area of her Junior League and a portion of the year in the area of another Junior League, and who so formally requests, shall be granted the seasonal inter-league privilege. This privilege permits the Sustaining member to participate in the Junior League in whichever area she is currently domiciled. A Sustaining member may hold the seasonal inter-league privilege in more than one Junior League at a time. The seasonal inter-league privilege may be extended for an unlimited period of time. The Sustaining member shall be listed as a member of and shall pay annual dues to the sending League which shall have the final responsibility for her in all matters. She shall pay to the receiving League an annual seasonal inter-league fee of an amount not to exceed the difference between the receiving League's sustaining dues and the Association per capita dues.
2. A Sustaining member granted the seasonal inter-league privilege shall comply with the requirements of the Junior League in whose area she is currently domiciled. It shall be determined by each individual Junior League whether member granted the seasonal inter-league privilege shall be allowed to sponsor prospective members for membership in that League.

## **Resignation, Removal, and Reinstatement**

**RESIGNATIONS:** Any member of the League who is not in arrears in dues or in the performance of League duties may resign in good standing. Resignations shall be in writing to the corresponding secretary (after 1 July 2008, to the Membership Vice President) of the League by March 15. Members not submitting resignations by March 15 shall be liable for dues for the coming year.

### **REMOVAL**

**A. WITH HEARING:** A member may be removed from membership by a two thirds (2/3) vote of



the Board of Directors after fifteen (15) days notice in writing to the member from the Board of Directors stating the cause for such action. An opportunity for a hearing before the Board of Directors shall be given. The Board of Directors shall notify the League of any action at the next meeting.

Failure of a member to meet any of the following criteria constitutes cause for such action:

1. Placement, Council and Committee obligations.
2. Participation in fund-raising.

**B. WITHOUT HEARING:** Failure to pay dues or fines constitutes automatic removal. This removes the member in bad standing, which prohibits the member from reinstatement.

#### **REINSTATEMENTS**

- A. **REINSTATEMENT AFTER RESIGNATION:** Provisional (New Member), Active, and Sustaining members who have resigned while in good standing may be reinstated. Current dues shall be paid upon reinstatement.
- B. **REINSTATEMENT AFTER REMOVAL WITH HEARING:** Once a member has been removed as a result of a hearing by the Board of Directors, the member may be reinstated by a two-thirds (2/3) vote of the Board members present upon payment of dues. Any portion of a fiscal year is considered a year.