

2009

Grant Application

Episcopal Diocese of Southwest Florida

I. The applicant:

Name of congregation/group seeking the grant

Address:

City/State/ZIP:

Contact person:

Title:

Home Phone:

Work phone:

Cell phone:

E-mail:

II. Grant request statement: We seek a grant of (amount) for this purpose (in 100 words or fewer, state specifically what you intend to do with the money):

III. Detailed description: Describe the program or project, including the need within your congregation or community, expected outcomes, how it will be structured, who will oversee it, his/her qualifications. (1,000 words maximum.)

IV. Provide an itemized, detailed budget for the program or project, listing all sources of funding, including other requests for funding you have made. This budget should address the following:

- (1) Explain how you intend to sustain the program or project after the grant money has expired.
- (2) If you are seeking money for personnel, attach a business plan that shows how you intend to keep funding the position once the grant money runs out.
- (3) If you are seeking funds for equipment, please indicate how you plan to maintain and insure this equipment, and replace it when it has outlived its useful life.

V. Please also provide the following:

- (1) A copy of your most recent parochial report;
- (2) A copy of your most recent balance sheet or financial statement;
- (3) A copy of your most recent endowment statement.

VI. A little more information (use a separate sheet for parts (a), (b) and (c):

(a.) Tell us how this proposal fits in with the mission of your congregation and the Diocese of Southwest Florida (250 words).

(b) How will this grant make a difference in your congregation? What will you do if your request is not granted, or not granted in full? (250 words)

(c) Have you received a diocesan grant in the last five years? YES NO If yes, please describe the date, amount and purpose. (This does not include financial support to missions/aided congregations.)

(d) We are current with our apportionment to the diocese. YES NO

VII. By your signatures you acknowledge the following:

* This is a one-time, nonrenewable grant.

* These grants are intended for enhancements and enrichments. They are not intended to cover the basics of your operating budget, nor are they for major capital projects. They are also not intended as crisis/disaster funding.

* You will submit an annual program report and a financial expenditures report.

Signatures of:

Contact person for applicant group

Rector/vicar/priest-in-charge, if different from the above

Senior Warden

Treasurer

**WHERE TO SUBMIT THE COMPLETED APPLICATION
DEADLINE: OCT. 6, 2009**

By e-mail: judithastark@gmail.com

By postal mail: Judy Stark, 350 Second St. N #16, St. Petersburg, FL 33701

By fax: (727) 823-2205, attention: Judy Stark

QUESTIONS? Call committee chair Judy Stark, (727) 894-8206