



**Working Together: Red Oak Camp**  
**9057 Kirtland–Chardon Rd. Kirtland, Ohio, 44094**  
**David Faulstich, Program Director**  
**Phone: 440-256-0511 Fax: 440-435-2774**

Group Name: St Mary Magdalene Parish, Willowick  
Group Leader: **NANCY HEINEKE**  
**4525 Burger Avenue**  
**Cleveland, OH 44109**  
Phone: **(216) 398-5597**  
Email: **nancyheineke@att.net**

Billing Address **St Mary Magdalene Parish**  
**32114 Vine Street**  
**Willowick, OH 44095**

**Goal: Spiritual Retreat with 12 Hours of Red Oak Program Facilitation and Debriefing**

Program Date(s): **August 14 to 16** Arrival Time: **7:00 pm** Friday Departure Time: **1:00 pm** Sunday

Total # of Participants per session: **Min: 30 Max: 35**

Aprox. # Chaperones: **4 to 6** Aprox. # of Minors: **30** Age of Minors: **6<sup>th</sup> to 12<sup>th</sup> grade boys and girls.**

Cost per Participant: **\$70.00 per student, plus \$5.00 per meal for adult chaperones.**

Deposit Required: **\$400.00** Balance Due at completion of program: **Yes, Red Oak will invoice you.**

Program Consists of (subject to change): **A total of 12 hours of programming: two hours on Friday after arrival, and 10 hours on Saturday. Exact schedule will be determined by Program Director in conjunction with St. Mary Magdalene Staff. Activities may include archery, canoeing, climbing/challenge course, field games, ground group initiatives, and free swim. Red Oak will provide 1 to 2 staff members on Friday and 4 staff members on Saturday. After scheduled programming with Red Oak, St Mary Magdalene Parish will be responsible for its own programming that does not involve use of high-risk activity areas or equipment. St. Mary may use any camp facility for its Sunday Mass.**

**Please note any special needs or physical limitations:**

**Building Usage:** All Available Facilities

Food Service Consisting of: **5 Meals, starting with Breakfast on Saturday and ending with lunch on Sunday. Camp's Cook will work with your group to develop a menu.**

**PLEASE SPECIFY Special needs or food allergies:**

As the group representative, we agree with the information stated above. We agree that we are responsible to pay for at least the minimum number of participants at the cost per participant as stated above. We agree to respect and uphold all "Camp Regulations and Procedures" (see attached) and that failure to do so can result in program termination without refund. We assume full responsibility and will compensate for any damages occurred by any and all group participants to Red Oak equipment or facility. We understand that the deposit is not refundable if the group cancels within 90 days of the arrival date. A full refund, or priority date rescheduling, will be issued if cancellation occurs by Red Oak. We understand that all participants are required to complete and return the "Red Oak Participation" form prior to arrival dates.

\_\_\_\_\_  
Signature of group representative & date

\_\_\_\_\_  
David Faulstich, Director of  
Special Programs

\* Please return your signed copy and deposit check made payable to "Red Oak Camp" to David at the address above. Retain the "David Faulstich" signed copy for your records.